

OTAGO REGIONAL COUNCIL

Minutes of a meeting of the Finance and Corporate Committee held in the Council Chamber, 70 Stafford Street, Dunedin On Wednesday 7 September 2016, commencing at 12.55pm

Membership:

- Cr David Shepherd (Chairperson)
- Cr Gary Kelliher (Deputy Chairperson)
- Cr Graeme Bell
- Cr Doug Brown
- Cr Louise Croot MNZM
- Cr Michael Deaker
- Cr Gerrard Eckhoff
- Cr Trevor Kempton
- Cr Sam Neill
- Cr Gretchen Robertson
- Cr Bryan Scott
- Cr Stephen Woodhead

Apologies

- Cr Kempton
Apology was accepted.

Leave of absence: NIL

In attendance:

- Peter Bodeker
- Nick Donnelly
- Gavin Palmer
- Caroline Rowe
- Fraser McRae
- Scott MacLean
- Lauren McDonald (minute taker)
- Sharon Bodeker
- Gerard Collings

CONFIRMATION OF AGENDA

There were no changes to the agenda.

CONFLICT OF INTEREST

No conflicts of interest noted.

PUBLIC FORUM

No public forum held.

MINUTES

Minutes of the public portion of the meeting held on 20 July 2016, having been circulated, were adopted on the motion of Cr Croot and Cr Kelliher.

Matters arising from minutes

There were no matters arising from the minutes.

PART A - RECOMMENDATIONS

Item 1

2016/1019 **Annual Return of Inactive Subsidiaries.** DCS, 23/8/16

The report outlined the inactive subsidiaries of ORC owned companies: Regional Services Ltd; Regional Pest Services Limited; Regional Monitoring Services Limited and the requirement under the Companies Act for an Annual Return to be completed.

Cr Shepherd summarised the report.

Moved Cr Woodhead
Seconded Cr Kelliher

1. *That it shall not be necessary for Regional Services Limited to hold an Annual General Meeting under section 120 of the Companies Act 1993.*
2. *That no auditors be appointed for Regional Services Limited under section 196 (2) of the Companies Act 1993.*
3. *That it shall not be necessary for Regional Pest Services Limited to hold an Annual General Meeting under section 120 of the Companies Act 1993.*
4. *That no auditors be appointed for Regional Pest Services Limited under section 196 (2) of the Companies Act 1993.*
5. *That it shall not be necessary for Regional Monitoring Services Limited to hold an Annual General Meeting under section 120 of the Companies Act 1993.*
6. *That no auditors be appointed for Regional Monitoring Services Limited under section 196 (2) of the Companies Act 1993.*

Motion Carried

Item 2

2016/1026 **Executive report.** DCS, 24/8/16

The report described the significant activities carried out by the Finance and Corporate sections since the last meeting of the Committee. This report included updates on: 2015/16 Annual Report; rates; Kuriwao Endowment land, and account payments.

Mr Donnelly advised that the rates assessments had been sent and that the first recipients should be in receipt of these within the next day or two.

Moved Cr Shepherd
Seconded Cr Neill

- 1) *That this report be received.*
- 2) *That the payments and investments summarised in the table above and detailed in the payment schedule, totalling \$3,417,472.76, be endorsed.*

Motion carried

PART B – FOR NOTING

Item 3

2016/1028 **12 Month Review to 30 June 2016.** DCS, 25/8/16

The report summarised the project progress for the 12 months to 30 June 2016. The report '*12 Month Review to 30 June 2016*' was circulated separately with the agenda. The full financial position of Council for the year ended 30 June 2016 will be presented in the Annual Report to the Council at its meeting on 28 September 2016.

Cr Shepherd commented that the traffic light style report indicated the measurement of successful or unsuccessful levels of service (targets) for Council activities for the twelve months to 30 June 2016.

A concern was expressed that Council should be able to control, rather than just monitor water and air quality in the region.

Mr Bodeker responded that ORC only have the ability and responsibility to control the monitoring of air and water quality, not the use. He added that an organisation could not be held responsible, at a governance or operational level, for a target it had no control over.

A comment was made that the report provided a good format for engagement with communities and for accountability for the Council's work programme targets.

It was suggested during planning for the Annual Plan and Long Term Plan in the new triennium to include more measurable detail around achievability and priorities, for the Council's work programmes to allow for good discussion in this process earlier.

A request was made to include the detail and measurement for the target around the new head office building to be included in this report for the next reporting period.

Moved Cr Woodhead
Seconded Cr Robertson

That the report and the “12 Month Review to 30 June 2016” report be received.

