



Minutes of a meeting of the
Finance and Corporate Committee held in the
Council Chamber on Wednesday 12 June 2019, commencing at
11:00 am

Membership

Cr Doug Brown	<i>(Chairperson)</i>
Cr Andrew Noone	<i>(Deputy Chairperson)</i>
Cr Graeme Bell	
Cr Michael Deaker	
Cr Carmen Hope	
Cr Trevor Kempton	
Cr Michael Laws	
Cr Ella Lawton	
Cr Sam Neill	
Cr Gretchen Robertson	
Cr Bryan Scott	
Cr Stephen Woodhead	

Welcome

Cr Doug Brown welcomed Councillors, members of the public and staff to the meeting.

For our future

1. APOLOGIES

No apologies were made.

2. LEAVE OF ABSENCE

No leaves of absence were submitted.

3. ATTENDANCE

Sarah Gardner *(Chief Executive)*
Nick Donnelly *(General Manager Corporate Services and CFO)*
Gavin Palmer *(General Manager Operations)*
Sally Giddens *(General Manager People, Culture and Communications)*
Peter Winders *(Acting General Manager Regulatory)*
Andrew Newman *(Acting General Manager Policy, Science and Strategy)*
Liz Spector *(Committee Secretary)*
Stuart Lanham *(Manager Finance)*

4. CONFIRMATION OF AGENDA

The agenda was confirmed.

5. CONFLICT OF INTEREST

No conflicts of interest were advised.

6. PUBLIC FORUM

No public forum was held.

7. PRESENTATIONS

No presentations were held.

8. CONFIRMATION OF MINUTES

Resolution

That the minutes of the (public portion of the) meeting held on 1 May 2019 be received and confirmed as a true and accurate record.

Moved: Cr Hope

Seconded: Cr Neill

CARRIED

9. ACTIONS

There are no outstanding actions for the Finance Committee.

10. MATTERS FOR COUNCIL DECISION

10.1. General Manager's Report

Cr Brown asked Nick Donnelly, GM Corporate Services to speak to his GM Report. Mr Donnelly summarised the report, noting the upcoming deadlines related to the October Election, an update on rates collection for 2018/19 and the schedule of payments made by the ORC for the 3rd quarter of financial year 2018/19. There were no questions and Cr Brown asked for a motion.

Resolution

That the Finance and Corporate Committee:

- a) **Receives** this report.
- b) **Endorses** the April 2019 payments summarised and detailed in the payments schedule, totalling \$5,789,382.98.

Moved: Cr Noone

Seconded: Cr Hope

CARRIED

Cr Laws asked for clarification around the recently-circulated elected member election protocols. He requested a discussion of the protocols be had around the governance table as he said there is no legal or policy sanction of the protocols unless adopted by Council. Chief Executive Sarah Gardner said she consulted with other chief executives about the protocols and said they have been set through consultation with Auditor General and are part of the election process run from an operational perspective rather than governance perspective. Cr Kempton agreed that the protocols should not come to the governance table. He said the protocols have been put together as a practical interpretation of the requirements of the Local Government Act in relation to election rules. He said if an elected member chooses not to follow the protocols it will be at their own risk. Cr Laws stated the Office of the Auditor General advises that Councils adopt the protocols. Cr Brown moved to adopt the Election Protocols for Elected Members as provided by the electoral officer and staff.

Resolution

That the Finance and Corporate Committee:

- a) **Adopt** the ORC Election Protocols for Elected Members.

Moved: Cr Brown

Seconded: Cr Noone

Cr Deaker questioned the guideline that states "any Elected Members' radio slots will be suspended." He asked if this applied to his Sunday Morning radio program. Cr Laws asked if his weekly radio slot and weekly column in a community newspaper would be considered contrary to the protocol as he has no intention of stopping those two items during the election period. Cr Deaker asked if they could have clarification on that protocol. Cr Noone suggested the mentioned protocol is directed to radio slots paid for or sponsored by the Council, not independent programming. Cr Scott asked if the protocols should be brought to a Council Meeting for noting. Cr Brown said it would be up to the integrity of an individual to follow the

protocols or not. Cr Laws moved that the motion to adopt the protocols lie on the table to the 26 June Council Meeting. Cr Hope seconded that motion and the vote was unanimous.

Resolution

That the motion to adopt the ORC Election Protocols for Elected Members lie on the table until the 26 June 2019 Council Meeting to allow further discussion and clarification.

Moved Cr Laws

Seconded Cr Hope

CARRIED

10.2. Annual Plan 2019-20

Mike Roesler, Manager Corporate Planning, addressed his report presenting the draft final Annual Plan 2019/20 to the Committee. Cr Deaker suggested that the Annual Plan language be tailored to resonate with the community and to use more plain language. Cr Noone asked about the timing of the review of fees and charges and if the elected members will have an opportunity to provide input into that process. Mr Donnelly said a team across Finance and Consents are reviewing the fees, charges, rates and deposit requirements and if the team highlights any increases, public consultation will be required. Cr Noone then asked about the Funding Impact Statement which was attached to the report. He noted that the capital valuation amounts noted for the Shotover Delta Rates were all quoted as \$1.19 and thought this might need proofreading. Mr Donnelly said he will make sure this gets updated. Cr Lawton suggested that for the sake of clarity, when referencing the water plan in different documents that they be titled similarly, water plan implementation rather than water policy. Mr Roesler said he will review to ensure clarity of labels for water implementation and make consistent with the council document. Cr Bell said people are concerned over fee changes and rising costs. He asked that staff ensure public consultation occurs prior to any increases. Cr Woodhead noted that one of the recommendations arising from the Consents Review was to conduct a review of fees and charges. He said a goal of the Annual Plan publication is to ensure the community understands how the costs are determined, acknowledging the rates rise and growing costs for the same priorities. There was no further discussion and Cr Brown asked for a motion

Resolution

That the Council:

- 1) ***Adopts*** the proposed Annual Plan 2019-20 as circulated with this committee report
- 2) ***Notes*** that council staff will complete a final proof edit of the Annual Plan 2019-20 version as provided to this committee and a publish version will be presented for adoption at the 26 June 2019 Council meeting.

Moved: Cr Woodhead

Seconded: Cr Noone

CARRIED

11. NOTICES OF MOTION

No Notices of Motion were filed.

12. RESOLUTION TO EXCLUDE THE PUBLIC

Resolution

Moved: Cr Brown

Seconded: Cr Noone

CARRIED

The following resolution is made in reliance on sections 48(1)(a) of the Local Government Official information and Meetings Act 1987 and the particular interest or interests protected by Section 7 of that Act.

On the grounds that matters will be prejudiced by the presence of members of the public during discussions on the following items, it is resolved:

1. *That the following items are considered with the public excluded:*

Meeting Item	Grounds for excluding the public
1.1 Confirmation of the minutes of the 1 May 2019 Public-Excluded Finance and Corporate Committee Meeting.	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities (Section 7(2)(h)) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Section 7(2)(i))

Resolution

That the meeting resume in public session at 11:50 am.

Moved: Cr Brown

Seconded: Cr Hope

CARRIED

13. CLOSURE

The meeting was declared closed at 11:50 am.

Chairperson

Date