



Minutes of a meeting of the
Finance and Corporate Committee held in the
Council Chamber at Council Chamber at Philip Laing House
144 Rattray Street, Dunedin on
Wednesday 1 May 2019, commencing at 10:45 a.m.

Membership

Cr Doug Brown	<i>(Chairperson)</i>
Cr Andrew Noone	<i>(Deputy Chairperson)</i>
Cr Graeme Bell	
Cr Michael Deaker	
Cr Carmen Hope	
Cr Trevor Kempton	
Cr Michael Laws	
Cr Ella Lawton	
Cr Sam Neill	
Cr Gretchen Robertson	
Cr Bryan Scott	
Cr Stephen Woodhead	

Welcome

Cr Brown welcomed Councillors, members of the public and staff to the meeting.

For our future

1. APOLOGIES

No apologies were noted.

2. LEAVE OF ABSENCE

The leaves of absence of Cr Kempton, Noone and Woodhead were noted.

3. ATTENDANCE

Sarah Gardner	<i>(Chief Executive)</i>
Nick Donnelly	<i>(General Manager Corporate Services and CFO)</i>
Gavin Palmer	<i>(General Manager Operations)</i>
Sally Giddens	<i>(General Manager People, Culture and Communications)</i>
Peter Winders	<i>(Acting General Manager Regulatory)</i>
Andrew Newman	<i>(Acting General Manager Policy, Science and Strategy)</i>
Peter Fitzjohn	<i>(Director Stakeholder Engagement)</i>
Liz Spector	<i>(Committee Secretary)</i>

4. CONFIRMATION OF AGENDA

The agenda was confirmed as tabled.

5. CONFLICT OF INTEREST

No conflicts of interest were advised.

6. PUBLIC FORUM

There were no public requests to address the Committee.

7. PRESENTATIONS

No presentations were held.

8. CONFIRMATION OF MINUTES

Resolution

That the minutes of the (public portion of the) meeting held on 20 and 21 March 2019 be received and confirmed as a true and accurate record.

Moved: Cr Hope

Seconded: Cr Neill

CARRIED

9. ACTIONS

Status report on the resolutions of the Finance & Corporate Committee

11.2 Resourcing	31/01/2019	<i>That the Chief Executive provides a further report on staff location, operation, profile raising and technology to the next Finance and Corporate Committee meeting.</i>	COMPLETE
10.2 Port Ownership Review	20 March 2019	Amend Terms of Reference for Port Ownership Review to add: 8(d)(vi) Each ownership model should include consideration of the social and environmental implications to the ORC.	COMPLETE

10. MATTERS FOR COUNCIL DECISION

10.1. General Manager's Report

GM Corporate Nick Donnelly addressed the Councillors. He noted that Council maintains a small depot in Roxburgh for which the lease has expired. He said there is a staff member currently based in that depot, however, as there is no strategic requirement to maintain physical staff presence there, considerations were underway to base the staff member out of the Alexandra office. Councillor Bell said the community appreciated having an ORC presence and that having a link in that area was important. Councillors Hope and Lawton agreed. Chief Executive Sarah Gardner agreed that having a local staff member did have benefits for the particular community, there are advantages to having a more centralised workforce in only a couple of locations, rather than spread across Otago. Mrs Gardner also mentioned that it can be isolating for a staff member to be on their own all day. She said being able to work with colleagues and be part of Team ORC has many benefits. She suggested that there are ways to ensure communities feel an ORC presence without necessarily having a physical location in the area. Councillor Deaker said he thought it would be better to build a hub in Central Otago with headquarters in Dunedin. Councillor Brown agreed.

Mr Donnelly then reviewed the March 2019 schedule of payments with the Committee members. There were no questions and Councillor Brown asked for a motion.

Resolution

That the Finance and Corporate Committee:

- 1) **Receives** this report;

- 2) **Endorses** the March 2019 payments summarised and detailed in the payments schedule, totalling \$8,321,607.00; and,
- 3) **Notes** that the lease for the Roxburgh Depot at 189 Scotland Street, Roxburgh will not be renewed.

Moved: Cr Brown
Seconded: Cr Scott
CARRIED

11. MATTERS FOR NOTING

11.1. Public Transport Update

Manager Transport Gerard Collings updated the Committee members on public transport issues. He said the Central City Bus Hub was successfully operating and receiving positive feedback. He stated staff will continue to monitor its operation over the coming months. Mr Collings said revenue and patronage of the Dunedin network is tracking well and exceeding budgets. He said the Queenstown network is exceeding performance targets as well. Mr Collings mentioned staff is investigating options for daily direct bus service from Lake Hayes to Queenstown and will bring a proposal to the next Finance and Corporate Committee meeting.

Councillor Scott was interested to know how the key bus routes were performing and if there are areas to be improved. Mr Collings said he will provide more detailed ridership information to the Committee if they would like. Councillor Robertson said she appreciated the good level of reporting and feedback on the network. Councillor Hope asked about the feedback staff was receiving on the bus timetable publications. Mr Collings said the Communications team had done a good job on the timetables and they were already considering how to deliver the information with more clarity in the next publication. There were no more questions and Cr Brown asked for a motion.

Resolution

That the Council:

- 1) **Receives** this report.

Moved: Cr Hope
Seconded: Cr Robertson
CARRIED

11.2. Remuneration Authority Determination 2019/20

General Manager Corporate Nick Donnelly reviewed the Remuneration Authority Determination that outlines the elected member remuneration through the end of the triennium and provided some details of changes post the October election. He said after the election, councillor remuneration will be based on a "full pool" amount which must be fully allocated by the Council. Mr Donnelly said there were no changes in Council remuneration for the 1 July 2019 through 12 October period and as Council had not made any changes to the governance structure nothing needed to be done prior to the election. There were no questions for Mr Donnelly and Cr Brown asked for a motion.

Resolution

That the Finance and Corporate Committee:

- 1) **Receives** this report.
- 2) **Notes** the process the Remuneration Authority is undertaking to issue a new determination for local government elected members remuneration effective from 1 July 2019.
- 3) **Confirms** that no changes to Council's governance structure and/or positions of responsibility are proposed for the period from 1 July 2019 until the local government election in October.

Moved: Cr Robertson

Seconded: Cr Deaker

CARRIED

12. NOTICES OF MOTION

No Notices of Motion were made.

13. RESOLUTION TO EXCLUDE THE PUBLIC

Resolution

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- **1.1 Approval of minutes of the 20/21 March 2019 Public-Excluded Finance and Corporate Committee meeting.**
- **2.1 CS1894 Public Transport Meal Break Regulations**

Moved: Cr Brown

Seconded: Cr Neill

CARRIED

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<i>Item 8.1 Approval of minutes of the 20/21 March Public Excluded Finance and Corp Committee Meeting</i>	To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – Section 7(2)(i); and to maintain legal professional privilege, 7(2)(g).	Section 48(1)(a)

<p><i>Item 2.1 CS1895 Public Transport – Meal Break Regulations</i></p>	<p>To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h); To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) – Section 7(2)(i);</p>	<p>Section 48(1)(a)</p>
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Resolution

That the meeting resume in public session at 11:33 am.

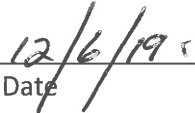
Moved: Cr Brown
 Seconded: Cr Hope
 CARRIED

14. CLOSURE

The meeting was declared closed at 11:33 am.



 Chairperson



 Date