

Communications Committee - 21 March 2018 Attachments

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Minutes of a meeting of the Communications Committee
held in the Cargill Room, Scenic Circle Southern Cross
Hotel, Dunedin on Wednesday 31 January 2018,
commencing at 2:13 pm.

Membership

Cr Michael Deaker	<i>(Chairperson)</i>
Cr Carmen Hope	<i>(Deputy Chairperson)</i>
Cr Graeme Bell	
Cr Doug Brown	
Cr Trevor Kempton	
Cr Michael Laws	
Cr Ella Lawton	<i>Attended via teleconference link</i>
Cr Sam Neill	
Cr Andrew Noone	
Cr Gretchen Robertson	
Cr Bryan Scott	
Cr Stephen Woodhead	

1. APOLOGIES

Resolution

That the apologies for Cr Brown be accepted.

Moved: Cr Deaker
Seconded: Cr Woodhead
CARRIED

2. LEAVE OF ABSENCE

No Leave of Absence was requested.

3. ATTENDANCE

Sarah Gardner	<i>(Chief Executive)</i>
Nick Donnelly	<i>(Director Corporate Services)</i>
Tanya Winter	<i>(Director Policy, Planning & Resource Management)</i>
Sian Sutton	<i>(Director Stakeholder Engagement)</i>
Gavin Palmer	<i>(Director Engineering, Hazards & Science)</i>
Scott MacLean	<i>(Director Environmental Monitoring & Operations)</i>
Sally Giddens	<i>(Director People & Capabilities)</i>
Ian McCabe	<i>(Executive Officer)</i>
Lauren McDonald	<i>(Committee Secretary)</i>
Eleanor Ross	<i>(Senior Strategic Communications & Engagement Officer)</i>
Suzanne Watt	<i>(Strategic Communications & Engagement Manager)</i>

4. CONFIRMATION OF AGENDA

The agenda as tabled was confirmed.

5. CONFLICT OF INTEREST

No conflicts of interest were advised.

6. PUBLIC FORUM

No Public Forum was held.

7. PRESENTATIONS

No presentations were held.

8. CONFIRMATION OF MINUTES

Resolution

That the minutes of the meeting held on 29 November 2017 be received and confirmed as a true and accurate record.

Moved: Cr Hope
Seconded: Cr Woodhead
CARRIED

9. ACTIONS (Status report on the resolutions of the Communications Committee).

No current items for action.

10. MATTERS FOR NOTING

10.1. Communications Committee - 31 January 2018

The report detailed stakeholder engagement activity between 13 November 2017 and 12 January 2018 across Council programmes, including: collaborative partnerships; implementation of the rural water quality programme; field days; workshops, presentations and consultations; water management groups; EnviroSchools; public transport; environmental; biosecurity; science, hazards and engineering and general public awareness activity.

Discussion was held on the opportunities available for utilising the "Lab in a Box" facility at ORC events and as part of Long Term Plan (LTP) consultation process.

Mrs Watt responded to questions on the progress of the Environmental Risk Assessment programme.

Resolution

That this report is noted.

Moved: Cr Hope

Seconded: Cr Bell

CARRIED

Cr Scott left the meeting at 02:44 pm and returned at 02:46 pm.

11. NOTICES OF MOTION

No notices of motion were tabled.

12. CLOSURE

The meeting was declared closed at 2:47 pm.

Chairperson

ORC Event Calendar for Councillors

These are events or activities being co-ordinated, undertaken, or attended by ORC staff and Councillors. Events with times and locations are those able to be attended by councillors. Some of these events will need an RSVP. For more information, or to make an RSVP, please enquire with Suzanne Watt, Manager Strategic Communications and Engagement.

February 2018

- 28 Building a community vision for Tomahawk Lagoon**
Grants Braes Clubrooms, 12:30pm and 6:30pm

March 2018

- 3 Sea Week Beach Clean-up**
Meet at St Kilda Surf Life Saving Club, 12pm to collect what you need to get started.
- 8 Otago Regional Council Audit and Risk Meeting**
Harbour Room, Otago Regional House, 70 Stafford Street, Dunedin
- 8 Sea Week Sea Speak**
Otago University Rowing Club, 7pm.
- 21 Otago Regional Council Committee Meeting**
Edinburgh Room, Municipal Chambers, The Octagon, Dunedin
- 22 Otago Regional Council – Councillor Workshops**
Edinburgh Room, Municipal Chambers, The Octagon, Dunedin
- 27 Otago Southland Regional Transport Committee meeting**
Council Chamber, Clutha District Council, Rosebank Terrace, Balclutha
- TBC Taieri Flood meetings (July 2017) - reporting back to the community**

April 2018

- 5 Building a community vision for Lake Tuakitoto**
Venue TBC
- 9 The future of farm based food production**
Heartland Hotel Croyden, Gore. Times TBC
- 11 Meeting of the Otago Regional Council**
Central Otago
- 12 Otago Regional Council – Councillor Workshops**
Central Otago
- 13 Ballance Farm Environment awards**
Lake Wanaka Centre, Wanaka
- 14-21 Long Term Plan consultation**
Details to be confirmed
- 17-18 Irrigation NZ conference and Expo**
Alexandra

May 2018

- 1 **Building a community vision for Tomahawk Lagoon**
Grants Braes Clubrooms, 12:30pm and 6:30pm
- 2 **Otago Regional Council Committee Meeting**
Council Chamber, Level 2, Phillip Laing House, Rattray Street, Dunedin
- 3 **Otago Regional Council – Councillor Workshops**
Council Chamber, Level 2, Phillip Laing House, Rattray Street, Dunedin
- 16 **Meeting of the Otago Regional Council**
Council Chamber, Level 2, Phillip Laing House, Rattray Street, Dunedin
- 17 **Otago Regional Council – Councillor Workshops**
Council Chamber, Level 2, Phillip Laing House, Rattray Street, Dunedin
- 23-29 **Long Term Plan hearings**
- 25 **Southern Wood Council Awards**
Forsyth Barr Stadium, Dunedin

June 2018

TBC Pest Plan Consultation

- 7 **Building a community vision for Lake Tuakitoto**
Venue TBC
- 13 **Otago Regional Council Committee Meeting**
Council Chamber, Level 2, Phillip Laing House, Rattray Street, Dunedin
- 14 **Otago Regional Council – Councillor Workshops**
Council Chamber, Level 2, Phillip Laing House, Rattray Street, Dunedin
- 20 **Otago Regional Council Audit and Risk Meeting**
Council Chamber, Level 2, Phillip Laing House, Rattray Street, Dunedin
- 27 **Meeting of the Otago Regional Council**
Council Chamber, Level 2, Phillip Laing House, Rattray Street, Dunedin
- 28 **Otago Regional Council – Councillor Workshops**
Council Chamber, Level 2, Phillip Laing House, Rattray Street, Dunedin
- 29 **Civil Contracting Association Awards**
TBC, Wanaka

July 2018

- 15-17 **Local Government NZ Conference**
Christ's College, Christchurch
- 20 **Otago Southland Regional Transport Committee meeting**
Council Chamber, Clutha District Council, Rosebank Terrace, Balclutha