

Governance, Communications & Engagement Committee

10 September 2020



Meeting is held in the Council Chamber, Level 2, Philip Laing House
144 Rattray Street, Dunedin

Members:

Cr Michael Deaker, Co-Chair	Cr Gary Kelliher
Cr Michael Laws, Co-Chair	Cr Kevin Malcolm
Cr Hilary Calvert	Cr Andrew Noone
Cr Alexa Forbes	Cr Gretchen Robertson
Hon Cr Marian Hobbs	Cr Bryan Scott
Cr Carmen Hope	Cr Kate Wilson

Senior Officer: Sarah Gardner, Chief Executive

Meeting Support: Liz Spector, Committee Secretary

10 September 2020 09:00 AM

Agenda Topic	Page
1. APOLOGIES No apologies were received prior to publication of the agenda.	
2. CONFIRMATION OF AGENDA Note: Any additions must be approved by resolution with an explanation as to why they cannot be delayed until a future meeting.	
3. CONFLICT OF INTEREST Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
4. PUBLIC FORUM No requests to address the Committee under Public Forum were received prior to publication of the agenda.	
5. CONFIRMATION OF MINUTES There are no previous minutes of the Committee.	
6. OUTSTANDING ACTIONS FROM RESOLUTIONS OF THE COMMITTEE There are no outstanding actions for the Governance, Communications & Engagement Committee.	
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9.	CLOSURE	

7.1. Recruitment Protocols for Governance Appointments

Prepared for: Governance, Communications and Engagement Committee

Report No. GOV1943

Activity: Community - Governance and Democracy

Author: Nicole Ross, Manager, People and Safety

Endorsed by: Nick Donnelly, General Manager Corporate Services

Date: 4 September 2020

PURPOSE

- [1] For Councillors to consider adopting an Otago Regional Council Recruitment and Appointment Policy (Governance) to inform future governance appointments.

EXECUTIVE SUMMARY

- [2] On 24 June 2020, Council directed the Chief Executive to prepare a policy covering governance appointments.
- [3] A draft Otago Regional Council Recruitment and Appointment Policy (Governance) is attached for Councillors consideration. The policy is based on best practice Human Resource guidance.

RECOMMENDATION

That the Council:

- 1) **Receives** this report.
- 2) **Adopts** the attached Otago Regional Council Recruitment and Appointment Policy (Governance).
- 3) **Notes** that the Policy includes Guidelines for the Appointment of Directors to Port Otago Limited.
- 4) **Approves** that Guideline:
 - a) including guidance on Director residency in New Zealand, or
 - b) excluding guidance on Director residency in New Zealand and included in Port Otago's Constitution
- 5) **Notes** that the Policy also includes guidance for the Appointment of an Independent Member to the Subcommittee Audit and Risk.

BACKGROUND

- [4] Following the Council's recruitment process in June 2020, councillors asked for a Recruitment and Appointments process to be prepared for consideration and adoption to support future processes.

ISSUE

- [5] An Otago Regional Council Recruitment and Appointment Policy (Governance) is attached for discussion.

OPTIONS

- [6] Councillors can adopt the proposed Policy or recommend changes before adoption.

Port of Otago Directors

- [7] Council considered a revised draft of Port Otago's Constitution at the Finance Committee meeting on 26 August 2020. That draft removed the existing Constitution requirement for three Director's to ordinarily reside in New Zealand.
- [8] Staff have clarified the rationale for this was that this requirement was better dealt with in a separate policy or guideline rather than in the Constitution itself.
- [9] Staff agree with this approach and have included the residency guidance in the Guidelines appended to the Recruitment and Appointment Policy (Governance).
- [10] It should be noted that under clause 9.1 of the Port's Constitution, Council has the power to appoint or remove a Director at any time. Having the residency requirement in the guidelines allows Council to choose what action it takes.
- [11] If Council remains of the view residency should sit in the Constitution, it can be removed from the attached Policy and included in the Constitution which will be presented to Council for final approval on 30 September.

CONSIDERATIONS**Policy Considerations**

- [12] This policy, if adopted, would inform the recruitment and appointments made by governance in the future.

Financial Considerations

- [13] There are no additional financial implications for adopting this policy.

Significance and Engagement

- [14] Not applicable.

Legislative Considerations

- [15] This policy follows New Zealand employment legislation.

Risk Considerations

- [16] Not applicable.

NEXT STEPS

- [17] The next steps are for Councillors use the Policy for future recruitment and appointment processes.

ATTACHMENTS

1. ORC Recruitment Policy Governance 26 08 20 [**7.1.1** - 7 pages]
2. Appendix B Guidelines for the Appointment of Directors to Port Otago Limited [**7.1.2** - 2 pages]
3. Appendix C Guidelines for independent member Audit and Risk Subcomm [**7.1.3** - 1 page]



Otago Regional Council Recruitment and Appointment Policy (Governance)

August 2020

	Document Name: Recruitment and Appointment Policy (Governance)
	Document Owner: Chief Executive
	Authorised By: Council Chairperson
	Implementation Date:
	Review Period: Triennially
	Last Reviewed: N/A
	Next Review:

Introduction

The Otago Regional Council is committed to a fair and transparent recruitment and selection process, with appointments based on merit in order to attract and retain appropriately skilled and qualified appointees.

Scope

This Policy applies to the appointment process for all recruitment undertaken by Council for the Chief Executive, independent members of Council Committees and board members for Port Otago and any other Council owned organisation.

