



COUNCIL MEETING PUBLIC AGENDA

WEDNESDAY 13 DECEMBER 2017

10:30 am Council Chamber
70 Stafford Street, Dunedin

Members of the public are welcome to attend.

Meeting documents and attachments are available online at: www.orc.govt.nz

Membership

Cr Stephen Woodhead	<i>(Chairperson)</i>
Cr Gretchen Robertson	<i>(Deputy Chairperson)</i>
Cr Graeme Bell	
Cr Doug Brown	
Cr Michael Deaker	
Cr Carmen Hope	
Cr Trevor Kempton	
Cr Michael Laws	
Cr Ella Lawton	
Cr Sam Neill	
Cr Andrew Noone	
Cr Bryan Scott	

Attending

Nick Donnelly	<i>(Acting Chief Executive)</i>
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Disclaimer

Please note that there is an embargo on agenda items until 9:30 am on Monday 11 December 2017. Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

For our future

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1. APOLOGIES

Cr Graeme Bell

2. LEAVE OF ABSENCE

3. ATTENDANCE

4. CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

5. CONFLICT OF INTEREST

Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

6. PUBLIC FORUM

7. PRESENTATIONS

8. CONFIRMATION OF MINUTES

Recommendation

That the minutes of the (public portion of the) Council meeting held on 1 November 2017 be received and confirmed as a true and accurate record.

That the minutes of the Extraordinary Council meeting held on 1 November 2017 be received and confirmed as a true and accurate record.

Attachments

1. Minutes Council meeting - 1 November 2017 **[8.1.1]**
2. Minutes of an Extraordinary Council meeting - 29 November 2017 **[8.1.2]**

9. ACTIONS

Status report on the resolutions of Council.

Attachments

Nil



Minutes of an ordinary meeting of Council held in the
Council Chambers at Otago Regional Council on
Wednesday 1 November 2017, commencing at 10:30 am

Membership

Cr Stephen Woodhead (Chairperson)
Cr Gretchen Robertson (Deputy Chairperson)
Cr Graeme Bell
Cr Doug Brown
Cr Michael Deaker
Cr Carmen Hope
Cr Trevor Kempton
Cr Michael Laws
Cr Ella Lawton
Cr Sam Neill
Cr Andrew Noone
Cr Bryan Scott

Welcome

Cr Woodhead welcomed councillors, members of the public, media and staff to the meeting.

1. APOLOGIES

There were no apologies advised. The Leave of Absence for Cr Deaker was noted.

2. LEAVE OF ABSENCE

Resolution

That the request for leave of absence from Cr Laws be accepted.

Moved: Cr Woodhead
Seconded: Cr Hope
CARRIED

3. ATTENDANCE

Peter Bodeker	(CEO)
Nick Donnelly	(Director Corporate Services)
Sian Sutton	(Director Stakeholder Engagement)
Tanya Winter	(Director Policy, Planning & Resource Management)
Gavin Palmer	(Director Engineering, Hazards and Science)
Scott MacLean	(Director Environmental Monitoring and Operations)
Sally Giddens	(Director People & Safety)
Lauren McDonald	(Committee Secretary)
Marian Weaver	(Item 11.3)
Mark Peart	

4. CONFIRMATION OF AGENDA

The agenda was confirmed as tabled.

5. CONFLICT OF INTEREST

No conflicts of interest were advised.

6. PUBLIC FORUM

No public forum was held.

7. PRESENTATIONS

1. Manuherikia Catchment Water Strategy Group – report back on funding from the Bulk Water Fund by former Chairman, Mr Allan Kane.
2. Otago Peninsula Biodiversity Group – report back on funding from the Environmental Enhancement fund by current Chairman, Rod Morris and past chairman, David Chalmers and Project Manager, Ursula Ellenberg.

The presentations commenced at 1:15pm.

Mr Kane outlined the background to the formation of the Manuherikia Catchment Water Strategy Group (MCWSG) and the feasibility studies undertaken by the MCWSG on land area, water and climate to assist to define options for the catchment community to consider. He advised the full reports were available to view on the website www.mcwater.co.nz. He acknowledged the funding support from the ORC, which allowed the MCWSG to receive matching funding from the Crown for the feasibility studies. The next phase was for the community discussion on the irrigation option to be advanced and the development of a water company through an amalgamation agreement with irrigators. The feasibility studies would be able to be used as "guiding principles" to the company. Mr Kane confirmed that the ORC was not involved in funding for stages beyond the feasibility studies.

Mr Kane responded to questions from councillors.

Councillors acknowledged and thanked Mr Kane for his dedication to the MCWSG and the group achievements to date. *Mr Kane left the meeting at 1:55pm.*

"Towards a Pest Free Otago Peninsula" - Ms Ellenberg outlined the work undertaken by the Otago Peninsula Biodiversity Group through the funding assistance received through the ORC Environmental Enhancement Fund. She advised the group's intent was to strive to change and make the Otago Peninsula a better environment to live through community participation and involvement in managing co-ordinated pest

control. She highlighted the activities undertaken with the group in monitoring, trapping, tertiary and public education trips and events.

Discussion was held on work towards a predator free Otago Peninsula including completion of predator deterrent fencing for rabbits and possums in the buffer zone between the peninsula and the city suburbs.

Mr Morris, Chalmers and Ms Ellenberg responded to questions from councillors on the project work, achievements and future plans.

Ms Ellenberg was thanked for her informative presentation.

The presentations concluded at 2:43pm.

8. CONFIRMATION OF MINUTES

Resolution

That the minutes of the Council meeting held on 27 September 2017 be received and confirmed as a true and accurate record.

Moved: Cr Kempton

Seconded: Cr Hope

CARRIED

9. ACTIONS

Status report on the resolutions of Council. No current items for action.

10. CHAIRPERSON'S AND CHIEF EXECUTIVE'S REPORTS

10.1. Chairperson's Report

The report outlined meeting activities for the period 20 September to 27 October, including: Zone 5 and 6 meeting in Cromwell; Kai Tahu ki Otago (KTKO) 20th anniversary; Fonterra update of annual result; Lake snow public consultation session; Queenstown Public Transport; Hawea Flat groundwater and the Chief Executive's end of contract.

Cr Woodhead advised that Kai Tahu Ki Otago (KTKO) announced the rebranding of the organization to "Aukaha" originating from *kia kaha, au kaha* meaning to unite, bind together.

