

Strategy & Planning Committee 27 November 2019



Meeting is held in the Council Chamber, Level 2, Philip Laing House
144 Rattray Street, Dunedin

Members:

Hon Marian Hobbs, Chairperson	Cr Gary Kelliher
Cr Michael Laws, Deputy Chairperson	Cr Kevin Malcolm
Cr Hilary Calvert	Cr Andrew Noone
Cr Michael Deaker	Cr Gretchen Robertson
Cr Alexa Forbes	Cr Bryan Scott
Cr Carmen Hope	Cr Kate Wilson

Senior Officer: Sarah Gardner, Chief Executive

Meeting Support: Dianne Railton, Acting Committee Secretary

27 November 2019 03:00 PM - 05:00 PM

Agenda Topic

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1. APOLOGIES

No apologies were received prior to publication of the agenda.

2. LEAVE OF ABSENCE

Nil

3. ATTENDANCE

Staff present will be identified.

4. CONFIRMATION OF AGENDA

Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.

5. CONFLICT OF INTEREST

Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

6. PUBLIC FORUM

Members of the public may request to speak to the Council.

7. PRESENTATIONS

Nil

8. ACTIONS

Nil

9. MATTERS FOR DECISION

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9.1 [Consideration of Draft Terms of Reference - Strategy & Planning Committee](#)

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9.1. Consideration of Draft Terms of Reference

Prepared for:	Strategy and Planning Committee
Report No.	GOV1871
Activity:	Governance Report
Author:	Amanda Vercoe, Executive Advisor
Endorsed by:	Gwyneth Elsum, General Manager Strategy, Policy and Science
Date:	27 November 2019

PURPOSE

- [1] To agree terms of reference for the Strategy and Planning Committee and refer the final version to Council for adoption.

EXECUTIVE SUMMARY

- [2] At its meeting on 13 November 2019, the Council adopted a high-level committee structure, which included a Strategy and Planning Committee. It was agreed committees would recommend to Council more detailed terms of reference, following a discussion at the first meeting of those committees.
- [3] Draft terms of reference for the Strategy and Planning Committee are attached for consideration.

RECOMMENDATION

That the Council:

- 1) **Receives** this report.
- 2) **Refers**, following discussion, the proposed terms of reference for the Strategy and Planning Committee to Council for adoption on 11 December 2019.

BACKGROUND

- [4] Detailed terms of reference need to be adopted for each of the committees established by the Otago Regional Council.

ISSUE

- [5] Terms of reference for the Strategy and Planning Committee are attached for discussion.

DISCUSSION

- [6] The attached terms of reference reflect two distinct major work programmes for the Strategy and Planning Committee:
- a. setting the purpose and direction of the Council within the context of its external operating and authorising environment, and
 - b. oversight of delivery of strategies, policies and plans to deliver on the above.
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- [7] The terms of reference also reflect the important governance role of monitoring whether the strategies, policies and plans are effective in delivering the intended outcomes.
- [8] Bi-monthly meetings are proposed primarily to deal with updating the on key reports pertinent to ORC operations, key technical reports being released, plan changes and monitoring progress.

OPTIONS

- [9] See attachment.

CONSIDERATIONS

Policy Considerations

- [10] Not applicable.

Financial Considerations

- [11] Not applicable.

Significance and Engagement

- [12] Not applicable.

Legislative Considerations

- [13] The Strategy and Planning Committee must operate within the Local Government Act 2002 and the Local Government and Official Information and Meetings Act 1987.

Risk Considerations

- [14] Have been included in the terms of reference.

NEXT STEPS

- [15] The next steps are for Council to adopt the finalised terms of reference for the Strategy and Planning Committee at its next meeting on 11 December 2019.

ATTACHMENTS

1. SP Committee To R DRAFT 1 [9.1.1 - 2 pages]

Strategy & Planning Committee Terms of Reference

Purpose

Assist the Council set the organisation's mission, vision and strategic direction (the 'strategic plan'). Monitor performance against the strategic plan. Develop and recommend to Council strategies, policies and plans informed by science that enable the ORC to deliver on its strategic plan and its legislative requirements. Assess the effectiveness of strategies, policies and plans.

Reporting

The Strategy & Planning Committee reports to the Council.

Membership

Co-Chairs: Cr Marian Hobbs & Cr Michael Laws

The Strategy & Planning Committee shall have a membership of all elected Councillors plus two Iwi representatives with full voting rights.

A quorum of the Strategy & Planning Committee shall be seven members.

Meetings

The Strategy & Planning Committee will have:

- Ordinary meetings at 8 weekly intervals;
- Three to five half day workshops at a minimum of four monthly intervals; and
- Other meetings or workshops as required.

