

Minutes of a meeting of the Communications Committee
held in the Council Chamber at Level 2 Philip Laing House,
144 Rattray Street, Dunedin on
Wednesday 17 October 2018, at 3:35pm

Membership

Cr Michael Deaker	<i>(Chairperson)</i>
Cr Carmen Hope	<i>(Deputy Chairperson)</i>
Cr Graeme Bell	
Cr Doug Brown	
Cr Trevor Kempton	
Cr Michael Laws	
Cr Ella Lawton	
Cr Sam Neill	
Cr Andrew Noone	
Cr Gretchen Robertson	
Cr Bryan Scott	
Cr Stephen Woodhead	

Welcome

Cr Deaker welcomed councillors, members of the public and staff to the meeting.

1. APOLOGIES

No apologies were advised.

2. LEAVE OF ABSENCE

No Leave of Absence advised.

3. ATTENDANCE

Sarah Gardner	<i>(Chief Executive)</i>
Nick Donnelly	<i>(Director Corporate Services)</i>
Tanya Winter	<i>(Director Policy, Planning and Resource Management)</i>
Sian Sutton	<i>(Director Stakeholder Engagement)</i>
Gavin Palmer	<i>(Director Engineering, Hazards and Science)</i>
Scott MacLean	<i>(Director Environmental Monitoring and Operations)</i>
Sally Giddens	<i>(Director People and Safety)</i>
Ian McCabe	<i>(Executive Officer)</i>
Lauren McDonald	<i>(Committee Secretary)</i>
Emma Schranz	<i>(Senior Media Advisor)</i>
Eleanor Ross	<i>(Manager Communication Channels)</i>
Lisa Gloag	<i>(Manager Community Engagement)</i>
Ben Hutchison	<i>(Manager Customer Experience)</i>
Shayde Bain	<i>(Communications and Engagement Advisor) Item 10.1</i>

4. CONFIRMATION OF AGENDA

The agenda was confirmed as tabled.

5. CONFLICT OF INTEREST

No conflict of interest were advised.

6. PUBLIC FORUM

No Public Forum was held.

7. PRESENTATIONS

No presentations were held.

8. CONFIRMATION OF MINUTES

Resolution

That the minutes of the meeting held on 12 September 2018 be received and confirmed as a true and accurate record.

Moved: Cr Hope
Seconded: Cr Kempton
CARRIED

9. ACTIONS (Status report on the resolutions of the Communications Committee) No current items for action.

10. MATTERS FOR COUNCIL DECISION

10.1. ECO Fund - Applications

The report provided an overview of the ECO Fund applications received, the review process (as measured against the criteria), and panel recommendations for funding.

Resolution

- (a) To approve the terms of reference for the ECO Fund decision panel (document in attachments)*
- (b) To approve the funding recommendations of the ECO Fund decision panel for the following applications to a value of \$88,333 as per attached summary sheet of projects)*

Applications under \$5,000

Cat Control

Mt Iron Trapping Project

Project Kereru

Mt Barker Residents Trap Library

Applications over \$5,000
Helping Tomahawk lagoon
Clutha Water Project
Hydrology research at Sinclair Wetlands
Tomahawk Smaills Restoration Project
Wakatipu Fill The Gap Predator Control
Monitoring Coastal Change

Moved: Cr Scott
Seconded: Cr Laws
CARRIED

11. MATTERS FOR NOTING

11.1. Director's Report on Progress

The report detailed the Stakeholder Engagement activity between 30 August 2018 and 3 October 2018, including:

- Communication and Engagement Strategy Implementation
- Collaborative Partnerships
- Implementation of Rural Water Quality
- Catchment Groups
- Corporate
- EnviroSchools
- Environmental Operations
- Engineering, Hazards and Science
- General Public awareness activities

Collaborative Partnerships

- Cr Hope confirmed she would be representing ORC as a judge for the Ballance Farm Environment Award for the Otago region.
- Public Transport briefing on changes within the Dunedin network scheduled with DCC councillors and executive for the week beginning 22 October 2018.

A request was made for events to be emailed directly to councillor's calendars, in addition to the list provided with the committee reports. Ms Gloag confirmed that meeting requests would be sent to councillor's calendars, noting if their attendance was optional or required.

Discussion was held on Council's process/protocols in response to media articles. Mrs Sutton confirmed a media protocol was under development.

Resolution

a) *That this report is noted.*

Moved: Cr Deaker
Seconded: Cr Hope
CARRIED

12. NOTICES OF MOTION

No Notices of Motion were advised.

13. CLOSURE

The meeting was declared closed at 04:19 pm.

A handwritten signature in blue ink that reads "Michael Deane". The signature is written in a cursive style.

Chairperson

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