Hawea Flat groundwater - Cr Woodhead and Cr Lawton to attend an initial meeting with farmers in regard to ground water levels. Dr Palmer confirmed the ongoing ground water monitoring in the area (including water quality testing). The data to be used to inform the Plan Change on allocation levels for aquifers.

Cr Woodhead then asked Mr Bodeker to present his final report as Chief Executive and to provide councillors the opportunity to offer their thanks and comments to him.

10.2. Chief Executive's Report

Mr Bodeker provided an end of contract review for his term as Chief Executive and highlighted the main areas of achievement during his role as CE, including: the establishment of Civil Defence Emergency Management Otago, (CDEM Otago), based at ORC; greater engagement with communities; improved public transport and health and safety processes, and appointment of a harbourmaster. He acknowledged and thanked his executive management team for the positive gains made for the organization during his time as Chief Executive.

Individual councillors offered Mr Bodeker their thanks and acknowledged his leadership role in the establishment of Otago CDEM, commitment to Health & Safety, staff management and strategic vision and for the improved relationship with stakeholders, resulting in a positive Council culture.

Cr Woodhead thanked Mr Bodeker for the passion and energy he had provided to Council on behalf of the region and for the good health of the organization and staff.

Resolution

That the Chairperson's and Chief Executive's reports be received.

Moved: Cr Woodhead

Seconded: Cr Lawton

CARRIED

11. MATTERS FOR COUNCIL DECISION

11.1. Māori Representation/Constituencies

The report outlined the three options available for Council decision on any resolution for the region to be divided into Maori constituencies.

Option 1 - Council to not establish one or more constituencies.

Option 2 - Council establish one of more constituencies

Option 3 - Council may resolve at any time to hold a poll on whether the region should be divided into Maori constituencies.

Discussion was held on investigating options for encouraging and improving Maori participation in Council processes.

Resolution

That Council:

a) *Receive this report;*

b) *Adopt Option 1 and decide it is not necessary to establish a Maori constituency for the Otago Region.*

Moved: Cr Neill

Seconded: Cr Brown

CARRIED

Resolution

That Council seek options for improving engagement for Maori participation in Council processes.

Moved: Cr Laws
Seconded: Cr Lawton
CARRIED

11.2. Local Government Leaders' Water Declaration

The report provided the background to the Local Government Leaders' Water Declaration and sought approval for ORC Chairperson to include his signature to the declaration.

Resolution

That Council support the Local Government Leaders' Water Declaration and authorise the Chairperson to add his signature to the declaration.

Moved: Cr Woodhead
Seconded: Cr Hope
CARRIED

11.3. Delegations under the Resource Management Act 1991, Soil and Rivers Control Act 1941, Crown Minerals Act 1991, Building Act 2004, Marine Transport Act 1994, Local Government Act 2002, Biosecurity Act 1993, Civil Defence Emergency Management Act 2002,

The report provided the recent amendments to the Resource Management Act in 2017 with an update of the delegations for approval by Council.

Discussion was held on current CE delegations in relation to:

S299 & S305	To initiate an appeal to the High Court on a question of law.
S308	To initiate an appeal to the Court of Appeal on a question of law

Resolution

That the Chief Executive is removed from delegation for Sections 299, 305 and 308.

Moved: Cr Laws
Seconded: Cr Scott
CARRIED

That Council approve the schedule of delegations (as amended) in the report.

Moved: Cr Laws
Seconded: Cr Noone
CARRIED

12. MATTERS FOR NOTING

No items were tabled.

13. REPORT BACK FROM COUNCILLORS

Cr Kempton spoke on the launch at the Regional Land Transport Committee meeting, on 27 October of the road safety campaign "*Any number is too many*" to encourage the start of conversations around driver behaviour on the roads to reduce the death rate on New Zealand roads.

Cr Lawton advised of her attendance at the Zone 5&6, Guardians of Lake Hayes and Hawea Flat meetings. She thanked Dr Palmer for addressing the meeting of the Guardians of Lake Hayes on remediation options for the lake. She also attended the public transport meetings in Queenstown held on 19 and 20 October and commented on the predicted increase in airport passenger numbers to Queenstown by 2045 to 5 million and the impact this would have on the Wakatipu Basin.

Cr Laws advised his attendance of the Queenstown public bus information meeting held in Frankton on 19 October, with approximately 100 attendees.

14. NOTICES OF MOTION

No Notices of Motion were advised.

15. RECOMMENDATIONS ADOPTED AT COMMITTEE MEETINGS HELD ON 18 OCTOBER 2017

15.1. Recommendations of the Policy Committee:

Director's Report on Progress to October 2017

That this report be noted.

National direction for clean water and Otago

That Council:

- a) *Note the Clean Water 2017 changes with respect to freshwater management (Attachment 1);*
- b) *Note the findings of three recent reviews of Council's implementation of the National Policy Statement for Freshwater Management by:*
 - *the Ministries for the Environment and Primary Industries;*
 - *Pattle Delamore Partners Ltd; and*
 - *the National Institute of Water and Atmospheric Research;*
- c) *Endorse the actions underway and proposed by Council to implement the National Policy Statement for Freshwater Management*
- d) *be provided six weekly progress reports on table 1 and table 2 (steps identified to reflect NPS-FM 2014 amendments in the Otago Water Plan).*

15.2. Recommendations of the Regulatory Committee:

Director's Report on Progress for the period 26 August to 27 September.

That this report is received.

Harbour ByLaws

- a) *That this report be received.*
- b) *That the timetable for adopting the bylaw be endorsed*

Resource Management Act 1991, Biosecurity Act 1993 and Building Act 2004 enforcement activities.

That this report is noted.

Consent processing, consent administration and Building Control Authority Update

That this report is noted.

15.3. Recommendations of the Communications Committee:

Stakeholder Engagement Report – October 2017

That the report is noted.

15.4. Recommendations of the Technical Committee:

Director's Report on Progress

That the report is noted.

Air Quality Research Opportunities

- a) *That this report be noted.*
- b) *That the ideas presented in this report are endorsed for consideration for inclusion into the 2018/28 Draft Long-Term Plan.*

15.5. Recommendations of the Public Portion of the Finance and Corporate Committee:

Director's report – October 2017

- a) That this report be received.
- b) That the payments and investments summarised in the table above and detailed in the payment schedule, totalling \$5,787,442.25, be endorsed.