Key Responsibilities

The Strategy & Planning Committee will:

- Periodically review and make recommendations to Council in relation to ORC's mission, vision, strategic initiatives, major programmes and services
- Understand and keep abreast of trends in ORC's external operating environment including national legislative trends as they relate to ORC's functions
- Make submissions to other authorities and government
- Assist in the identification of critical strategic issues facing the organisation and make recommendations on options to address these
- Review the strategic plan and recommend updates as needed based on changes in the ORC's external operating environment
- Monitor and report on the organisation's performance against its strategic plan
- Oversight of the environmental monitoring programme to ensure it supports ORC's strategies, policies and plans
- Review of the State of the Environment monitoring, analysis and reporting
- Oversight of the development of scientific evidence that informs the development of ORC's strategies, policies and plans
- Provide policy guidance and direction in respect of the preparation or amendment of any plans over which it has oversight
- Periodically review and make recommendations to Council in relation to strategies, policies and plans for specific ORC's functions particularly those that arise from legislative requirements
- Monitor and report on the effectiveness of ORC's strategies, policies and plans

- Maintain oversight of risks associated with strategy and planning functions.

Delegations

- The Strategy & Planning Committee has delegations from the Council to make submissions and representations on matters within its statement of purpose on Otago councils' district plans and neighbouring councils' regional plans.
- The Strategy & Planning Committee may, where consistent with all relevant statutes, approve public consultation and call for submissions on this Council's draft, proposed, and indicative policies, plans and strategies. This delegation does not include formal notification of Council's proposed plans.
- The Strategy & Planning Committee may endorse submissions or appeals concerning district planning and consents within Otago; submissions on legislation and regulations (including submissions to Parliamentary Select Committees), and submissions on crown agency and parliamentary discussion documents.

The Strategy & Planning Committee may appoint subcommittees or working parties as appropriate provided they are limited to a time duration consistent with performance of their specified tasks.

10.1. Manuherekia River Resource Assessment report

Prepared for: Strategy and Planning Committee
Report No. P&S1810
Activity: Governance Report
Author: Amanda Keach, Executive Assistant
Endorsed by: Gwyneth Elsum, General Manager Strategy, Policy and Science
Date: 27 November 2019

PURPOSE

- [1] Otago Regional Council's Science team generate scientific and research reports which may be used by other groups within ORC for environment and resource management.
- [2] ORC Science's scientific and research reports will be presented to the Strategy and Planning Committee for noting.

SUMMARY

- [3] Report title: A review of water quality and ecological data for the Manuherekia River Catchment (June 2019). The report was prepared by N. Hudson and J. Shelley (NIWA).
 - [4] NIWA was engaged by Otago Regional Council (ORC) Science to provide an assessment of selected water quality and ecological data for the Manuherekia River catchment in Central Otago. This study confirms that the information analysed provides an effective benchmark against which future ecological condition assessments of catchments can be compared.
 - [5] A precis of the report follows:
 - a. In general, based on the data made available to prepare the report, water quality and ecosystem health in the Manuherekia River mainstem are fair to good, evidenced by macroinvertebrate index (MCI) values ranging from 90 to 120. The semi-quantitative MCI (SQMCI) scores were greater than 4 (fair), with most macroinvertebrate samples collected in 2016/17 (10 of 18) indicating good to excellent condition. The exception appears to be the Loop Road site, where lower MCI and SQMCI scores in 2016/17 were consistent with greater periphyton growth. The Falls Dam regulates flows in the upper Manuherekia River, and to some extent reduces the discharge of sediment to the lower catchment – this is evident from the relatively low turbidity values at the Loop Road site.
 - b. Both trout and various native fish species inhabit that Manuherekia River catchment, where Dunstan Creek may provide a critical refuge for the roundhead galaxiid.
 - c. Flows in the Manuherekia River during the 2016/17 ecological survey period were generally above what might be considered 'low flow' conditions, reflecting the high flows that extended into summer 2016/17, as well as several rainfall events. These 'atypical' flow conditions mean caution is required when evaluating the periphyton data (which may be more extensive in a period of lower flows), which in turn will also impact macroinvertebrate communities.
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RECOMMENDATION

That the Council:

- 1) **Receives** this report.
- 2) **Notes** that the report:
 - a. Was released to the Manuherekia Technical Advisory Group (TAG) on the 26th November 2019.
 - b. Will be available to the public following the Strategy and Planning Committee meeting on the 27th November 2019.
- 3) **Notes** that, in the future, ORC Science reports will be made publicly available upon finalisation.

ATTACHMENTS

Manuherekia_River_Resource_Assessment_[NIWA_November2019].pdf

Nil

RESOLUTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following parts of the proceedings of this meeting, namely:

- P&S1808 Plan Change 5A High Court Appeal

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Plan Change 5A High Court Appeal	The withholding of the information is necessary to maintain legal professional privilege	S7(2)(g)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act or section 6 or section 7 or section 9 of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting.