



Minutes of a meeting of the Governance, Communications and
Engagement Committee held in the Council Chamber on
Thursday 15 September 2022 at 11:00 AM

Membership

Cr Michael Deaker	<i>(Co-Chair)</i>
Cr Michael Laws	<i>(Co-Chair)</i>
Cr Hilary Calvert	
Cr Alexa Forbes	
Cr Carmen Hope	
Cr Gary Kelliher	
Cr Kevin Malcolm	
Cr Andrew Noone	
Cr Gretchen Robertson	
Cr Bryan Scott	
Cr Kate Wilson	

Welcome

Co-Chair Michael Laws welcomed Councillors, members of the public and staff to the meeting at 11:01 am. Staff present included Pim Borren, (interim Chief Executive), Nick Donnelly (GM Corporate Services, via Zoom), Gavin Palmer (GM Operations), Richard Saunders (GM Regulatory and Communications), Amanda Vercoe (GM Governance, Culture and Customer), and Liz Spector (Governance Support).

1. APOLOGIES

Resolution: Cr Laws Moved, Cr Calvert Seconded:

That the apologies for Cr Deaker, Cr Forbes be accepted.

MOTION CARRIED

Cr Carmen Hope was present electronically.

2. PUBLIC FORUM

No public forum was held.

3. CONFIRMATION OF AGENDA

Resolution: Cr Laws moved, Cr Calvert seconded:

That the agenda be confirmed as published.

MOTION CARRIED

4. CONFLICT OF INTEREST

No conflicts of interest were advised.

5. CONFIRMATION OF MINUTES

Resolution: Cr Laws Moved, Cr Malcolm Seconded

That the minutes of the meeting held on 10 March 2022 be confirmed as a true and accurate record.

MOTION CARRIED

6. ACTIONS

The Committee reviewed open actions from resolutions of its meetings. Richard Saunders, GM Regulatory and Communications, updated the Committee about actions taken towards the EnviroSchools action, noting the issue had been presented to the Otago Mayoral Forum and staff had been requested to write to the Chief Executives, copying the Mayors and Chair, to set out the process for expansion of the EnviroSchools programme.

7. MATTERS FOR CONSIDERATION

7.1. Community Survey 2022 - Methodology for Reporting Results

The report was provided to seek a decision on the rating methodology to be applied to the 2022 ORC Community Survey. Richard Saunders, GM Regulatory and Communications, was present to speak to the report and respond to questions.

Mr Saunders noted following the Committee's receipt of results from the previous Community Survey, questions arose as to whether changes should be made to the measurement scale. He said it was agreed by the Committee at that time a discussion would be held to determine whether any changes should be made to the methodology prior to the next survey. Mr

Saunders also indicated the provider of the survey, Versus Research, had no preference for which methodology was chosen, but requested whichever method was chosen should be retained for at least two years to ensure accurate benchmarking. The report proposed two options for the Committee to assess.

Committee members debated which methodology was preferred. Cr Bryan Scott asked whether a third option incorporating "0 " (zero) should be included for discussion. Mr Saunders said using zero is not an option as it would represent a fundamental change for survey reporting.

Cr Laws asked for confirmation that results from the previous year would be recast using any new scale chosen for the current year to ensure continuity of results. Mr Saunders verified when the results of the 2022 survey were compiled, 2021 results would be recast using the same methodology for analysis.

Councillor Robertson moved that Option B be chosen. At that time, Cr Laws asked for a straw poll as to Councillor preference for a methodology. Following that, it was resolved:

Resolution GCE22-108: Cr Robertson Moved, Cr Calvert Seconded

That the Governance, Communications and Engagement Committee:

- 1) **Notes** this report.
- 2) **Adopts** the following methodology for the reporting of the ORC 2022 Community Survey results: 1 - 3 Negative / 4 - 6 Neutral / 7 - 10 Positive.
- 3) **Notes** that the results of the 2022 survey will be reported to Council in December 2022.
- 4) **Notes** the 2021 results will be recast to reflect the 2022 methodology change to ensure consistent analysis of results for the purpose of benchmarking.

MOTION CARRIED

7.2. ORC - Approach to Engagement

This paper was provided in response to a 1 June 2022 Council resolution for a report on ORC's approach to strategic community engagement related to liaison groups. Amanda Vercoe, GM Governance, Culture and Customer, was present to speak to the report and respond to questions.

Interim CE Pim Borren noted community engagement is not a straightforward process and part of the aim of the paper was to define consultation and community engagement. Ms Vercoe agreed and said part of the rationale is to develop consistency and to give definitions for working groups, liaison groups, committees, and to provide a consistent approach for the organisation.

Cr Malcolm thanked staff for the report and said it was an exciting challenge to undertake. Cr Noone indicated his support for the ideas proposed in the report and said becoming better connected and engaged with the community would allow the ORC to better respond to the community's needs.

Following further discussion, Cr Calvert moved:

Resolution GCE22-109: Cr Calvert Moved, Cr Wilson Seconded

That the Committee:

- 1) **Notes** this report.
- 2) **Asks** the Chief Executive to develop a draft community engagement framework and implementation plan (or similar) which develops an ORC approach to engagement for council consideration by 9 December 2022 and provided a funding mechanism in time for consultation in 23/24 Annual Plan.
- 3) **Notes** that a framework and implementation plan would be a mechanism for ORC to organise itself internally, and resource our engagement appropriately, and develop a way to measure and evaluate our approach as an organisation.
- 4) **Notes** operational engagement tools such as the establishment of liaison groups would then be considered within the agreed strategic approach and council's implementation plan.
- 5) **Requests** a workshop with Councillors on the draft community engagement framework shall be set by the CEO before December 2022.

MOTION CARRIED

8. RESOLUTION TO EXCLUDE THE PUBLIC

Resolution: Cr Wilson Moved, Cr Malcolm Seconded:

That the Committee moves into public excluded under LGOIMA 48(1)(a) to consider the confidential minutes of the 10 March 2022 meeting per the order paper in the agenda.

MOTION CARRIED

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<i>Minutes of the public-excluded portion of the 10 March 2022 Governance, Communications and Engagement Committee meeting</i>	To protect the privacy of natural persons, including that of deceased natural persons – Section 7(2)(a)	Section 48(1)(a) - Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.


This resolution was made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

9. CLOSURE

There was no further public business and Co-Chair Michael Laws declared the public meeting closed at 11:38 am.

Co-Chair Michael Laws

Date



Interim CE Pim Borren

1 October 2022

Date