Public Transport Update – October 2017

- a) *That this report be received.*
- b) *The Finance and Corporate Committee endorse the Queenstown Integrated Transport Programme Business Case*

Financial Report – August 2017

That the report is received.

16. CLOSURE

The meeting adjourned at 11:39 am and recommenced at 1:15 pm with Item 7 – the Manuherikia Catchment Water Strategy and the Otago Peninsula Biodiversity Group presentations.

The meeting was declared closed at 2:43pm.

Chairperson

10. CHAIRPERSON'S AND CHIEF EXECUTIVE'S REPORTS

10.1. Chairperson's Report

Prepared for: Council
Activity: Governance Report
Prepared by: Cr Stephen Woodhead, Chairperson
Date: 6 December 2017

1. Regional Sector Group Meeting – 24 November 2017 (prepared by Cr Robertson)

Highest priority issues to raise are:

- Infrastructure and funding
 - Tax and enquiry into Local Government costs;
 - Tourism levy;
 - Housing;
 - Transport modes (integration of types)
 - NZTA stewardship;
 - End cost shift to ratepayers of SuperGold changes.

Second and third priority issues are:

- Risk and resilience;
- Environmental issues.

Fourth priority issue is:

- Social issues.

Fifth is:

- Other issues including:
 - Treaty issues;
 - Elected member conduct; etc.

1.1 *LGNZ's Strategic Focus*

- a. Leadership and delivery;
- b. Best performance (excellence);
- c. Building community engagement (localism).

1.2 *Water 2050*

Updates were given on the workstreams of Allocation, Water Quality, and Infrastructure.

Allocation Workstream will focus on: critiquing current NZ models, the role of water storage, limit setting, and international comparison. LGNZ is thinking about organising a visit to the Murray Darling in September 2018, and sought interest.

The Water Quality Workstream is currently critiquing current models for setting standards. It is likely that stricter and broader National Environmental Standards for water quality will be brought in. Vaughn Payne noted they are currently looking at predictive modelling for indicators other than "swimmable" based on current quality and "what's possible in NZ".

There was discussion on Government not having a good handle on where councils are at in terms of enforcement. There has been previous discussion around the idea of ministerial intervention to impose compliance actions and even prosecutions.

LGNZ is likely to hold another Water Forum in May 2018.

1.3 Climate Change Project

A report is being commissioned on Local Government Infrastructure at risk from sea level rise. It will quantify the impacts and costs to local communities. This will assist with wider conversations with the Government. An LGNZ Climate Change Conference is likely in September 2018.

1.4 Biodiversity

Mark Nelson spoke on the Biodiversity think piece developed from the Regional Council viewpoint now available on the LGNZ website. This has generated a lot of discussion in the Local Government sector. Mark is now creating a video on biodiversity and Local Government.

1.5 Wilding Trees and K5 Virus

I raised two current issues relevant to Otago. Firstly, wilding trees and the contradictory approaches presented by the Wilding Conifer Management Strategy and the NES Plantation Forestry. Basil Chamberlain noted that the working party on Wilding Trees will meet with Ministers within the next two weeks to discuss the issue. There was acceptance within the Regional Sector that the provisions of the NES are not yet tested, but councils believe changes need to be promoted to facilitate more effective wilding control mechanisms.

Release of the K5 virus was discussed briefly, with note that the release is moving smoothly through the process to the best knowledge of those present. The application is currently at submission phase.

2. Otago Emergency Management Group

Regional Manager Chris Hawker's report informed that the group, with the appointment of Matthew Alley to the role of Central Otago Emergency Management Officer, was now fully staffed to the agreed and budgeted level of twelve staff. Matt is based in Alexandra and was formerly Response Sergeant with the Central Otago Police.

Following submitting to the National CDEM review prior to the election, the group decided to write to the new Minister, Hon Chris Faafoi, to reinforce the need to follow through with the review process. We are expecting the report from the review panel before year end.

The Otago coastal tsunami evacuation zone maps were released in early October as part of a national project. Extensive advertising was done as well as a letter box drop for affected communities.

As part of the development of the Group 10 year long term plan, a workshop with the Regional Council will be held in the New Year, once the national review outcomes are known.

A survey will occur during the first three months of 2018 to gather baseline measures of public awareness and preparedness across Otago.

Tanya Winter was appointed as an alternate group controller.

3. Otago Te Roopu Taiao

The new CE of Waitaki District, Fergus Power was welcomed. Chris Rosenbrock led a discussion on the work programme.

Waitangi Day plans were confirmed with the Ngai Tahu celebration to be in Bluff. This provides the opportunity for a joint Otago/Southland Te Roopu Taiao meeting and Mayoral Forum the following day.

We were informed of the recent celebration of twenty-five years of KTKO and the name change to Aukaha.

4. Mayoral Forum

Discussion on the funding of the operation of stock truck effluent disposal sites, and the equity between districts in relation to the source of the stock, helped all understand that the movement of stock varies seasonally, and it is a small part of a district's waste management costs. Actual costs of a couple of sites were being identified and provided to assist. The question of the lack of ability to enforce effluent spilling from a truck as an insecure load, was questioned.

As part of the transition of the Otago Rural Fire Authority to the Fire Service, and then Fire and Emergency NZ (FENZ), there was a transfer of assets in the form of a loan from each District and the City. The Forum is going to write to FENZ to clarify some issues as part of the transition to the new organisation.

With reference to the Section 17A review on solid waste, Morrison Low is looking at consents, contract renewal and the opportunity for collaboration, including sub-regional opportunities. They will do an economic case assessment of shortlisted options. A question came up whether ORC has a role in regulatory framework collaborating prior to the consent application process.

5. Other Meetings

- Armistice Day service: a wreath was laid on behalf ORC.
- Hawea Irrigation Company Annual Meeting: Mr Palmer and I attended and explained our work programme to inform the development of a transient ground water model.
- Mr Bodeker and I met with James Ryan, Chair of the NZ Farm Environment Trust, and Judy Miller from the Otago Committee for an annual catch up.
- Mr Bodeker and I met with Monty Wright and Niall Watson from Fish & Game Otago, to discuss progress with mining permit replacement and minimum flow timeframes and workload.

Endorsed by: Cr Stephen Woodhead
Chairperson

Attachments

Nil

10.2. Chief Executive's Report

Prepared for: Council
Activity: Governance Report
Prepared by: Nick Donnelly, Acting Chief Executive
Date: 6 December 2017

1. Orbus launch in Queenstown

I attended the launch of the Orbus bus service in Queenstown on 20 November, together with a number of our public transport and Stakeholder Engagement staff. This initiative brings a new era of public transport to the Wakatipu area, and the launch generated substantial interest both locally and nationally. The service replaces the previous commercial service, and offers a number of improvements, including \$2 flat fares, expanded service hours, increased frequency, and free Wi-Fi on buses. The launch was the culmination of a significant and accelerated work programme by ORC Public Transport and Communications staff. This started back in 2015 with this Council agreeing to bring forward the network review, and amendment to the RPTP that was needed to achieve NZTA funding, and introduce the service. The implementation and launch of this service is a significant achievement, and I thank the staff involved for their hard work over the last two years to make this happen.

Unfortunately, due to personal reasons, Councillor Woodhead was unable to attend the launch as planned. Councillor Noone stepped in at short notice to represent ORC as the lead agency in this initiative. This service is a collaboration between this Council, NZTA, and QLDC as co funders, and those organisations were represented at the launch by Jim Harland, South Island Regional Director, and Mayor Jim Boulton respectively. Councillors Bell and Lawton were also in attendance on behalf of ORC.

Another positive of the service, is that it has created 28 new driver jobs in the area. Unfortunately, resourcing these positions has placed the operator under pressure in Queenstown, as qualified PT drivers are not readily available in the area. The operator has temporarily resourced this from outside of the region, and will continue to train and induct drivers to ensure permanent staff are in place as soon as possible.

2. Taieri flood meetings

I attended flood update meetings in Mosgiel and Henley on 21 and 22 November. These meetings were chaired by Councillor Woodhead, and included a presentation on the flood event by Jean-Luc Payan, ORC's Manager Natural Hazards. Other Council staff, Dr Gavin Palmer, Scott MacLean, Suzanne Watt, and Garry La Hood, as well as staff from the DCC, CEO Sue Bidrose, Simon Pickford and Tom Dyer were in attendance and answered questions on the event and response.

The meetings were an opportunity to hear from the residents directly affected by the event. The main issues raised that relate to ORC's flood and drainage schemes, were around the level of service being provided by the schemes. It is intended that further information on ORC's work programme in relation to these schemes, will be reported to the community as part of the Long Term Plan consultation in February / March next year.

3. Roxburgh weather event

Staff responded to the weather event in Roxburgh which occurred on 26 November. Heavy rain on the Sunday afternoon caused flash flooding in the town, and a significant amount of damage. The response was primarily focused around roading and CODC infrastructure, and although a civil defence emergency was not declared, Emergency Management Otago staff assisted throughout the event. The town was initially cut off with slips on both sides of town, and both Roxburgh and Miller's Flat were without reticulated water.

Scott MacLean attended a meeting with CODC and NZTA on 29 November, to assess and agree the immediate clean-up work required. ORC will be undertaking channel works in a number of creeks to ensure channel capacity is restored.

Hazards staff are also assessing the impact of the debris flow on the Clutha River where a new rapid has formed at the confluence with Reservoir Creek. The outcome of this work is expected to be reported to the Technical Committee in January.

4. Update from the Office of the Auditor-General

I met with Andrea Reeves, Assistant Auditor-General, and Jonathan Keate, Sector Manager, from the Office of the Auditor-General, and received an update on their planned activity, including their focus areas for the coming year.

They are currently launching a water management review across councils. This work will look at the water management system as a whole across central and local government. They are mindful of not duplicating work that others have already undertaken, and will not be commenting on policy decisions or the science associated with water management. Their review will look at water management activity, and focus on drinking water, freshwater, stormwater, and the marine environment.

The work has commenced, and will continue through the 2018 calendar year, with the final report that draws together their observations and recommendations expected to be released in early 2019.

A copy of their document Introducing Our Work Program – Water management outlines this work, and is attached for councillors' information.

5. Environmental enhancement fund

The following grants have been made from the environmental enhancement fund since last reported in September:

Parker Conservation – \$10,000 (excluding GST) – this was the second part of the three-year funding for the Karearea/NZ Falcon Study. An update on this work was reported to Council at its September meeting.

Upper Clutha Water Group – \$22,500 (excluding GST) – researching and developing a pilot project for developing more effective ways to collect, manage, and report on information gained through citizen observations and community research.

Aspiring Biodiversity Trust – \$44,000 (excluding GST) – the Makarora River Catchment Threatened Species Project to carry out threatened species baseline ecological surveys in line with recognised survey methods and best practice, and to purchase predator traps to be installed following the species surveys in order to guide appropriate conservation management and effort in relation to mammalian predators.

Orokonui Ecosanctuary – \$10,000 (excluding GST) – purchase of new predator traps.

Rotary Club of Dunedin – \$12,000 (excluding GST) – enhance and increase the planting of native species along the West Harbour Recreation Trail (shared pathway adjacent to the Main Trunk Railway between the Boat Harbour and Maia in Dunedin).

6. Connecting Dunedin

The most recent quarterly meeting of the Connecting Dunedin group was held on 9 November 2017. Myself, Sian Sutton, and Gerard Collings, attended this meeting. The group is an opportunity for this Council, DCC and NZTA, to discuss the transport-related work we are undertaking, and where appropriate promote this work collectively.

At the most recent meeting we updated the group on how the new network changes were settling in, progress on the ticketing system and Wi-Fi on buses which is planned in early 2018.

7. Recommendation

a) *That this report be received.*

Endorsed by: Nick Donnelly
Acting Chief Executive

Attachments

Introducing our work programme – Water management

11. MATTERS FOR COUNCIL DECISION

11.1. RLTP Variation for QLDC streetlights

Prepared for: Council
Activity: Transport - Transport Planning
Prepared by: Jane Turnbull, Manager Strategic and Transport Planning
Date: 6 November 2017

1. Précis

Queenstown Lakes District Council (QLDC) has requested a new project be added to the Otago Regional Land Transport Plan 2015 – 2021 (the RLTP), to be carried out in 2017/18. The project is to convert existing streetlights in all the district's townships in the district to light emitting diode (LED) technology. The Regional Transport Committee (RTC) has considered this request, and recommends this project be added to the RLTP. This report recommends that Council vary the RLTP by making this addition.

