



Minutes of a meeting of the
Communications Committee held in the Council Chamber on
1 August 2019, commencing at 9:00 a.m.

Membership

Cr Michael Deaker	<i>(Chairperson)</i>
Cr Carmen Hope	<i>(Deputy Chairperson)</i>
Cr Graeme Bell	
Cr Doug Brown	
Cr Trevor Kempton	
Cr Michael Laws	
Cr Ella Lawton	
Cr Sam Neill	
Cr Andrew Noone	
Cr Gretchen Robertson	
Cr Bryan Scott	
Cr Stephen Woodhead	

Welcome

Cr Deaker welcomed Councillors, members of the public and staff to the meeting.

For our future

1. APOLOGIES

Cr Laws notified he would be late for the meeting.

2. LEAVE OF ABSENCE

No leave of absence was requested.

3. ATTENDANCE

Sarah Gardner (Chief Executive)
Nick Donnelly (General Manager Corporate Services and CFO)
Gavin Palmer (General Manager Operations)
Peter Winder (Acting General Manager Regulatory)
Amanda Vercoe (Executive Advisor)
Liz Spector (Committee Secretary)
Lisa Gloag (Manager Communications and Engagement)
Eleanor Ross (Manager Communications Channels)

4. CONFIRMATION OF AGENDA

The agenda was confirmed as tabled.

5. CONFLICT OF INTEREST

No conflicts of interest were advised.

6. PUBLIC FORUM

No public forum was held.

7. PRESENTATIONS

No presentations were held.

8. CONFIRMATION OF MINUTES

8.1. Minutes of the 12 June 2019 Communications Committee Resolution

That the minutes of the Communications Committee meeting held on 12 June 2019 be received and confirmed as a true and accurate record.

Moved: Cr Deaker

Seconded: Cr Hope

CARRIED

9. ACTIONS

Status report on the resolutions of the Communications Committee

SHE1840 GM Report	01/05/2019	Review website search function and indexing	COMPLETE – Council and committee agenda reports are now loaded onto the website individually (and as part of a full agenda), making searches for specific interest items more precise, whether navigating the ORC website or via internet search.
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10. MATTERS FOR COUNCIL DECISION

10.1. ECO Fund Review

Lisa Gloag, Manager Communications and Engagement, and Shayde Bain, Communications and Engagement Advisor, were present to speak to the report. There was a general discussion of the committee, after which Chair Michael Deaker requested that the staff recommendations be considered individually.

Resolution

That the Council:

- 1) **Approves** a change from three funding rounds per year to two (1-20 March and 1-20 October), effective immediately.

Moved: Cr Robertson

Seconded: Cr Scott

CARRIED

Resolution

That the Council:

- 1) **Due to the election timeframe and the new Council not meeting for the first time until after the October funding round, it is recommended that the appointment of the October Councillor decision panel be delegated to the Chief Executive.**

Moved: Cr Deaker

Seconded: Cr Hope

CARRIED

Resolution

That the Council:

- 1) **Approves** to keep the current funding level of \$250,000 per year.

Moved: Cr Noone

Seconded: Cr Scott

CARRIED

Resolution

That the Council:

- 1) **Approves** the holding of annual functions for successful applicants and asks that consideration be given to conduct annual functions in various Otago locations.

Moved: Cr Bell

Seconded: Cr Scott

CARRIED

Resolution

That the Council:

- 1) Approves the ECO Fund's purpose.
- 2) Approves amendments to terms and conditions.
- 3) Approves amendments to criteria.
- 4) Notes that a review of the ECO Fund Councillor decision panel terms of reference is needed.
- 5) Approves the yearly review of the ECO Fund.

Moved: Cr Brown

Seconded: Cr Noone

CARRIED

11. MATTERS FOR NOTING

11.1. General Manager's Report on Progress

Chairman Deaker reviewed the General Manager's Report on Progress as Ms Giddens was an apology. Also present to answer any questions were Lisa Gloag and Eleanor Ross. After a general discussion, Chairman Deaker asked for a motion.

Resolution

That the Council:

- 1) **Receives** this report.

Moved: Cr Hope

Seconded: Cr Neill

CARRIED

12. NOTICES OF MOTION


No Notices of Motion were advised.

13. CLOSURE

The meeting was declared closed at 09:24 am.



Chairperson



Date