

Infrastructure Committee 11 December 2019



Meeting is held in the Council Chamber, Level 2, Philip Laing House
144 Rattray Street, Dunedin

Members: Cr Carmen Hope, Co- Chair Cr Michael Laws
Cr Gary Kelliher, Co-Chair Cr Kevin Malcolm
Cr Hilary Calvert Cr Andrew Noone
Cr Michael Deaker Cr Gretchen Robertson
Cr Alexa Forbes Cr Bryan Scott
Hon Marian Hobbs Cr Kate Wilson

Senior Officer: Sarah Gardner, Chief Executive

Meeting Support: Liz Spector, Committee Secretary

11 December 2019 01:00 PM - 01:30 PM

Agenda Topic	Page
1. APOLOGIES No apologies were received prior to publication of the agenda.	
2. ATTENDANCE Staff present will be identified.	
3. CONFIRMATION OF AGENDA Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.	
4. CONFLICT OF INTEREST Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
5. PUBLIC FORUM Members of the public may request to speak to the Council.	
6. PRESENTATIONS Nil	
7. CONFIRMATION OF MINUTES Nil	
8. MATTERS FOR DECISION	2
8.1 Consideration of Draft Terms of Reference - Infrastructure Committee	2
9. MATTERS FOR NOTING	
10. CLOSURE	

8.1. Consideration of Draft Terms of Reference

Prepared for: Infrastructure Committee
Report No. GOV1872
Activity: Governance Report
Author: Amanda Vercoe, Executive Advisor
Endorsed by: Gavin Palmer, General Manager Operations
Date: 5 December 2019

PURPOSE

- [1] To agree terms of reference for the Infrastructure Committee and refer the final version to Council for adoption.

EXECUTIVE SUMMARY

- [2] At its meeting on 13 November 2019, the Council adopted a high-level committee structure, which included an Infrastructure Committee. It was agreed committees would recommend to Council more detailed terms of reference, following a discussion at the first meeting of those committees.
- [3] Draft terms of reference for the Infrastructure Committee are attached for consideration.

RECOMMENDATION

That the Council:

- 1) **Receives** this report.
- 2) **Refers**, following discussion, the proposed terms of reference for the Infrastructure Committee to Council for adoption on 11 December 2019.

BACKGROUND

- [4] Detailed terms of reference need to be adopted for each of the committees established by the Otago Regional Council.

ISSUE

- [5] Terms of reference for the Infrastructure Committee are attached for discussion.

DISCUSSION

- [6] See attached.

OPTIONS

- [7] See attached.
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CONSIDERATIONS

Policy Considerations

[8] Not applicable.

Financial Considerations

[9] Not applicable.

Significance and Engagement

[10] Not applicable.

Legislative Considerations

[11] The Infrastructure Committee must operate within the Local Government Act 2002 and the Local Government and Official Information and Meetings Act 1987.

Risk Considerations

[12] Have been included in the terms of reference.

NEXT STEPS

[13] The next steps are for Council to adopt the finalised terms of reference for the Infrastructure Committee at its meeting on 11 December 2019.

ATTACHMENTS

1. ORC Infrastructure Committee 2019-2022 DRAFT [8.1.1 - 1 page]

Infrastructure Committee Terms of Reference 2019-2022

Purpose

To overview council's management of natural hazards risks, waterways and land drainage and flood protection schemes.

Reporting

The Infrastructure Committee reports to Council.

Membership

Co-Chair: Cr Carmen Hope

Co-Chair: Cr Gary Kelliher

The Infrastructure Committee shall have a membership of all elected Councillors.

A quorum of the Infrastructure Committee shall be six members.

Meetings

The Infrastructure Committee will have ordinary meetings at quarterly intervals and will otherwise meet as required.

Key Responsibilities

The Infrastructure Committee will have oversight on the following matters:

- Community engagement on natural hazards risks and council's river management programme, flood control and land drainage schemes.
- Identification of natural hazard risks in Otago and key future drivers in managing them (e.g. land use change and climate change).
- Assist in the development of programmes for managing natural hazards risks.
- The establishment and review of levels of service for waterway management, flood control and land drainage.
- Monitor the condition and performance of council's river management, flood control and land drainage schemes.
- Assist in developing programmes for improving the condition and performance of council's river management, flood control and land drainage schemes and reducing service delivery risks.
- Monitoring the effectiveness and reliability of natural hazards monitoring and warning systems and processes.

Delegations

- The Infrastructure Committee may appoint subcommittees or working parties as appropriate provided they are limited to a time duration consistent with performance of their specified tasks.
- The Infrastructure Committee shall carry out any other function or duty delegated to it by the Council.