Policy Statement

The Otago Regional Council (Governance) recruitment and selection process is based upon fairness, transparency, equal employment opportunities and individual merit.

In order to achieve this, the Council will:

- Act on the principle of a merit-based process.
- Ensure the Council's commitments to Equal Employment Opportunities and diversity and inclusion are upheld throughout the recruitment and selection process.
- Ensure that to the best of its ability, whilst maintaining candidate confidentiality, the Council will undertake a transparent process for every appointment.
- Act efficiently and effectively, maintaining best practice throughout the process, ensuring candidates are kept well-informed and corresponded with in a timely, respectful and informative manner.

Legislative Requirements

All stages of the recruitment process will abide by the parameters of the below legislation:

- Employment Relations Act 2000
- Human Rights Act 1993
- Immigration Act 2009
- Privacy Act 1993
- Local Government Act 2002

Consistent with the expectations of a public-sector employer, ORC will commit to, where-ever practicable, notifying those reasonably qualified to undertake the position of the vacancy, so that a fair and impartial selection process may be undertaken.

As a commitment to the obligation to reasonably notify, Council has set a minimum requirement for advertisement of all recognised vacancies that are to be filled. Parameters for this are indicated as below:

Tenure	Minimum Advertising Period
Permanent, Full-time Vacancy	5 days
Fixed-Term [greater than 3 months]	3 days
Fixed-Term [less than 3 months] or casual	No minimum period applies

Conflicts of Interest

Council is committed to the minimisation of potential conflict of interest situations as they may arise. We require the disclosure of any interest(s) which may give rise to a potential or perceived conflict of interest situation to be notified to the Chair and Chief Executive [in the case of the appointment process for the Chief Executive, only the Chair shall be notified] in a timely manner.

For further information, please refer to the Otago Regional Council Code of Conduct, available online.

Confidentiality

During the recruitment process it is expected that the Council will be reasonably provided with all relevant information as it relates to the candidate in the role they are applying for. If a candidate is successful in their application, this information will be stored confidentially. It is expected that strict confidentiality be maintained by all parties from the outset and throughout the recruitment process.

Interview

Interviews are traditionally seen as the most effective means of determining suitability of a candidate in the role they are applying for. In addition to the interview, testing may also be carried out as appropriate for any given role. There are a number of avenues available for testing, such as competency based, psychometric, 360 review and panel presentations. It is important to remember that not all tests are well suited to all roles, and as such testing will be undertaken on an 'as and when required' basis. Although testing is not a requirement of a robust process, it is essential that interviews are carried out for all vacancies, with written notes recorded in all instances. Interview notes for unsuccessful candidates must be returned to and retained by the Committee Secretary at the conclusion of a recruitment process and will be kept for audit purposes for a period of 6 months.

Referee Checking

As the final step in any recruitment process, referee checks must be undertaken for the preferred candidate. In recognition of the differing sources of applications, the following minimum standards apply to all appointments:

Origin of Candidate	Minimum Number of Referee Checks
External to the Organisation [not a current employee]	Two
Internal Applicant [current ORC staff member]	One

Referee checks must be undertaken only with the referees provided by the candidate during the recruitment process and their prior written permission to contact said referees must be provided before any checks are undertaken.

Undertaking checks with referees not named by the candidate, or undertaking checks prior to obtaining candidate consent, will likely constitute a breach of privacy.

Delegations of Authority (Appointment Process)

Prior to making any offer of employment (verbal or written), approval must be sought through a formal recommendation to Council.

Policy review

This policy will be reviewed after its first year and then at the start of each new triennium thereafter.

Related Documents

- Referee check form
- ORC Recruitment Procedure (Governance)

Appendix A: Recruitment Procedure**Role Scoping**

1. When a vacancy is identified, prior to commencing the recruitment process, the position or role should be adequately scoped to define its duties, responsibilities, and required outcomes. Usually this is captured in the form of a position description (PD) or role description/overview. This task should be undertaken by the person(s) who have the strongest understanding of the position. Councillors can request assistance from the Chief Executive, General Managers, or a recruitment specialist to assist with this. Available budget for the role, and recruitment, should also be confirmed.

Approval

2. Once a written description of the role has been formulated and agreed by the relevant Committee, Working Group, or Council, the process for recruitment should be agreed with the same group. The Chair of the Committee, Working Group, or Council is the person with the delegated authority to approve the commencement of a recruitment process.

Panel Establishment

3. Once a role is approved for advertising, a panel should be established to review applications and take part in the interview and selection process. The panel should consist of no less than two stakeholders: this could include Councillors, appropriate staff (Chief Executive or General Manager) or other stakeholders. The panel should have a named Chair, and each individual's role on the panel should be clear (i.e. decision maker, advisor, support).

Sourcing Strategy

4. The panel in the recruitment process should meet to discuss the preferred sourcing method. This may be an internally managed process whereby an advertisement will be placed on the ORC public website and/or printed advertisements placed in local/national papers (for example the appointment of an independent member of Audit and Risk Subcommittee in February 2020) or an externally managed process whereby the full process is managed by one of ORC's partner recruitment agencies (including advertising) (for example the recruitment of a Director for Port Otago in June 2020). Available budget should also be confirmed.