Motion carried

Item 4

2016/1030 **Passenger Transport Update – August 2016.** DCS 26/8/16

The report provided a brief overview of the services and fare zone structure changes implemented on 15 August 2016, including the implementation of the Unit 4 service; new fare zones and same zone free transfer; the Bus hub/interchange and Total Mobility.

Mr Collings advised staff were currently reviewing the infrastructure in and around Pak’n Save and The Warehouse site with the intention of providing extra bus stops along that part of Hillside Road.

A question was raised in regard to public response to the Unit 4 service implementation on 15 August, including the free bus transfer and the transition over to the new system.

Mr Collings advised that some technical difficulties had been experienced with the free transfer system but the last of the required fixes had been applied as of 7 September and now the system is operating as intended. Those passengers that raised an issue of not receiving a free transfer have had a credit applied to their GoBus card as reimbursement for the loss of fare.

Bus Hub

In response to a question Mr Bodeker advised that an email was provided to the DCC, offering a presentation to them on the Bus Hub.

Mr Collings advised the presentation to the DCC was not specifically on the Bus Hub but would be a generic briefing on public transport and that the information provided would already have been received by this Council.

He advised staff are progressing with the preliminary bus hub design and have met with almost all of the landholders and tenants on that section of Great King Street to try to incorporate their views into the next design stage.

The intersection modelling is on target and will be available for review at the end of September, along with the preliminary design. The consultants are also identifying suitable sites for a full scale traffic test of the proposed layout, which will include the impact on traffic with the bus movements in and out the area.

Moved Cr Bell
Seconded Cr Kelliher

That the report be received.

Motion carried

Item 5

2016/1034 **Queenstown Lakes District Council – Park and Ride Trial Wakatipu.**
DCS, 29/8/2016

The report outlined the proposed trial of a “park and ride” service between the Frankton area and the Queenstown CBD, which is being considered by the Queenstown Lakes District Council (QLDC). The intention of the trial is to assist in evaluating whether there is a long term need for such as service within the network.

Mr Donnelly confirmed that the proposal had been initiated by QLDC and that Mr Collings has held initial discussions with QLDC about the potential of running a trial for a “park and ride” service. The proposal was still at the very early stages and the paper was to inform Council that this proposal is being considered and that discussions were ongoing.

A question was raised if QLDC had the ability to undertake this trial on its own and then register with ORC, or if it was envisaged this service would link into the existing public transport system, or if it was intended to be a specialist shuttle from a “park and ride” facility.

Mr Collings advised that QLDC could seek to register as a commercial service in their own right and in considering their registration; Council staff would need to consider any material impact on the existing network itself. If the service was found to be in direct competition with one of the services currently operating, there would be potential for the registration to be declined on that basis. He advised that ORC staff have been actively engaged with QLDC staff to establish if there is an alternative way to deliver this service, by integrating it with the existing network on a trial basis with QLDC providing the local share if NZTA were to fund the service.

Moved Cr Kelliher
Seconded Cr Shepherd

That the report be noted

Motion carried

PART C - EXCLUSION OF PUBLIC

Moved Cr Kelliher
Seconded Cr Woodhead

That the public be excluded from the following part of the proceedings of the meeting.

The general subject of each matter to be discussed while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(a) of the Local Government Information and Meetings Act 1987 for the passing of this resolution are as follows:

	General subjects of each matter to be considered	Reason under LGOIMA for passing this resolution	Grounds under S.48 for the passing of this resolution
Item 6	Minutes of the In Committee portion of the Audit and Risk Subcommittee meeting held on 16 June 2016	To enable any local authority holding the information to carry out negotiations, without prejudice or disadvantage, commercial activities. S7(2)(h)	S.48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

Motion carried

Following the discussion of Item 6

Moved Cr Shepherd
Seconded Cr Bell

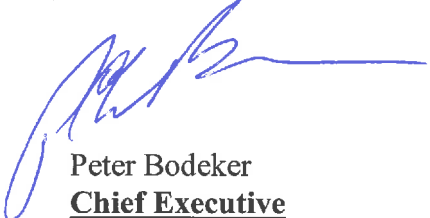
That the meeting resume in open session.

Motion carried

Cr Shepherd advised as it was his final meeting as Finance and Corporate Chairman, he wanted to acknowledge the support given to him as Committee Chair. He advised it had been an interesting and rewarding experience. He acknowledged the wisdom and foresight of many Councillors that had preceeded the current members, including Cr Croot, in setting up an organisation with a robust and strong financial sector. He thanked Councillors for their support and wished them well in the up coming elections and for the new triennium.

The meeting was declared closed at 1:43pm.

Chairperson



Peter Bodeker
Chief Executive