

## OTAGO REGIONAL COUNCIL

### Minutes of a meeting of the Finance and Corporate Committee held in the Council Chamber, 70 Stafford Street, Dunedin on Wednesday 20 April 2016 commencing at 11.50am

**Present:**

- Cr David Shepherd (Chairperson)
- Cr Gary Kelliher (Deputy Chairperson)
- Cr Graeme Bell
- Cr Doug Brown
- Cr Louise Croot MNZM
- Cr Michael Deaker
- Cr Gerrard Eckhoff
- Cr Trevor Kempton
- Cr Sam Neill
- Cr Gretchen Robertson
- Cr Bryan Scott
- Cr Stephen Woodhead

**In attendance:**

- Peter Bodeker
- Nick Donnelly
- Fraser McRae
- Scott McLean
- Gavin Palmer
- Caroline Rowe
- Sharon Bodeker (for Item 3)
- Gerard Collings (for Item 4)
- Lauren McDonald

#### CONFIRMATION OF AGENDA

There were no changes to the agenda.

#### MINUTES

Minutes of the public portion of the meeting held on 9 March 2016, having been circulated, were adopted on the motion of Crs Shepherd and Croot.

#### Matters arising from minutes

There were no matters arising from the minutes.

## **PART A - RECOMMENDATIONS**

### Item 1

2016/0756 **Elected Members' Remuneration from 1 July 2016.** DCS, 7/4/16

This report sets out the Council submission to the Remuneration Authority on its review of base remuneration for the Chair and Councillors for the 2016/17 year.

Mr Donnelly summarised the information received from the Remuneration Authority for the setting of base remuneration from 1 July 2016 for Chairs and Councillors as noted in the report, including the request for information around payments for additional duties. He advised that Council are to provide The Remuneration Authority with what the additional duties will be for Councillors, Committee Chairs and Deputy Chair and the structure of the committees and the remuneration those roles might receive.

Mr Donnelly advised he had based the calculations on the existing committee structure with the apportion of 40% for Deputy Chair and 20% for Committee Chair, leaving \$14,260 for Regional Plan reviews and \$23,766 unallocated.

Mr Donnelly confirmed the pool available for additional duties had been capped at 1.5 times the base Councillor remuneration and was now increasing to 2 times, meaning \$95,064 was available.

Discussion was held on allocation of funds for regional plan reviews and the amount of unallocated funds available from the remuneration pool. Mr Donnelly confirmed if the remuneration allocation is not used it is not carried forward to the next financial year.

It was noted there is a separate fee structure for consent hearings.

Discussion was held around the consideration being given to the level of work being required of Councillors for Plan Changes, work where Councillors are required to be accredited commissioners and work undertaken by Councillors outside of the role of Deputy Chair to see if the current remuneration is fair. The suggestion was made to also review the wording around resource planning changes and reviews to be more clearly defined.

Mr Donnelly was requested to review the levels of work from discussion held and to bring this report back to the Council meeting on 11 May for further discussion to allow the information required by the Remuneration Authority to be provided by the deadline of 16 May.

Mr Donnelly confirmed that the \$14,260 allocated to the regional plan reviews could be increased by some or all of the unallocated funds of \$23,677. Council were not required to allocate all the funds but were required to submit the remunerations figures to the Remuneration Authority for approval.

It was noted that the pool available for plan reviews was insufficient in the current year and the suggestion was made to increase this funding to \$25,000.

Cr Woodhead commented that a new Council would be able to decide on a new Committee structure. He understood the basis of the Remuneration Authority request was to declare what the salaries will be before the local body elections.

Mr Bodeker requested that Council provide management some advice on where remuneration funding should be allocated.

Mr Donnelly was requested to check with the Remuneration Authority whether a new Council was able to allocate any unused funding and to provide a report to Council on 11 May with some options, including clarity in regard to how the unallocated portion can be spent.

Moved Cr Shepherd  
Seconded Cr Scott

*"Move that this paper and recommendations lie on the table until the 11 May Council meeting".*

**Motion carried**

Item 2  
2016/0759 **Executive report.** DCS, 7/4/16

The report describes significant activities carried out by the Finance and Corporate sections since the last meeting of the Committee.

Moved Cr Scott  
Seconded Cr Deaker

*(a) That this report be received.*  
*(b) That the payments and investments summarised in the table above and detailed in the payment schedule, totalling \$10,979,094.21, be endorsed.*

**Motion carried**

## PART B – ITEMS FOR NOTING

Item 3

2016/0766 **8 Month Report on Progress.** DCS, 12/4/16

This report provided some commentary on variations between actual and estimated expenditure and revenue, along with a forecast of expenditure to 30 June 2016.

Mr Donnelly and Mrs Bodeker were thanked for a well set out and easy to read report, which informed potential discussion well.

A concern was expressed whether resources were being stretched too far which could impact on Council performance. Acknowledgement was also made of staff dedication to workload

Moved Cr Woodhead  
Seconded Cr Bell

*That this report and the “8 Month Review to 29 February 2016” report be received.*

**Motion carried**

Item 4

2016/0762 **Passenger Transport Update – April 2016.** DCS, 7/4/16

This report provides an update to Council on contract negotiations, the Bus Hub and the Green Island-Concord service petition.

Mr Collings provided an update on the Bus Hub and Concord service petition.

Bus Hub – an appointment had not been made due to information from the NZTA still to be received.

Mr Collings confirmed the appointment of preferred candidate for the role of lead consultant will be put to the Chief Executive for approval.

Mr Collings confirmed that staff were well advanced in looking at options and costing for Unit 4 services. A summary of options would be reported to next committee round.

Mr Collings confirmed the route structure is that which Council endorsed in the Regional Plan and that there were no changes to the plan, just changes to the services on the route.

Mr Collings was requested to provide Council with an overview of the changes, describing key changes between Unit 4 services (Brockville, Halfway Bush, St Kilda) and those currently in operation

Moved Cr Shepherd  
Seconded Cr Kelliher

*That this report be received.*

**Motion carried**

*Chair adjourned the meeting at 12:35pm for lunch*

*Meeting recommenced at 1.31pm*

**PART C - EXCLUSION OF PUBLIC**

Cr Shepherd moved  
Cr Kelliher seconded

*That the public be excluded from the following part of the proceedings of the meeting.*

*The general subject of the matters to be discussed while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1)(a) of the Local Government Information and Meetings Act 1987 for the passing of this resolution are as follows:*

	General subjects to be considered	Reason under LGOIMA for passing this resolution	Grounds under S.48 for the passing of this resolution
Item 5	Minutes of the In Committee portion of the Finance and Corporate Committee meeting held on 9 March 2016	To maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees. S7(2)(f)(i)	S.48(1)(a)(i)

Following the discussion of item 5

Cr Shepherd moved  
Cr Kelliher seconded

*That the meeting resume in open session*

**Motion carried**

The meeting closed at 1:33pm

**Chairperson**