Advertising

5. Once the sourcing strategy is agreed, an advertisement for the role should be drafted and approved by the Chair of the panel. If the process is to be managed externally, the agency will draft the advertisement. Once the advertisement is approved, it will be posted to the agreed advertising mediums (online, print) for a time period of usually between two to four weeks.

Management of Applications

6. During the process, candidates will apply using the application process specified in the advertisement. If the recruitment process is being managed externally (by an agency partner), candidates will apply directly to them. It is imperative that all applications are treated in strict confidence. If the process is being managed internally, a process should be

agreed with the Chair of the panel as to how the applications will be distributed to the panel.

Shortlisting

7. Once the advertising process is complete, the panel should meet to undertake shortlisting¹. Shortlisting should be undertaken using the specific parameters set down in the position or role description to ensure shortlisted candidates meet the required criteria and that the process for each candidate is fair and equitable.

Interview

8. Once a suitable shortlist is agreed upon, candidates should be invited to the first interview. Candidates should be given no less than 48 hours' notice of the interview, be advised of who will be on the assessment panel, the expected timing of the interview, and where it shall take place.
9. During interviews, candidates should be subject to the same set of questions to ensure an equitable process. A set of template competency-based questions is available for use.

Identifying a Preferred Candidate

10. Once interviews are completed, and after suitable time for panel reflection, the panel should reconvene to decide upon one or two preferred candidates to progress with. This should be based on the quality of the application and the performance at interview.

Referee Checking

11. Once one or two preferred candidates have been identified, referee checks should be completed. Prior to any contact being made with the candidate's nominated references, their written approval to conduct the checks must be obtained. Checks should only be undertaken with the referees nominated by the candidate. *Checks with other parties not named by the candidate, and without their permission, should not be undertaken under any circumstance.* To do so may constitute a breach of privacy.

Appointment

12. Once referee checks are undertaken (and in the case of two preferred candidates, where the top candidate has been identified and agreed), a recommendation should be made to the Council to approve the appointment. This should be via a Public Excluded paper that confirms the policy and guidelines were followed in the appointment process, the appointee's CV and any other useful information the panel would like to include.
13. Once the appointment has been approved, the Chair of the panel should prepare an offer for the candidate with technical support from staff (either Legal in the case of a contract for services, or HR in the case of an employment agreement). This will include agreed terms of contract (such as hours of work) and remuneration/benefits payable.

Offer

14. Once the appointment documentation has been prepared and approved, a verbal offer should be made to the preferred candidate. This should be in person or via phone, followed

¹ If an external agency partner is used, they may undertake the initial shortlisting on behalf of the Client (ORC).

by hard (or electronic) copies of the employment documents being provided. Note: *a verbal offer is legally binding and as such proper authority to make such an offer should be obtained before any phone call is made.*

Offer Acceptance

15. Upon return of the signed employment documentation, the offer is deemed formally accepted and the employment relationship is established.

Communication with Unsuccessful Candidates

16. At any stage during the process, if it becomes apparent that any candidate will not be considered further for the position (for example, after the initial shortlist or following the first interview), they should be notified as such by the panel Chair at the earliest possible convenience. Transparent and respectful feedback should be provided as to why the application will not be considered further.

Appendix B: Guidelines for the Appointment of Directors to Port Otago Limited

Introduction

1. This guideline outlines the process to be undertaken to appoint Directors of Port Otago Limited. It is intended to compliment and provide further guidance to the Recruitment and Appointment Policy (Governance) and Port Otago's Constitution.

Port Companies Act

2. The Port Companies Act 1988 states that Directors of port companies shall be persons who, in the opinion of those appointing them, will assist the port company to achieve its principle objective to operate a successful business.

Appointment Panel

3. The selection and appointment of Directors will be undertaken by Council's Port Liaison Working Group. The Port Liaison Working Group will determine the selection criteria for each appointment.
4. The Board of Port Otago will advise Council of any vacancy or upcoming retirement and indicate the specific skills they require in an appointment. Council will forward this information on to the Chair of the Port Liaison Working Group who will then initiate the recruitment process in line with the Recruitment and Appointment Policy (Governance) and this guideline.
5. It is recommended that an external recruitment agency is used. The Port Liaison Working Group may decide to not use an external recruitment agency. If this occurs the reasons for doing so should be clearly documented.

Specific Considerations

6. Maximum term
 - A maximum of 3 terms (9 years) is recommended.
 - The Port Liaison Working Group may choose to allow a longer term. Reasons for doing this may include:
 - To retain specific knowledge and experience
 - The make-up and average tenure of the rest of the Board
 - Previous terms being shorter than 3 years due to other retirements
7. Residency
 - At least 3 directors should be ordinarily resident in New Zealand.
 - The Port Liaison Working Group may choose to allow more Directors to be resident outside New Zealand. Reasons for doing this may include:
 - To retain specific knowledge and experience
 - The make-up and average tenure of the rest of the Board
 - There is also a preference that the Board includes representatives who are resident or have business dealings / experience in the Otago Southland area.
8. Diversity
 - The appointment process will actively support Council's commitment to diversity, inclusion and equal opportunities.
9. Skills matrix

- A skills matrix will be maintained to summarise the skills of the existing Board members and identify gaps and specific skills desired in each new appointment.