2. Process for varying the RLTP

Transport activities must be included in the RLTP to qualify for national funding from the National Land Transport Fund. To include a new activity such as a new streetlights project, to the RLTP, a variation to the RLTP is required.

The process for varying an RLTP is as follows:

- The RTC considers the variation request.
- Consultation is undertaken if the variation is significant.
- Council decides whether to approve the variation, and forwards it to NZTA to consider whether to include it in the National Land Transport Programme.
- The variation is made publicly available.

3. RTC recommendation

The RTC considered the project, and decided that it should be added to the RLTP, to provide QLDC with access to the funding needed to convert existing streetlights in the district's townships to LED, in order to reduce energy consumption, improve energy efficiencies and provide cost efficiencies through lower on-going maintenance costs.

The RTC considered the variation was not significant (under the significance policy in the RLTP). The addition of this project to the RLTP will not negatively affect any of the matters for consideration in the significance policy in the RLTP.

Projects that are not considered significant, like this one, can be included in the RLTP without further public consultation.

4. Recommendation

That Council approve as a variation to the Regional Land Transport Plan 2015-21, the addition of QLDC's LED Streetlights project as set out in the attachment.

Endorsed by: Tanya Winter
Director Policy, Planning & Resource Management

Attachments

1. Activity proposed to be added to Table X in the Otago RLTP 2015-21 **[11.1.1]**

11.2. Standing Orders - Matters Arising

Prepared for: Council
Activity: Governance Report
Prepared by: Ian McCabe, Executive Officer
Date: 8 December 2017

1. Précis

This report discusses the underlying reasons for not including “matters arising” as an agenda item of business in council and committee agendas.

2. Background

Council adopted standing orders for the 2016-19 triennium on 7 December 2016. They are based on guidance and a template put out by Local Government New Zealand in August 2016 designed specifically for local authorities, their committees, subcommittees, and subordinate decision-making bodies to carry out their decision-making responsibilities in a transparent, inclusive, and lawful manner. They fulfil the requirements of the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987 with regard to the conduct of meetings.

It is mandatory that councils adopt standing orders for the conduct of their meetings and the meetings of any subordinate bodies, such as committees and subcommittees.

Council's standing orders establish the procedure for preparing agendas, the order of business, and the circumstances under which items that do not appear on an agenda might be dealt with. An item of business for “matters arising” was not included in Local Government New Zealand's guidance and template, and is not included in standing orders. Consequently, “matters arising” has not appeared in council or committee agendas since December 2016.

Councillors have recently sought clarification as to why “matters arising” does not appear on agendas.

3. Discussion

Historically, “matters arising” was included as an item of business and allowed members to review the minutes of the previous meeting. The substance of items included in the minutes might then be re-opened for discussion and/or re-debate.

Standing orders as adopted are silent on “matters arising”, but are clear that minutes of a previous meeting can only be discussed as an item of business as to their correctness.

Clause 27.3 of standing orders states:

27.3 No discussion on minutes

The only topic that may be discussed at a subsequent meeting, with respect to minutes, is their correctness.

The rationale for this speaks to council's responsibility to make decisions in a transparent and inclusive manner. If there is discussion and/or debate on the substance of any item included in the minutes of a previous meeting, the public will not know about it, so will not know to potentially attend the meeting.

Transparency and inclusive decision-making is enshrined in statute. Section 39 of the Local Government Act 2002 requires that all local authorities to act so that “governance structures and processes are effective, open and transparent”.

Section 46A of the Local Government Official Information and Meetings Act 1987 requires an agenda must be made available to the public at least two clear working days before the meeting. The intent is that the public will know before the meeting what items will be discussed and can decide about whether they attend to listen to the debate.

Matters arising introduces discussion on items of business that have not been made available to the public and where the public cannot make an informed choice about attending to hear the discussion.

In terms of good meeting practice, minutes are a technical process. Either they are true and correct, or they are not and therefore, need correcting.

Where members consider a matter should be reconsidered, clause 9.2 of standing orders stipulates that requests for reports may be made by a resolution of the council or relevant committee and brought to a subsequent meeting. Again, this will give notice the public that the matter to be discussed again and can make a choice on whether to attend.

Standing orders do establish procedures for dealing with items of business not on an agenda. Clause 9.12 provides for a meeting to deal with items that cannot be delayed. The meeting must resolve to deal with it and the Chairperson must provide the reason the items are not on the agenda and the reasons why the discussion of the item cannot be delayed until a subsequent meeting during the public part of the meeting.

Clause 9.13 provides for a meeting to discuss a minor item that is not on the agenda relating to the general business of the meeting. The Chairperson must explain at the beginning of the public part of the meeting that the item will be discussed. However, the meeting may not make a resolution, decision, or recommendation about the item, except to refer it to a subsequent meeting for further discussion.

The opportunity to include items not on an agenda will typically appear early in the order of business on an agenda under the heading “extraordinary business”. Council currently does not include “extraordinary business” as an item of business on its agendas.

A quick scan of recent local authority agendas from around Otago and Southland showed that “matters arising” is not included as an item of business. Assuming this to be a representative sample of local authority agendas from around the country, staff surmise that “matters arising” is likely no longer in common use.

4. Recommendation

- a) *That Council affirm the current structure and order of business for council, committee and subcommittee agendas without the addition of “matters arising” as an item of business.*

Endorsed by: Nick Donnelly
Director Corporate Services

Attachments

Nil

12. MATTERS FOR NOTING

12.1. Financial Report

Prepared for: Council
Activity: Financial report to 31 October 2017
Prepared by: Stuart Lanham, Finance Manager
Date: 7 December 2017

1. Précis

The purpose of this report is to provide a summary of the Council's financial performance compared to budget for the four months ended 31 October 2017, and a summary of the financial position as at that date.

2. Statement of Comprehensive Revenue and Expenses

The following Statement of Comprehensive Revenue and Expenses shows income from all external revenue sources, and all external operating expenditure for the period of the report.

