

## OTAGO REGIONAL COUNCIL

### Minutes of a meeting of the Finance and Corporate Committee held in the Council Chamber, 70 Stafford Street, Dunedin on Wednesday 3 May 2017, commencing at 9:00am

**Membership:**

- Cr Doug Brown (Chairperson)
- Cr Andrew Noone (Deputy Chairperson)
- Cr Graeme Bell
- Cr Michael Deaker
- Cr Carmen Hope
- Cr Trevor Kempton
- Cr Michael Laws
- Cr Sam Neill
- Cr Gretchen Robertson
- Cr Bryan Scott
- Cr Stephen Woodhead

**Apologies:** Cr Laws for lateness

**In attendance:**

- Nick Donnelly
- Fraser McRae
- Scott MacLean
- Caroline Rowe
- Lauren McDonald (Committee Secretary)
- Gerard Collings (for Item 1)

Cr Brown welcomed members of the public in attendance.

#### **CONFIRMATION OF AGENDA**

Agenda confirmed.

#### **CONFLICT OF INTEREST**

No conflict of notice advised.

#### **PUBLIC FORUM**

Nil.

#### **MINUTES**

The minutes of the meeting held on 22 March 2017, having been circulated, were adopted on the motion of Crs Noone and Cr Brown.

**Motion Carried**

## ACTIONS

### Status report on the resolutions of Finance & Corporate Committee

Report No.	Meeting	Resolution	Status
2016/1136 Terms of Reference for the Finance and Corporate Committee	23/11/16	<i>That the Terms of Reference for the Finance &amp; Corporate Committee be considered a final version to be presented to the Council on 7 December 2016 for adoption</i>	CLOSED (Adopted by Council on 7/12/16)
2016/1151 Passenger Transport Update	23/11/16	<i>Endorse staff taking a collaborative approach with the Ministry of Education regarding School Services in the Wakatipu Basin.</i>	CLOSED Resolution was endorsement of ongoing discussions with the Ministry of Education.
2017/0686 2017-18 Draft Annual Plan and Consultation Document	22/3/17	<i>That a Hearing sub committee be appointed.</i>	CLOSED (Hearing Panel appointed at the 22 March 2017 meeting)

## PART A- RECOMMENDATIONS

### Item 1

2017/0778 **Passenger Transport Update – April 2017.** DCS, 24/04/17

The report provided:

- An update on tenders for Unit 1, Unit 2, and Part Unit 3 for the Dunedin Network, seeking delegated approval for the Chief Executive to award contracts in consultation with the Chairperson and Chair of the Finance and Corporate Committee.
- The public consultation process for the Wakatipu and Concord related amendments to the Regional Public Transport Plan, and the community engagement regarding the Belleknowes Arthur Street extension.
- Update on the petition received at the Finance and Corporate Committee meeting of 22 March 2017.
- The award of the replacement ticketing system contract, total mobility and patronage trends for the twelve months 1 April 2016 to 31 March 2017.

*Cr Laws arrived in the room at 9:03am*

#### Dunedin Bus Tenders

Staff confirmed the tenders being issued reflected the changes as prescribed in the Regional Public Transport Plan (RPTP) adopted in 2014, such as a transfer of evenings/weekends services to the daytime routes and mirroring frequency.

#### RPTP Amendments - Wakatipu Public Transport and Concord

It was advised that an additional 105 late submissions were received for the Wakatipu Public Transport network, as at close of business on 2 May. It was confirmed that 52 submissions were received in relation to the Concord service.

#### Belleknowes (Arthur St – Canongate extension)

Staff advised the mail survey of residents and ratepayers had been delayed, from the intended mail out date of 28 April, and were lodged with NZ Post on 2 May 2017.

It was advised that the intention of the survey was to gain understanding of the residents desire to: return to the old service; how the residents were using/accessing the service previously; how the service was being used/accessed currently; and if the old service was reintroduced, who would be utilising the service.

Staff confirmed if Council resolved to reinstate the service, that it would not require an amendment to RPTP.

#### Petition – Mosgiel Bus Service Stop and Centre City New World

Discussion was held on consideration for a sheltered bus stop at the hospital site and a service link between the hospital site and the Bus Hub. Staff advised that where waiting time was required consideration could be given to a short term bus sheltered bus stop and that this would require consideration by the Bus Hub design team and the DCC.

#### Patronage for Dunedin and Wakatipu networks

Discussion was held on the graphs of patronage trends for the period 2012 to 2017, including the actual long term impact of changes to fare structures on increased patronage

Moved Cr Brown

Seconded Cr Noone

*That:*

- a) This report is received.*
- b) The request to retain the Centre City New World Stop for Mosgiel Services once the hub becomes operational be declined.*
- c) The Chief Executive, in consultation with the Chairperson and the Chair of the Finance and Corporate Committee, be delegated authority to award contracts for Unit 1, Unit 2, and Part Unit 3.*

#### **Motion carried**

#### Item 2

2017/0769 **Director's report – April 2017**. DCS, 09/03/17

The report provided an update on the draft Annual Plan, response to the public forum discussion on Port Otago Ltd's impact on the Port Chalmers community and environment, and account payments for endorsement.

A suggestion was made to request that the Port Otago Ltd CEO respond to issues raised at public forum and for consideration to be given to them before submitting the draft Statement of Corporate Intent to Council.

Benefit was seen in having a good understanding of the effects and opportunities in the Port Chalmers area and for a strengthened partnership with the community and Port Otago Ltd.

