

## 10.1. General Manager's Report

**Prepared for:** Finance and Corporate Committee  
**Report No.** CS1898  
**Activity:** Governance Report  
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**Endorsed by:** Nick Donnelly, General Manager Corporate Services  
**Date:** 29 May 2019

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### PURPOSE

- [1] This report informs the Finance and Corporate Committee of significant financial and corporate activity and presents account payments to the Committee for endorsement.

### RECOMMENDATION

*That the Finance and Corporate Committee:*

- a) **Receives** this report.
- b) **Endorses** the April 2019 payments summarised and detailed in the payments schedule, totalling \$5,789,382.98.

### ELECTION UPDATE

- [2] The 2019 local authority triennial elections will be held on Saturday 12 October 2019. Nominations open on Friday 19 July 2019. Nomination forms will be available in early July and a candidate information booklet has been completed and will be available at ORC and City/District Council offices and on ORC's website together with other information useful to potential candidates by the end of June.
- [3] A joint candidate information presentation will be conducted for the ORC and DCC at 7 p.m. Wednesday 24 July in the DCC Municipal Chamber. Council CEO Sarah Gardner will attend and present to candidates interested in standing for the Otago Regional Council.
- [4] The following table shows the key dates for the election:

Friday 19 July 2019	Nominations open Electoral Roll open for inspection
Friday 16 August 2019	Nominations close (12 noon) Electoral Roll close
Friday 20 September 2019	Voter packs mailed to electors Voting period commences
Saturday 12 October 2019	Election Day Voting closes 12 noon
By Thursday 17 October 2019	Official result released
From Thursday 17 October 2019	Official result advertised

- [5] Council has already resolved the following in relation to the 2019 elections:
- To conduct this election under the first past the post (FPP) electoral system.  
*(resolved by Council on 16 August 2017)*
  - To not establish one or more Maori constituencies for the Otago region.  
*(Council; 1 November 2017)*
  - To appoint Anthony Morton from Electionz.com as Electoral Officer for the Otago Regional Council.  
*(Council; 31 October 2018)*
  - That the Otago Regional Council shall comprise 12 members elected from 4 regional constituencies as follows:
 

Dunedin	6 members
Molyneux	2 members
Moeraki	1 member
Dunstan	3 members

  
*(Council; 31 October 2019)*
  - That the order of candidate names on voting papers will be arranged in random order.  
*(Council 15 May 2019)*

## RATES UPDATE

- [6] The following tables provide a summary of rates struck for the current and previous financial years and include information on penalties, direct debits and ratepayers opting to receive invoices via email.

Rates	2017-2018	2018-2019
Rates due	31 Oct 2017	31 Oct 2018
Total rates struck	\$24,061,200	\$26,786,278
Collected as at 31 Oct	\$20,161,200	\$22,626,809
Percentage paid by 31 Oct	84%	84%
Outstanding as at 31 Oct	\$3,900,000	\$4,159,469
Due by tri-annual DD	\$635,400	\$1,076,998

Penalties	2017-2018	2018-2019
Notices sent	17,105	17,003
Total penalty amount	\$296,727	\$339,168
Percentage of total rates	1.23%	1.27%

Direct Debits	2017-2018	2018-2019
Annual		13,716
Tri-annual		4,405
Total direct debits	16,521	18,121
Percentage total rates	14.3%	15.6%

Emailed Invoices	2017-2018	2018-2019
Invoices emailed		3,057
Percentage total rates		2.6%

## ACCOUNT PAYMENTS

- [7] Schedules of payments made are referred to the Finance and Corporate Committee for endorsement. The financial commitments and payment authorisation are made in accordance with Council's financial delegations and internal control procedures.

Payment Category	April 2019
Trade payments	4,980,434.69
Payroll	808,948.29
<b>Total</b>	<b>5,789,382.98</b>

## ATTACHMENTS

Nil