Otago Regional Council					
Statement of Comprehensive Revenue and Expenses					
For the four months ended 31 October 2017					
\$000's					
Description	Note	Annual Budget	Year to date 31 October 2017		
		t	Budget	Actual	Variance
Revenue:					
Rate revenue		20,910	6,970	6,960	(10)
Government subsidies	2.1	11,926	3,648	2,684	(964)
Other revenue	2.2	11,449	3,219	1,862	(1,357)
Dividend from Port Otago Ltd	2.3	9,000	3,000	3,000	0
Interest & investment income	2.4	1,512	504	997	493
Rental income		1,002	334	355	21
Investment property revaluation gain	2.5	333	0	0	0
		56,132	17,675	15,858	(1,817)
Less expenses:					
Operating expenses		39,748	12,105	10,886	1,219
Employee benefits expense		15,311	5,104	4,876	228
Depreciation & amortisation		2,014	671	668	3
Finance expenses		2	1	2	(1)
		57,075	17,881	16,432	1,449
Surplus/(deficit)		(943)	(206)	(574)	(368)
Income tax benefit		115	38	33	(5)
Surplus/(deficit) after tax		(828)	(168)	(541)	(373)
Other comprehensive revenue and expense:					
Revaluation gain on POL shares	2.6	10,000	0	0	0

Net Comprehensive Revenue and Expense	9,172	(168)	(541)	(373)
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In the statement above, bracketed variances indicate revenue less than the budgeted level, and expenditure in excess of the budgeted level.

Note 2.1 – Government subsidies

Council receives subsidies from Government agencies on eligible expenditure. The level of subsidy income is therefore directly related to the level of eligible expenditure.

Subsidy income from the Public Passenger Transport project is down \$622,000 on the budget of \$3,192,000.

The main variance in this activity group is the electronic ticketing system replacement project with a variance of \$353,000 against the budget amount of \$667,000. This variance is due to the timing of the project differing from that anticipated in the budget, resulting in a lower level of claimable subsidy at this time.

The Dunedin bus contracts activity also has a lower level of subsidy than budgeted, with a variance of \$207,000 against a budget of \$1,445,000. This is a result of the new services in relation to Units 1, 2 and part 3 commencing in September, but being budgeted from the start of the financial year.

The wilding pines project has budgeted income of \$300,000 to 31 October, however this subsidy income will only become claimable from MPI once the current year's expenditure programme has been agreed.

Note 2.2 – Other revenue

The amount of other revenue earned of \$1,862,000 is \$1,357,000 less than the budgeted amount of \$3,219,000.

The major reason for revenue being less than budgeted is that gross contract bus fare revenue of \$845,000 is \$718,000 less than the budgeted level of \$1,563,000. The lower revenue is due to the new Dunedin units commencing later than estimated in the budget, as noted in 2.1 above.

Revenue associated with some other projects is also down, with some of the variances following the lower level of related expenditure, such as the consents and compliance activity.

Note 2.3 – Dividend income from Port Otago Limited

Dividend income is accrued during the year based on the budgeted dividend level set in the Annual Plan.

Note 2.4 – Interest and investment income

This revenue line comprises interest earned on term deposits and bank accounts of \$365,000, and an increase in fair value of the managed fund portfolio of \$632,000.

The increase in fair value of the managed fund incorporates income received, and changes in the market value of investments due to price changes, and foreign exchange rates where applicable. The overall change in fair value is subject to monthly fluctuations due to movements in the market valuation factors.

Note 2.5 – Investment property revaluation gain

Investment property is revalued annually, with the next revaluation date being 30 June 2018. Accordingly, the year to date budget and actual amounts reflect nil values.

Note 2.6 – Revaluation gain on Port Otago Ltd shares

The annual budget makes provision for an increase in the valuation of the Council's 100% shareholding in Port Otago Limited. The shares are valued annually, with the next revaluation date being 30 June 2018. Accordingly, the year to date budget and actual amounts reflect nil values.

3. Statement of Financial Position

A Statement of Financial Position follows, and shows the Council's financial position at 31 October 2017, along with budgeted amounts for the financial position at 30 June 2018, and comparative amounts as at 30 June 2017.

Otago Regional Council
Statement of Financial Position
as at 31 October 2017

Description	Note	\$000's		
		Budget 30 June 2018	Actual 31 October 2017	Actual 30 June 2017
Current assets				
Other financial assets	3.1	41,198	46,165	54,057
Cash and cash equivalents	3.1	3,765	16,384	4,433
Trade and other receivables	3.2	3,286	7,973	3,568
Dividends receivable	3.3	-	2,500	-
Property held for sale		1,284	914	1,093
Other current assets		207	457	261
		49,740	74,393	63,412
Non-current assets				
Shares in Port Otago Ltd	3.4	438,239	439,037	439,037
Property plant and equipment		93,922	87,173	86,313
Investment property	3.5	11,431	10,825	10,825
Intangible assets		3,357	1,967	2,066
Deferred tax asset		98	131	98
		547,047	539,133	538,339
Total assets		596,787	613,526	601,751
Liabilities - all current				
Revenue in advance	3.6	-	14,206	-
Trade and other payables		4,134	5,273	7,159
Employee entitlements		1,483	1,675	1,665
		5,617	21,154	8,824
Net assets		591,170	592,372	592,927
Public equity and revaluation reserves				
Public equity		133,746	132,409	133,549
Available-for-sale revaluation reserve	3.4	418,239	419,037	419,037
Asset revaluation reserve	3.5	9,370	8,764	8,764
		561,355	560,210	561,350
Other reserves				
Building reserve		13,770	13,759	13,614
Kuriwao endowment reserve		6,339	6,397	6,361
Asset replacement reserve		4,560	6,001	5,820
Emergency response reserve		4,168	4,084	4,033
Water management reserve		736	1,352	1,427
Environmental enhancement reserve		242	569	322
		29,815	32,162	31,577
Total equity and reserves		591,170	592,372	592,927

Note 3.1 – Other financial assets and cash and cash equivalents

Funds surplus to the Council's immediate and short-term requirements are managed on Council's behalf by the BNZ. An investment portfolio and term deposits with durations of 4-12 months are included in the classification. Other Financial Assets, current bank balances and term deposits with durations of less than 4 months, are included in cash and cash equivalents.

Note 3.2 – Trade and other receivables

The receivables amount at 31 October of \$7.973 million, includes rate receivables of \$4.273 million.

Rate assessments amounting to \$24.061 million (GST inclusive), were issued during August 2017, with the due date being 31 October 2017. It is noted that a further \$1.551 million has been received during November, reducing the balance owing to \$2.722 million.

In comparison, end of year balances, i.e. the estimated balance at 30 June 2018, and the actual balance at 30 June 2017, are significantly less, reflecting only those remaining rate amounts unsettled at that time.