Agreed action: For the ORC Chairman to speak with the Port Otago Ltd Chairman in regard to the issues raised in the public forum.

Moved Cr Brown  
Seconded Cr Hope

- a) *That this report be received.*
- b) *That a response be made to Mary McFarlane as outlined above.*
- c) *That the payments and investments summarised in the table above and detailed in the payment schedule, totalling \$3,514,037.13, be endorsed.*

**Motion carried**

**PART B – FOR NOTING**

Item 3

2017/0781 **Grants, Legal Cases and Personal Grievances** DES, 26/04/17

The report provided details on financial grants made by Council for the period 1 July 2012 through to March 2017 and their effectiveness. The report also provided information on personal grievances and legal cases

Grants

Staff confirmed that the majority of grants, particularly for the Environmental Enhancement Fund only commenced near the end of the last financial year. The first annual report backs would be due at the end of this financial year. Grant recipients were requested to provide report back on activity from the grants provided.

Discussion was held on the need for an audit process for grants, to establish the effectiveness and outcomes of the funding provided, including:

- The need to be more transparent and more financially responsible with the reporting requirements set, i.e. to review the funds and the criteria, to ensure these are well defined.
- The reporting requirements need to be consistent and transparent for all the funds, and the schedule of reporting back required. Set both internal reporting requirements on the funding provided.

A report was requested on the \$544,000 funding to the Manuherikia Water Strategy Group to understand the value for funding provided to date.

The Chairman confirmed that there is a funding policy and delegation in place for the Chief Executive for use of those funds, targeted for prefeasibility studies. He also advised that outputs from the applicant's reporting were provided and were publicly accessible.

It was suggested that the Chairman of the Manuherikia Water Strategy Group be requested to report to Council on progress and current status.

Moved Cr Scott  
Seconded Cr Deaker

*That Council receive a report on the effectiveness and outcomes of each grant, including the bulk water grants at the end of this financial year, 30 June 2017.*

**Motion carried**

It was also requested that the latest set of audited accounts be provided as part of the reporting process, (where applicable) to confirm their financial situation and that good practices were in place.

It was suggested that the development of a reporting framework should be developed through the Audit & Risk Subcommittee

**Legal Cases**

A question was raised on the reporting mechanism for legal cases the Council is involved in, due to the potential risk.

*Cr Scott left the room at 10:13am and returned at 10:14am*

Staff advised that reporting is provided to Council through reports to Committees but confirmed that no overall summary report was provided of all legal cases involving Council.

Moved Cr Laws  
Seconded Cr Bell

*That a summary of all legal cases involving ORC be provided to the next meeting of the Finance & Corporate Committee.*

A division was called, Vote: For 4/ Against 7

**The motion was declared lost**

Moved Cr Neill  
Seconded Cr Bell

*That this report be received.*

**Motion carried**

Item 4

2017/0772 **Financial Report to 31 March 2017**. DCS, 28/04/17

The report provided information in respect of the overall Council finances for the nine months ended 31 March 2017.

Moved Cr Brown  
Seconded Cr Woodhead

*That this report be received.*

**Motion carried**

**PART C– RECOMMENDATIONS OF MEETINGS**

Item 5            Recommendations of the public portion of the Audit & Risk Subcommittee meeting held on 8 March 2017, for adoption

Moved Cr Woodhead  
Seconded Cr Kempton

*That the recommendations of the public portion of the Audit & Risk Subcommittee meeting of 8 March 2017 be adopted.*

**Motion carried**

Discussion was held on the structure and membership of the Audit and Risk Subcommittee.

Cr Brown confirmed that all elected members were welcome to attend Audit and Risk Subcommittee meetings and Mr Donnelly confirmed that all papers tabled to the subcommittee were available to Councillors via the Councillor drop box.

A request was made that all elected members become members of the Audit & Risk subcommittee and that the frequency of meetings be increased from quarterly.

It was confirmed that the 2 November 2016 Council meeting it was agreed for the Committees structure to be reviewed at the June 2017 Council meeting and that further discussion on the Audit & Risk Subcommittee structure would be held at this time.

**PART D- RESOLUTION TO EXCLUDE THE PUBLIC**

*I move that the public be excluded from the following parts of the proceedings of this meeting, namely:*

Moved Cr Noone  
Seconded Cr Hope

Item 6            Confirmation of the Minutes of the public excluded portion of the Finance & Corporate Committee meeting of 22 March 2017

Item 7            Adopting of the recommendations of the public excluded portion of the Audit & Risk Subcommittee meeting of 8 March 2017

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item 6 -- Confirmation of the Minutes of the public excluded portion of the Finance & Corporate Committee meeting of 22 March 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). <i>Section 7 (2)(i)</i>	Section 48 (1) (a) Section 7(2)(i)
Item 7 – Adopting of the recommendations of the public excluded portion of the Audit & Risk Subcommittee meeting of 8 March 2017	<p>To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities. <i>Section 7 (2) (h)</i></p> <p>to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information— (i) would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied. <i>Section 7 (2) (c) (i)</i></p> <p>to protect information where the making available of the information - (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; <i>Section S7(2) (b) (ii)</i></p>	Section 48(1)(a) Section 7(2)(h) Section 7 (2) (c) (i) Section S7(2) (b) (ii)

*Motion Carried*

At the conclusion of discussion of items 6 and 7, Crs Brown and Noone moved that the meeting resume in open session.

The meeting was declared closed at 10:35am.

Chairperson