General Attributes of Directors

10. Commercial astuteness, governance experience and a strong strategic orientation.
11. A reputation as an effective contributor around the Board table and across the business on all governance matters.
12. A diversity of relevant commercial experience - may have been a senior executive in a commercial business.
13. A strong customer and business development focus, relationship building and communications skills, and an affinity for technology.
14. An appreciation of the Port and wider logistics sector; specialist sector expertise is not required.
15. Be articulate, able to convey thoughts in a clear and concise manner.
16. Have clear commitment to the responsibilities of a directorship.
17. Unimpeachable business ethics.
18. A positive attitude toward public ownership and the principles of good corporate citizenship.

Appendix C. Guidelines for Appointment of Audit and Risk Subcommittee Independent Member**Introduction**

1. This guideline outlines the process to be undertaken to appoint an independent member of the Audit and Risk Subcommittee.

Appointment Panel

2. The selection and appointment of the independent member will be undertaken by the Audit and Risk Subcommittee.

Specific Considerations

3. Maximum term: A maximum of 2 triennium (6 years) is recommended.
4. When the position is advertised, it is recommended to use:
 - NZ Institute of Directors website
 - The Otago Daily Times
 - Through the Institute of Accountants
 - The Law Society
 - Appoint Better Boards
 - Linked-In
 - ORC website

Skills

5. When appointing an independent member for the Audit and Risk Subcommittee, consideration should be given to aligning the skills required with the responsibilities of the Subcommittee, including:
 - Audit and Financial Reporting
 - Risk Management
 - Health and Safety
 - Investment Management
 - Legal Compliance
 - Previous governance experience in either the public or private sector

8.1. ECO Fund review 2020

Prepared for:	Governance, Communications and Engagement Committee
Report No.	GOV1938
Activity:	Community: Governance & Community
Author:	Shayde Bain, Communications and Engagement Advisor
Endorsed by:	Richard Saunders, General Manager Regulatory
Date:	19 August 2020

PURPOSE

- [1] The purpose of this report is to provide an overview of activity associated with the Otago Regional Council ECO Fund for the period covering 1 May 2019 to 30 June 2020.

EXECUTIVE SUMMARY

- [2] The Otago Regional Council (ORC) included \$250,000 in the annual plan budget in both 2018/19 and 2019/20 to support community projects through the ECO Fund. Two rounds of funding applications are received each year.
- [3] The ECO Fund supported a total of 36 projects over the three funding rounds covered by this report. The total funding support was valued at \$301,370. Projects supported by the fund delivered against a range of ORC priorities including, biodiversity, biosecurity, water quality and climate.
- [4] Following the completion of the March funding round a survey was sent to all applicants, both successful and unsuccessful. A total of 28 responses were received. Feedback was received on criteria for funding, administration of the process and the amount of funding available.
- [5] No further changes are suggested for the administration of the ECO Fund in the 2020/21 year. The fund will be reviewed as part of the current Long Term Plan process. Administration of the fund in the 2020/21 year will be undertaken by the Biosecurity and Rural Liaison team with reports being prepared for the Implementation Committee.

RECOMMENDATION

That the Council:

- 1) **Receives** this report.
 - 2) **Notes** that no changes will be made to ECO Fund terms and conditions, purpose and criteria following the 2020 review.
 - 3) **Notes** that future reports on the ECO Fund will be presented to the Implementation Committee.
 - 4) **Notes** the Chair of the ECO Fund Panel, Cr Michael Deaker, will appoint the three additional Councillor members of the decision panel as per the Terms of Reference.
-

BACKGROUND

- [6] The ECO Fund (Environment. Community. Otago.) was launched in July 2018 and was developed following a review of Otago Regional Council's (ORC) previous fund, the Environmental Enhancement Fund. The ECO Fund's purpose is to support community driven projects that protect, enhance and promote Otago's environment. As a point of difference from other community funds, the ECO Fund supports not only shovel time, but also administration time.
- [7] The fund has \$250,000 per annum, which is split evenly across two funding rounds: 1-20 March and 1-20 October. Applications are split into two categories: those requesting funds over \$5,000 and those requesting funds under \$5,000. Applications under \$5,000 require less detail in the application and fewer requirements in their report back to ORC.
- [8] The process for deciding which applications will receive funding is as follows:
- a. Applications are reviewed by a staff panel.
 - b. Applications and staff recommendations are then considered at a Councillor decision panel. The Councillor decision panel consists of Cr Michael Deaker as the Chair, with three other Councillors appointed on rotation.
 - c. Recommendations from the Councillor decision panel are brought to a Council meeting for final sign-off.
- [9] During the 2018/19 ECO Fund Review a number of recommendations for changes to the process were made and have subsequently been actioned by staff. These included:
- a. Change the frequency and timing of funding rounds from three rounds per year to two, in March and October.
 - b. Keep the funding level at \$250,000 per year.
 - c. Hold annual functions for successful applicants.
 - d. Adapt the ECO Fund's purpose to better align with ORC's priorities.
 - e. Amend the ECO Fund's terms and conditions.
 - f. Amend the ECO Fund's criteria.
 - g. Conduct annual reviews of the ECO Fund process.

DISCUSSION

- [10] Across the three funding rounds (May 2019, October 2019 and March 2020) a total of 73 applications requesting \$1,043,308.09 were received. Thirty-six projects valued at \$301,370 were supported. A summary of the successful applications is included as Attachment 1.
- [11] During the two application rounds in the 2019-2020 financial year (the October 2019 and March 2020 rounds) there were 48 applications requesting \$703,776.21. Funding was approved for 25 projects valued at \$250,000.
- [12] Staff reviewed successful applications against ORC's four priorities. While some applications cover multiple priorities, they were categorised by the priority that most closely aligned with the project.