Note 3.3 – Dividends receivable

The dividend receivable amount to 31 October reflects the accrual of expected dividends from Port Otago Limited for the four-month period to that date, less the final dividend for the 2016/2017 year received in September.

Note 3.4 – Shares in Port Otago Ltd and available-for-sale revaluation reserve

The shares in Port Otago Ltd are revalued annually, and are included at the 30 June 2017 valuation date. The available-for-sale revaluation reserve reflects the revaluation amount of the shares as at that date.

Note 3.5 – Investment property and asset revaluation reserve

Investment property is revalued annually and is included at the 30 June 2017 valuation. The asset revaluation reserve reflects the revaluation amount of the investment property at 30 June 2017.

Note 3.6 – Revenue in advance

Rate revenue is allocated evenly over the twelve-month period to 30 June 2018. The revenue in advance amount includes \$13,950,000, being the portion of rate revenue invoiced in August 2017, that will be released to the statement of revenue and expenses over the remaining months of the financial year.

4. Activity Expenditure

Activity expenditure for the four months ended 31 October 2017 is reported upon in the separate four month review report presented to the Council meeting. Accordingly, there is no report on activity expenditure in this report.

5. Recommendation

That this report is received.

Endorsed by: Nick Donnelly
Director Corporate Services

Attachments

Nil

12.2. 4 month review to 31 October 2017

Prepared for: Council
Activity: Governance Report
Prepared by: Sharon Bodeker, Projects Manager
Date: 7 December 2017

1. Précis

Formal reviews of progress on all projects are undertaken at four, eight and 12 months, and reported to Council. These reports form part of each year's Annual Report. The attached report "4 Month Review to 31 October 2017" summarises the project progress for this first four-month period.

2. Background

Council's 2017/18 Annual Plan includes levels of service to be met for the significant activities undertaken by Council, and specific areas of work for projects within each significant activity. Progress in achieving the levels of service and specific areas of work are reported against in each year's Annual Report.

A report showing financial and non-financial results compared with the Annual Plan levels of service, specific areas of work and budgets for the four months to 31 October 2017 is attached.

The report provides commentary on variations between actual and estimated expenditure and revenue.

3. Recommendation

- a) *That this report and the "4 Month Review to 31 October 2017" report be received.*

Endorsed by: Nick Donnelly
Director Corporate Services

Attachments

1. 4 Month report to 31 October 2017 [12.2.1]

13. REPORT BACK FROM COUNCILLORS

LGNZ Young Elected Members Conference

9-11 Nov, Windwhistle, Selwyn District
Gretchen Robertson, Ella Lawton

26 attendees (under age 40) met for this retreat hosted by Selwyn District Council. Mayor Sam Broughton and Cr Craig Watson were instrumental in organizing the event with support from LGNZ. The conference was aimed at providing professional development opportunities to YEMs as well as a chance to meet and share local government experience. Currently only 6% of elected members fall within this demographic.

We met a very talented and diverse set of Young Elected Members (YEMs) from across NZ. It was heartening to see the enthusiasm and range of skills these young people are bringing to Local Government. Diversity of gender, culture and background are notable.

Youth Engagement

LGNZ is keen to partner with the YEM network to have a presence at 'Festival for the Future' 2018. This would promote the importance of local Government involvement and building a future focused culture with the under 25 years of age demographic of New Zealand. The Festival is run by [Inspiring Stories](#), a social enterprise operating nationwide with the vision to see every young New Zealander unleash their potential to change the world. The first Festival ran in 2011 with a 100 attendees, and has grown every year since reaching 900 in 2016. The Founder & CEO of Inspiring Stories and the Festival, Guy Ryan, was awarded the [Young New Zealander of the Year](#) Award in 2015. There may be a possibility of ORC sponsoring local a attendee/s?

Media Training

Media specialist Jo Malcolm led a training session on effective media interaction. Jo is a lecturer in media at Canterbury University, a Journalist, Media Advisor to the All Blacks, and amongst other things the wife of CERA ex-boss Roger Sutton. Her email contact is jomalcom100@gmail.com

Key messages:

- We are dealing with a generally divisive opinion-based media
- Social media is the prime source of news
- Conversations get the best engagement on social media
- Videos to phone are useful
- Communication is done through pictures as people are looking at a small screen and don't like to read. Eg flood events need to be pictures
- Don't talk about plans and strategies, it is too abstract. Talk about things directly relevant to people.
- Many kids are visual thinkers and they are made to write. Actually the way they think is gearing them well for the future. Attaching visual elements to learning is crucial, make an effort to think in pictures.

- Pictures-only on powerpoint when talking to the public.
- 3 key words (actions) and a picture is memorable eg. 'Build a Wall', 'Grow a Forest'.
- Don't click on lofty ideas like 'save our threatened species' people want something specific they can relate to. When we go to 'big picture' in local government we don't capture anyone.
- Heart, Home or Health are elements an article must have to be relevant to media.
- Combatting fake news: show people the facts with pictures
- Always touch, pause, engage.

Touch (initial contact from media), pause (give yourself time to reflect don't shoot off the cuff), engage (engage brain, think about how to get people engaged).

- Community want reassurance in a crisis
 - Be human
 - Be on point get message across
 - 1 minute interview is key
 - Get message out there first, people take on first message not second
- Preempt community interest, 'get out there, be the story'

Community Engagement

Magnum Tuipolotu(Ex-Community Development manager, Selwyn District Council) and Duane Major (Founder, Youth-Works) spoke about community work in the Selwyn district.

Discussed the concept of community being 3 fold:

- Community of Place
- Community of Interest
- Community of Future

Stressed the need to have young people actively involved in decision-making groups.

Localism - an opportunity for future NZ

Malcolm Alexander CEO LGNZ presented on his visit to Switzerland as part of the NZ Initiative delegation where the value of 'Localism' was forefront. Malcolm is advocating for LGNZ to present to Government what local councils could do from then in building localized self-managed economies.

Council procurement opportunities to support their community

Ella Lawton presented on the elements of the opportunity for local councils to support their local businesses and organisations by designing a procurement document to achieve this. A social enterprise is a business where its purpose is social and environmental value before financial profit.

The conference started with a visit to the rapidly expanding Rolleston township. Starting with the Selwyn District Council building we went on a tour of the old and new Rolleston. the township has an extensive infrastructure investment programme, planning for quality

lifestyles in lower cost housing areas and noted the sensitive urban design features including stormwater and extensive biodiversity plantings.

