

Minutes of a meeting of the Audit and Risk Subcommittee held in the Wakatipu Room at Otago Regional Council on Wednesday 20 June 2018, commencing at 1:00pm

Membership

Mr David Benham (Chairperson)
Cr Stephen Woodhead (ORC Chairperson)
Cr Gretchen Robertson (ORC Deputy Chairperson)
Cr Doug Brown (Chair Finance and Corporate Committee)
Cr Trevor Kempton
Cr Michael Laws

Welcome

Mr Benham welcomed Councillors and members of staff to the meeting.

1. APOLOGIES

Cr Stephen Woodhead
Cr Michael Laws

Moved Mr Benham
Seconded Cr Robertson
CARRIED

2. LEAVE OF ABSENCE

The leave of absence for Cr Trevor Kempton was noted

3. ATTENDANCE

Ms Sarah Gardner (ORC Chief Executive)
Mr Nick Donnelly (ORC Director Corporate Services)
Mr Stuart Lanham (ORC Manager Finance)
Justine Macdonald (Minute taker)

4. CONFIRMATION OF AGENDA

The agenda was confirmed as tabled.

5. CONFLICT OF INTEREST

No conflicts of interest were advised.

6. PUBLIC FORUM

No public forum was held.

7. PRESENTATIONS

No presentations were held.

8. CONFIRMATION OF MINUTES

Resolution

That the minutes of the (public portion of the) meeting held on 8 March 2018 be received and confirmed as a true and accurate record.

Moved Cr Robertson
Seconded Cr Brown
CARRIED

9. ACTIONS

Status report on the resolutions of the Audit and Risk Subcommittee.

No outstanding actions were noted.

10. MATTERS FOR COUNCIL DECISION

10.1 Annual Report Timetable and Matters Under Consideration

The purpose of this report was to inform the Audit and Risk Subcommittee of the proposed timetable for completion of the Annual Report and to advise specific matters under consideration.

The cost of the valuation of Council's shareholding in Port Otago Limited was discussed. Agreed the cost was reasonable and there was a need for Council to obtain an annual valuation of shareholding value every year.

Resolution

That this report is received and noted.

Moved Mr Benham
Seconded Cr Robertson
CARRIED

10.2 Insurance Renewals

Mr Donnelly advised Council staff are working with Council's insurance brokers to finalise renewal of Council's insurance cover for the period from 1 July 2018 to 30 June 2019. The report also highlighted the residual liability that remains through Council's prior membership in Riskpool.

It was noted that although the market pricing for insurance has increased and an increase in premium is expected, ORC has no significant asset changes to consider.

Resolution

That this report is received and noted.

Moved Cr Brown
Seconded Cr Robertson
CARRIED

11 MATTERS FOR NOTING

11.1 Risk Report – February 2018

The report provided an updated risk report as at February 2018. There were no new risks added from the last report (October 2017), however some key residual risk ratings have changed.

Key changes as noted in the report were discussed. Mr Donnelly noted the report is a work in progress and the real benefit will be when the risks are moved assigned to managers who can then better influence and manage the risks that sit in their area of the business.

It was suggested that Risk 766 flood protection failure and Risk 725 port dividend should be review as the consequence rating may be higher than indicated.

Resolution

That this report is received and noted.

Moved Cr Robertson
Seconded Mr Benham
CARRIED

12 NOTICES OF MOTION

No Notices of Motion were advised.

13 RESOLUTION TO EXCLUDE THE PUBLIC

Resolution

That the public be excluded from the following parts of the proceedings of this meeting, namely:

10.1 Deloitte Audit Plan

Section 7 (2)(c)(ii)
Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information - (ii) would be likely otherwise to damage the public interest.

10.2 Managed Fund – March 2018 Report

Section 7 (2) (h)
Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities;

10.3 Investment Manager Tender Process

Section 7 (2)(c)(ii)

Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information - (ii) would be likely otherwise to damage the public interest.

Section 7 (2) (h)

Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities;

10.4 Health & Safety Report

Section 7(2)(f)(ii)

To maintain the effective conduct of public affairs through—the protection of such members, officers, employees, and persons from improper pressure or harassment.

Also moved that ORC staff be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the matters to be discussed. This knowledge will be of assistance in relation to the matters to be discussed, and relevant to that matters because of their expertise.

Moved Cr Robertson
Seconded Mr D Benham
CARRIED

The meeting moved into public excluded session at 1.30pm.

Resolution

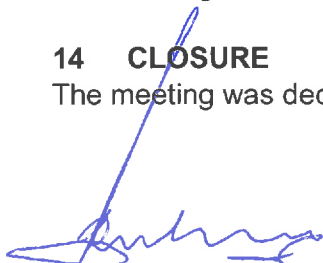
That the meeting resume in public session.

Moved Mr Benham
Seconded Cr Robertson
CARRIED

The meeting resumed in public session at 1.57pm.

14 CLOSURE

The meeting was declared closed at 1.57pm.



Chairperson