- [13] Biodiversity received the largest proportion of funds when combining biodiversity and biosecurity projects (\$205,100). It should be noted that most biosecurity projects contribute to biodiversity, however the distinction is made to differentiate projects that focus on things such as trapping (biosecurity) from projects that focus on things such as planting (biodiversity). This is similar to the trends observed in the 2019 review. Water quality projects (\$101,000) received the next highest amount of funding across the projects supported. The balance of funding went to projects that aligned with climate change outcomes or 'other' outcomes such as soil health.
- [14] A summary of applications to the May 2019, October 2019 and March 2020 funding rounds by Territorial Authority area is shown in attachment 2. This compares applications and funding received, project types and population sizes by area. Three projects covered all of Otago so have not been attributed to any one area.
- [15] Biodiversity and biosecurity projects were present throughout the region, but some areas displayed special topics of interest. Dunedin is the only area to apply for climate change related projects. The Clutha area had a higher percentage of water quality projects and the Dunedin, Clutha and Queenstown Lakes areas all had multiple projects relating to waste and recycling which sit in the 'Other' category.

Survey of applicants

- [16] A survey was sent to all applicants from the three funding rounds covered by this report. The survey was emailed to applicants and was open for two weeks. The survey was anonymous and asked ten questions about the timing of the rounds, how people found out about the fund, what they liked and what they thought could be improved.
- [17] Twenty-eight responses were received equating to 38% of applicants. This is 16% increase in the response rate from the 2018/19 survey. Of the 28 responses, 18 were from successful applicants and 10 were from unsuccessful applicants.
- [18] Overall, the nature of responses could be categorised as positive. Common positive themes identified in the survey were:
- a. availability of support for environmental projects
 - b. availability of support for communities
 - c. support received from ORC staff
 - d. the ability to fund administrative costs
 - e. the ease of applying
 - f. the versatility of the fund.
- [19] When asked for suggestions on improvements, respondents made the following comments
- a. increasing the funding available
 - b. expanding the criteria of the fund
 - c. add a process to confirm receipt of applications
 - d. provide further feedback on unsuccessful applications
 - e. Staff to visit successful projects.
- [20] A majority of respondents said they found it easy to find information about the ECO Fund, with only two saying they didn't. The most common method for applying was by filling in the online form, followed by filling in a Word document.

- [21] A majority of respondents heard about the ECO Fund through word of mouth, including from ORC staff, Councillors and other organisations. Finding it online was the second most common, with a small number of applicants also found out about the fund through newspaper advertisements.

Promotional Opportunities

- [22] An annual event for successful applicants and Councillors was planned for earlier in the 2020 year but was delayed due to COVID-19. Staff are exploring new dates for this event to take place.
- [23] Councillor visits to ECO Fund projects, as well as filming a promotional video, were scheduled for late March in Queenstown but this was also delayed by COVID-19. Other site visit opportunities have been communicated to Councillors and video opportunities have also been taken where possible .

OPTIONS

- [24] As this is a report for noting there are not options to consider.

CONDERATIONS

Policy Considerations

- [25] Nil

Financial Considerations

- [26] Budget for the ECO Fund 2020/21 is included in the annual plan.

Significance and Engagement

- [27] Nil

Legislative Considerations

- [28] Nil

Risk Considerations

- [29] Nil

NEXT STEPS

- [30] The first round of applications for the 2020/21 ECO Fund will be open from 1 October to 20 October 2020. The process for consideration and approval will include a Councillor decision panel and will be reported to the Implementation Committee or full Council to ensure decisions are made within two months of the close off date.

- [31] The ECO Fund will be reviewed as part of the Long Term Plan process. Recommendations on any future model including funding will be included as part of this process.

ATTACHMENTS

1. ECO Fund Approved Projects Summary 2019 20 [**8.1.1** - 7 pages]
2. ECO Fund applications by location table [**8.1.2** - 1 page]

ECO Fund successful projects summary 2019-20

Please note this includes the May 2019 funding round due to the timing of the 2019 ECO Fund review and the subsequent change from three to two funding rounds per year.

March 2020 funding round

Project	Summary	Funds	Category
Bannockburn project	This project aims to reforest this area with native grasses, shrubs and trees from the Cromwell basin and surrounding areas. It includes an insect and lichen sanctuary.	\$8,663.39	Biodiversity
Beehive biodiversity	Bayfield Kindergarten will create a habitat to support a beehive and to encourage biodiversity within our local area. Our tamariki and their whanau will learn hands-on about the value of biodiversity and how they can also encourage biodiversity at home. Funding is for plants, timber and apiary suits.	\$1,045.50	Biodiversity
Clifton Falls walkway community project – Stage 2	This project aims to improve biodiversity and habitat for native birds and invertebrates by creating a riparian corridor alongside the walkway, using a variety of locally sourced native plant species; to provide hands-on educational, opportunities to local schools; and to engage with the local Moeraki runaka on ways to improve the cultural health of this section of the river, for example by planting flax and allowing mahinga kai.	\$12,000.00	Biodiversity
Halo forest reforestation	The Halo Forest Restoration Project is restoring the expanding native forest habitat across both public and private land within the landscape north of Dunedin.	\$15,000.00	Biodiversity
Helping the Tomahawk Lagoon community to look after its own backyard	To support the development of information and resources about Tomahawk Lagoon's water quality. In conjunction with community groups, schools in the area and relevant organisations such as the Otago Regional Council, ECOTAGO hopes to continue the investigation to the lagoon's ecosystem, producing an updated environmental report card and a plan of catchment plan of improvement. Citizen science will play an integral role in investigation and education around the lagoon.	\$16,839.84	Water

