

OTAGO REGIONAL COUNCIL

**Minutes of an ordinary meeting of Council held
in the Council Chamber, 70 Stafford Street, Dunedin on
Wednesday 2 November 2016, commencing at 9:00 am**

Membership:

- Cr Stephen Woodhead (Chairperson)**
- Cr Gretchen Robertson (Deputy Chairperson)**
- Cr Graeme Bell**
- Cr Doug Brown**
- Cr Michael Deaker**
- Cr Carmen Hope**
- Cr Trevor Kempton**
- Cr Michael Laws**
- Cr Maggie Lawton**
- Cr Sam Neill**
- Cr Andrew Noone**
- Cr Bryan Scott**

Apologies: Cr Brown for lateness

In attendance:

- Peter Bodeker**
- Nick Donnelly**
- Fraser McRae**
- Gavin Palmer**
- Scott MacLean**
- Caroline Rowe**
- Lauren McDonald**

Cr Woodhead welcomed attendees to the meeting.

CONFIRMATION OF AGENDA

The agenda was confirmed as circulated.

CONFLICT OF INTEREST

No conflicts of interest were noted.

PUBLIC FORUM

No public forum was held

MINUTES

The minutes of the public portion of the meeting of Council held on 26 October 2016, having been circulated, were accepted on the motion of Crs Scott and Noone.

Matters arising from the minutes

There were no matters arising from the minutes.

Item 1

2016/1113 **Committee Structure and Purpose.** Chair, 28/10/16

The Chair's report outlined the proposed the committee structure and membership for the new Council term.

Cr Woodhead led discussion on the paper. He confirmed the feedback he had received from Councillors on the proposed structure and advised that the paper did not cover the complete suite of councillor responsibilities or all the sub committees. The Terms of Reference for Committees would come to the first round of Committee meetings in November for confirmation of the role of the Committee Chair, Deputy Chair and the work programme would be defined.

It was agreed the wording in the purpose statement for the Policy Committee should be reordered to read: strategies, policies then plans, which correctly reflected the order of importance. Mr Bodeker confirmed this wording change would be completed.

Cr Lawton questioned the name of Technical committee. Cr Woodhead advised that the name occurred due an amalgamation of two committees and fairly reflected the role of this committee. Cr Lawton advised she accepted the explanation and reason for the Committee name.

Cr Brown entered the room at 9:09am.

In response to a question Cr Woodhead summarised the process for reports to the Committees and Council. He advised that the Chief Executive was the point of contact for agenda items that a committee member may wish to submit.

Cr Woodhead confirmed the role of the Committee Deputy Chair role was a support role and to act in place of the Committee Chair, in their absence. He commented that his hope would be for the Committee Chair and the Deputy Committee Chair to be involved and included in the work of the committee and have direct dialogue with the relevant director.

In response to a question Cr Woodhead confirmed that the Regulatory Committee has two directorates reporting to this Committee, being Mr McRae, as Director of Policy Planning and Resource Management and Mr MacLean, as Director of Environmental Monitoring and Operations.

Discussion was held as to whether the Long Term Plan and Annual Plan should be under the Finance and Corporate Committee or through the Policy Committee, as the strategy committee of council, or directly by Council.

Cr Woodhead advised that on review, as Chair, he was comfortable where the LTP and Annual Plan sat as part of the package under the Finance and Corporate Committee.

Cr Deaker requested that Cr Woodhead consider an amendment by addendum that the recommendation include that the structure of committees and their names be reviewed in June 2017.

Moved Cr Deaker
Seconded Cr Laws

That the committee structure, purpose and membership as set out in the Chairperson's report be adopted and a review of the structure and committee names is held in June 2017.

A division was called.

For: Crs Bell, Brown, Deaker, Hope, Kempton, Laws, Lawton, Noone, Robertson, Scott and Woodhead
Against: Cr Neill

Motion carried.

Item 2

2016/1111 **Elected Member Remuneration and Expenses.** DCS, 28/10/16

The report outlined the criteria and determinations of the Remuneration Authority to date as it affects the Otago Regional Council, and provided detail of the expense policy currently in place and recommendations for endorsement.

Cr Woodhead confirmed the Remuneration Authority process for Council in setting the structure for next triennium and that this was completed in the previous triennium (2013 – 2016). He advised that this was done to assist prompter decisions at the commencement of the new triennium.

Mr Donnelly provided details around the Reumeration Authority's approved remuneration and expenses for ORC. He advised that any changes would require Council to go back to the Remuneration Authority to receive their determination and approval of the change.

Cr Woodhead advised that the Regional Transport Committee Chair role has changed over the previous triennium with an increased workload in regard to collaborating with Otago and Southland committees, the South Island group activities and the Queenstown Transport Governance Group. He advised this would result in a busy triennium and potentially a heavier workload in line with other Committee Chairs and therefore the remuneration for this role needed further consideration.

Crs Kempton and Scott left the room at 9:50am to allow discussion.

Discussion was held on the remuneration level for the Committee Chairs and Chair of the Regional Transport Committee as separate roles.

Mr Donnelly confirmed that Council would need to submit an explanation to the Remuneration Authority on what the Committee Chair and RTC Chairs specific and separate roles were to warrant additional the duties payments sought. The Remuneration Authority would then provide their decision.

Mr Donnelly was requested to provide the amended structure details to the Remuneration Authority and to provide an outline of the roles of the Committee Chairs and the Chair of the Regional Transport Committee.

Cr Woodhead confirmed that the Committee Chair and Deputy Chair payment structure remained unchanged as detailed in the report and that the Chair of the RTC would receive the same salary as the Committee Chairs.

Moved Cr Woodhead
Seconded Cr Brown

- a) That this report be received.*
- b) That the salary and fees structure as amended are noted.*
- c) That the expenses, reimbursements and allowances are noted.*

Motioned carried.

Cr Scott and Kempton returned to the room at 10:29am.

The meeting was declared closed at 10:30am.



Chairperson