14. NOTICES OF MOTION

15. RECOMMENDATIONS ADOPTED AT COMMITTEE MEETINGS HELD ON 29 NOVEMBER 2017.

15.1. Recommendations of the Policy Committee

Director's Report on Progress

That this report be noted.

Draft Air Quality Strategy

That Council adopts the Draft Air Quality Strategy and consults in accordance with its consultation plan.

Attachments

1. 09 Draft Policy Committee Minutes - 29 November 2017 **[15.1.1]**

15.2. Recommendations of the Regulatory Committee

11.1. Director's Report on Progress

That this report is received.

11.2. Resource Management Act 1991, Biosecurity Act 1993 and Building Act 2004 Enforcement Activities from 23 September 2017 to 10 November 2017

That the report be noted.

11.3. Consents and Building Control

That this report is noted.

11.4. Report on Deemed Water Permit Replacement

That the report is noted.

Attachments

1. 09 Draft Regulatory Committee Minutes - 29 November 2017 **[15.2.1]**

15.3. Recommendations of the Communications Committee

Director's Report on Progress

That this report is noted.

Attachments

1. 09 Draft Minutes of the Communication Committee - 29 November 2017 [15.3.1]

15.4. Recommendations of the Technical Committee

Directors Report on Progress

That this report is received and noted.

Rangitaiki River Scheme Review – April 2017 Flood Event

- a) This report is received and noted.*
- b) The findings presented in the report Rangitaiki River Scheme Review - April 2017 Flood Event are noted.*

2017 Air Quality Results

- a) That this report be received.*
- b) That the state of air quality in Otago be noted.*
- c) That a report back be provided on the reduction of the use of coal achieved in other areas of New Zealand.*

Continuous Environmental Monitoring: Opportunities and Challenges

- a) That this report is received.*
- b) That the ideas presented in this report be considered for inclusion into the Long-term Plan.*

Management flow reports for the Cardrona and Arrow Rivers

That the technical reports are received and noted.

Attachments

1. 09 DRAFT Minutes Technical Committee - 29 November 2017 [15.4.1]

15.5. Recommendations of the Public Portion of the Finance and Corporate Committee

Director's report

- a) That this report is received.*
- b) That the payments summarised in the table above and detailed in the payments schedule, totalling \$11,322,698.94, be endorsed.*

Financial Report – September 2017

That this report is received.

Passenger Transport Update

That the Finance and Corporate Committee recommend Council reject Queenstown Resort College's request to allow its students to receive a child concession on the Wakatipu Public Transport Network.

That this report be received.

Attachments

1. Draft Minutes of the Finance and Corporate Committee - 29 November 2017
[15.5.1]

15.6. Recommendations of the Regional Transport Committee

Otago and Southland Regional Transport Committees – 27 October 2017 and 4 December 2017.

Update on the 2015-18 prioritised programme in the 2015-21 RLTPs

That Otago Regional Council and Waitaki District Council work together to identify wider catchment issues.

That the Regional Transport Committees note the report and provide direction on any actions they require, based on the information provided.

Consultation document for the RLTPs review and variation

That the Southland Regional Transport Committee, having considered the draft of the consultation document for the review of, and proposed updates to, the 2015-21 Southland RLTP, including the prioritisation of significant projects, agree the changes to the document discussed at the meeting should be made, before the document is adopted for consultation

That the Otago Regional Transport Committee, having considered the draft of the consultation document for the review of, and proposed updates to, the 2015-21 Otago RLTP, including the prioritisation of significant projects, agree the changes to the document discussed at the meeting should be made, before the document is adopted for consultation

Updated timeline for the RLTP Review

That the Regional Transport Committees adopt the revised timeline for the review and update of the RLTPs.

Update on the Road Safety Influencing Group project *Any Number is too Many*

That the report be noted.

Otago and Southland Regional Transport Committees – 4 December 2017

**Actions from Otago Southland Regional Transport Committees' meeting -
Amendment to Quorum**

That the Otago Regional Transport Committee recommend a reduction in the quorum for the Committee to the Otago Regional Council.

Consultation on proposed variations to the Otago and Southland RLTPs

That the Otago Regional Transport Committee approve the variations to the Regional Land Transport Plan for public consultation, subject to the amendments discussed above, to be notified on 16 December 2017.

that the Otago Regional Transport Committee appoint the following joint hearing sub - committee, the Chair of which to be appointed by the sub - committee at a later date:

Cr T Kempton, Cr A Forbes, Cr J O'Malley, Cr E Roy, Cr B Dillon and Mr J Harland.

Update on Otago Stock Truck Effluent Disposal Sites

That the Regional Transport Committees note the report.

Attachments

1. Draft Otago- Southland RT Cs minutes 27 Oct 17 **[15.6.1]**
2. Draft 2017 Minutes Otago Southland RTC Meeting 4 Dec 17 **[15.6.2]**

16. RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- *Port Otago Limited Annual Shareholders Meeting – Appointment of Directors*
- *Phillip Laing House – building fit out*
- *Bus Hub – Notice of Requirements outcomes*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<p><i>Port Otago Limited Annual Shareholders Meeting – appointment of Directors</i></p> <p><i>Phillip Laing House – building fit out</i></p> <p><i>Bus Hub – Notice of Requirement outcomes</i></p>	<p>Section 7 (2) (a) protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 2 (b) (ii) protect information where the making available of the information (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information;</p> <p>Section 7 (2) (h) enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities; or</p> <p>Section 7 (2) (i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations);</p> <p>Section 48 (1) (d) Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (d) that the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.</p> <p>Section 48 (2) (i) any proceedings before a local authority where— (i) a right of appeal lies to any court or tribunal against the final decision of the local authority in those proceedings;</p>	<p>Section 48(1)(a); Section 7 (2) (a); 7 (2) (b) (ii); 7 (2) (h); 7 (2) (i); Section 48 (1) (d); Section 48 (2) (a) (i)</p>

This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Port Otago Limited Annual Shareholders Meeting

Section 7 (2) (a) and Section 7 (2) (b) (ii)

Phillip Laing House – building fit out

Section 7 (2) (h) and Section 7 (2) (i)

Bus Hub – Notice of Requirement outcomes

Section 48 (1) (d) and Section 48 (2) (2) (i)

17. CLOSURE