Hoiho trapping intensification & upgrade project	The traps purchased with this funding will help us to intensify the trapping effort at two of our reserves, Long Point / Irahuka in the Catlins and at Otapahi (Otago Peninsula) as well as upgrading old fenn trapping technology. Reducing the risk of predation from mustelids and feral cats is vital to ensure the survival of endangered yellow-eyed penguins / hoiho whose numbers have declined significantly to only 168 breeding pairs on the South Island mainland.	\$4,980.00	Biosecurity
Island biodiversity	Young and old(er!) help protect and restore the ecological values of a special island in Otago Harbour. 'Hands on' learning about the environment, in the context of an island – restoring different habitats to support biodiversity, controlling pests (weeds and predators), and caring for our coastline. This will be made possible by partial funding for salary from ORC's ECO Fund.	\$10,500.00	Biosecurity
Makarora Catchment threatened species project – from ridge to river	ABT threatened species programmes are divided into four focal habitats from ridge to river and the species they support; braided river for wrybill, black-fronted tern, banded dotterel, black-billed gull, beech/podocarp forest for kaka and long-tailed bat, upper river catchments for whio and the alpine environment for rock wren and kea.	\$3,000.00	Biosecurity
Morningstar Reserve regeneration project	The aim of the project is to restore the indigenous eco-system of this conservation reserve by reducing plant and animal pests and bringing back endemic species.	\$1,917.20	Biosecurity
Protecting, enhancing and promoting wetlands in Otago	Coordinator position at Te Nohoaka O Tukiauaau for wetlands protection, enhancement and promotion in Otago.	\$27,360.00	Water
Soil your undies Otago	What can earthworms and undies tell us about our soil health, and what is the role of earthworms and dung beetles for soil functioning? Funds will be used to provide a cohort of dung beetles, boxes and traps for schools and specific participating farms in East and North Otago. This will support a larger OPSP proposal with the aim to make field observations of biological indicators in rural East and North Otago to understand more about our soil health.	\$5,000.00	Other: soil health
Te Kākano Aotearoa Trust	The project is to consolidate the work Te Kākano has done over the last 12 years, and	\$10,000.00	Biodiversity

	to continue to increase the involvement of the community in local habitat restoration, to grow and plant eco-sourced native plants in the Upper Clutha Basin and to shift our plans into, and streamline operations within the newly expanded nursery space and to advance stage 2 of the expansion (building facilities).		
Waiereka pod group biodiversity engagement projects	This publicly accessible site alongside the Alps 2 Ocean cycleway will provide a platform from which to educate the general public and local community groups on the importance of protecting our environment. The project will also allow local EnviroSchool, Weston School, to work towards its Guiding Principle of 'leaning for sustainability'.	\$4,428.00	Biodiversity
Waste Free Wanda tour	Delivered by multi-award-winning singer/songwriter Anna van Riel, the focus of this project is to provide fun, interactive and educational musical performances to 52 schools and approximately 6,033 pupils and teachers in the Otago region. The shows will provide audiences with easy-to-use tools that support positive environmental change around water and wildlife conservation, as well as offering an insight into how we view our waste on the planet, and how we can each take responsibility and be the change.	\$11,839.85	Climate change

October 2019 funding round

Project	Summary	Funds	Category
ALREC bioblitz phase 1 & phase 2	This project involves holding a trial Bioblitz at Makarora with a small group of children from Makarora School. Following this trial, a Wanaka Bioblitz will be scheduled for March/April 2020, co-ordinated with the support of EnviroSchools and open to the whole community.	\$4,750.00	Biodiversity
Capturing aerial images of environmental projects	Funding to purchase a drone for the purposes of capturing aerial images and videos illustrating environmental projects that are currently being undertaken in Otago. The drone will help illustrate the scope of some of the projects being undertaken in the region,	\$3,003.48	Water

	and to inspire others to undertake similar initiatives which will ultimately benefit the environment.		
No more pests in Makarora	Funding towards the operation of a satellite-monitored trapping system targeting feral cats and other large predators to protect endangered river birds on Makarora Braided River.	\$3,730.00	Biosecurity
Papatowai barberry control	To supply equipment and herbicide for the Barberry Busters sub-group of the Papatowai and District Community Association. In the short term they will eradicate barberry from the Papatowai township. In the longer term, they will move outwards to control barberry in the surrounding districts.	\$1,601.50	Biosecurity
Clutha water project	To support farmer leaders and catchment groups to make changes on-farm in order to improve water quality and associated biodiversity throughout the Clutha District.	\$29,000.00	Water
Grand and Otago skink collaboration survey	A survey of Grand and Otago skinks in order to monitor the population and establish a trapping programme to protect these endangered populations.	\$5,055.40	Biosecurity
Jewelled Gecko breeding and advocacy enclosure	This project is focused on building an advocacy and breeding enclosure for Jewelled Gecko within the predator free environment of Ōrokokonui Ecosanctuary. The enclosure will provide a contained, but largely natural, environment where the general public can observe this rare species, providing an important educational and advocacy opportunity supporting public engagement, which is critical in the long-term conservation of this taonga species.	\$9,884.54	Biosecurity
Open Valley urban ecosanctuary (VUE)	A programme that sees one in five households in the Lindsay Creek catchment meeting standards to be designated a 'backyard ecosanctuary' – creating a habitat corridor for native species dispersing from Orokonui Ecosanctuary into Dunedin.	\$20,000.00	Biosecurity
Planting projects for biodiversity	Haehaeata Natural Heritage Trust Native Planting projects, using local eco-sourced plants will enhance threatened and vulnerable Dryland Ecosystems and enhance the native biodiversity of the	\$7,800.00	Biodiversity

	Central Otago area. Funds will be used to pay a project co-ordinator who will engage volunteers, community groups and school groups to be involved in restoration projects.		
Project coordinator for the Hereweka Harbour Cone property on Otago Peninsula	Towards a project coordinator for the Hereweka Harbour Cone property on Otago Peninsula coordinating the various working bees, ordering seedlings and planting materials, organising pest plant contractors and coordinating fundraising initiatives.	\$6,000.00	Biosecurity
Skippers/Londonderry Creek beech forest	Wakatipu Wilding Conifer Control Group Inc will protect the mature native Beech Forest seed source in the Skippers/Londonderry Creek area by hand spraying the carpet of seedling wilding pines under the native Beech Forest canopy so that they are unable to encroach any further into the existing Beech Forest.	\$26,601.30	Biosecurity

May 2019 funding round

Project	Summary	Funds	Category
Wakatipu Reforestation Trust staff costs	Towards the costs of hiring an Executive Officer and an Education Officer to assist with delivering the Wakatipu Reforestation Trust's strategic plan and their ability to adapt and grow into the future. The trust produces approximately 10,000 eco-sourced native plants per year to be planted and maintained, in the Wakatipu basin, on public land. They also focus on education and advocacy for positive biodiversity outcomes.	\$18,631.00	Biosecurity
Bring back the seabirds – Sandymount Tītī colony protection	Traps, cameras and administration hours to monitor live traps on the Sandymount Reserve on the Otago Peninsula. This project aims to enhance remnant breeding colonies of threatened seabird species that are still present within the region and if feasible enable reintroduction of other species that bred on the coast at the time of human arrival.	\$5,568.00	Biosecurity
Environmental monitoring and	Water monitoring equipment to be used at Matīnaka/Hawksbury Lagoon to	\$22,296.00	Water

restoration of Matīnaka Hawksbury Lagoon	establish baseline data to inform a management plan for the lagoon. The project aims to protect the land, ensure all fisheries resources from the area are fit for human consumption, and to ensure access and usage of the land while avoiding and mitigating adverse human impact.		
Makarora Catchment threatened species project	Surveying, monitoring, community engagement and materials for the threatened species project. The Makarora catchment threatened species project aims to protect, restore, and enhance indigenous biodiversity whilst connecting people with nature. It is based on a number of threatened species inside specific habitats within the Makarora catchment.	\$6,100.00	Biosecurity
Creek project	Native plants, plant protectors, potting mix and hand tools for students of Tokomairiro High School to replant the banks of Salmonds Creek running through their school. The students will clear the banks of rubbish and weeds and different year groups will use the creek for environmental learnings such as water quality, surveying wildlife and establishing new plants from seeds, cuttings and transplanting.	\$2,309.00	Biodiversity
Waiwera Kaihiku farmer-led watercare group	Native plants and equipment for the Waiwera Kaihiku Farmer Led Watercare Group and the Waiwera South School to plant as a riparian strip on the Waiwera Stream. This is a starting point for the community where to school kids can propagate and plant their own trees and take cuttings and collect seed in future. The equipment will also be available for farmers in the community for larger planting days.	\$2,517.00	Water
45 th Parallel project	Native plants and netting for Mokihi Trust volunteers to carry out native planting adjacent to the carpark at 45th Parallel carpark about 10km north of Cromwell. The area is popular with locals and tourists and the planting will expand the biodiversity and attract insect and bird life.	\$4,232.00	Biodiversity
Control of weed species in and around lakes and wetlands	Herbicide for the Lakes Waihola Waipori Wetlands Society to control exotic weed species on Lakes Waipori and Waihola	\$1,363.00	Biosecurity

	and the surrounding wetlands. The group will mainly target crack willow but also areas of alders and grey willow. These plants degrade and dominate the environment harming or displacing native plant, fish and bird species.		
Predator Free Wye Creek	Traps, lures and bait for the Queenstown Climbing Club to expand their existing trap network in Wye Creek. The club initially worked with the Department of Conservation in 2013 to put in a single trap line and have expanded considerably thanks to the help of volunteers and donations.	\$4,993.00	Biosecurity
Satellite monitored live predator trapping	Funding towards the development and testing of a satellite monitored network of live predator traps throughout the Matukituki and Dart/Rees rivers to protect threatened and endangered species such as the black stilt, wrybill, black-billed gull and black-fronted tern. The project will be fronted by Forest & Bird but maintained and operated by contractors and volunteers and the traps have the potential to be used by other community groups.	\$4,950.00	Biosecurity
Water testing	The purchase of a SCHMAK kit for Queenstown Primary School. The kit is a meaningful resource that will be used as a hands-on way of teaching kids about water quality and build up data over time.	\$704.00	Water

ECO Fund applications by location

Area	Population*	Total applications	Biodiversity projects	Biosecurity projects	Water quality projects	Climate change projects	Other	Successful projects	Funding awarded
Central Otago	21,558	5	5	-	-	-	-	3	\$20,695.39
Clutha	17,667	12	1	3	4	-	4	6	\$64,152.00
Queenstown Lakes	39,153	23	5	11	2	-	5	12	\$90,432.94
Waitaki	22,308	3	2	-	-	-	1	3	\$21,428.00
Dunedin	126,255	27	7	6	5	4	5	10	\$89,818.14
Otago-wide	225,186	3	-	-	1	2		2	\$14,843.33

* Population numbers from StatsNZ 2018 Census

8.2. Local Government Members 2020/21 Remuneration Determination

Prepared for: Governance, Communications and Engagement Committee

Report No. GOV1944

Activity: Community - Governance and Democracy

Author: Amanda Vercoe, Executive Advisor

Endorsed by: Sarah Gardner, Chief Executive

Date: 4 September 2020

PURPOSE

- [1] To note the 2020/21 Local Government Members Remuneration Determination that applies from 1 July 2020, until 30 June 2021, made no changes to elected members' remuneration, allowances or fees.

EXECUTIVE SUMMARY

- [2] The Remuneration Authority (the Authority) has undertaken its annual review of elected member's remuneration and issued its determination for local government elected members which applies from 1 July 2020 until 30 June 2021.
- [3] The Local Government Members (2020/21) Determination 2020, (the Determination), is attached for the information of Councillors. This Determination makes no changes to elected members' remuneration, allowances or fees for the 2020/21 year, it maintains them at their 2019 levels.
- [4] A second Determination (attached), the Local Government Members (Temporary Reduction COVID-19) Determination 2020 was made in response to COVID-19. Its stated purpose was to allow public sector leaders, including elected members of local authorities, to show leadership in the public sector during the COVID-19 outbreak and show solidarity with those in the private sector who were losing their jobs or facing significant pay reductions. This did not affect the Otago Regional Council, as the Chair at the time had committed alongside Otago Mayoral Forum members to donate 10 percent of her salary to local charities.

RECOMMENDATION

That the Council:

- 1) **Receives** this report.
- 2) **Notes** the Remuneration Authority's Local Government Members (2019/20) Determination 2019.
- 3) **Notes** the Remuneration Authority's Local Government Members (Temporary Reduction COVID-19) Determination 2020.

CONSIDERATIONS**Policy Considerations**

[5] Not applicable.

Financial Considerations

[6] Not applicable, due to no changes being made in the Determination.

Significance and Engagement

[7] Not applicable.

Legislative Considerations

[8] Not applicable.

Risk Considerations

[9] Not applicable.

NEXT STEPS

[10] Not applicable.

ATTACHMENTS

1. 200714 Local Government Members (2020 21) Determination 2020-signed [**8.2.1** - 48 pages]
2. 200616 Local Government Members (Temporary Reduction COVI D-19) Determination 2020 SIGNED [**8.2.2** - 12 pages]
3. 200714 Local Government Members (Temporary Reduction COVI D-19) Amendment Determination (No 2) 20 [**8.2.3** - 2 pages]

13/07/2020
PCO No 23061 version 4.0

Local Government Members (2020/21) Determination 2020

Pursuant to the Remuneration Authority Act 1977 and to clauses 6 and 7A(1) and (5) of Schedule 7 of the Local Government Act 2002, the Remuneration Authority, after having regard to the matters specified in clause 7 of that schedule, makes the following determination (to which is appended an explanatory memorandum).

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**Local Government Members (2020/21) Determination
2020**

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Determination

- 1 Title**
This determination is the Local Government Members (2020/21) Determination 2020.
- 2 Commencement**
This determination is deemed to have come into force on 1 July 2020.
- 3 Expiry**
This determination expires on the close of 30 June 2021.

Interpretation

- 4 Interpretation**
In this determination, unless the context otherwise requires,—
- ATA panel** means a panel appointed by an accord territorial authority under section 89 of HASHA
- board** means—
- (a) a community board of a territorial authority other than the Auckland Council; or
 - (b) a local board of the Auckland Council
- determination term** means the period from the coming into force of this determination to its expiry
- HASHA** means the Housing Accords and Special Housing Areas Act 2013
- hearing** has the meaning given to it by clause 5
- hearing time** has the meaning given to it by clause 6
- local authority** means a regional council or a territorial authority
- member** means, in relation to a local authority or a board, a person who is declared to be elected to that local authority or board under the Local Electoral Act 2001 or who, as the result of further election or appointment under that Act or the Local Government Act 2002, is an office holder in relation to the local authority or board (for example, a chairperson)
- on local authority business** includes on the business of any board of the local authority
- regional council** means a regional council named in Part 1 of Schedule 2 of the Local Government Act 2002
- RMA** means the Resource Management Act 1991
- territorial authority** means a territorial authority named in Part 2 of Schedule 2 of the Local Government Act 2002.

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**Local Government Members (2020/21) Determination
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5 Meaning of hearing

In this determination, **hearing** means—

- (a) a hearing that is held by an ATA panel arising from—
 - (i) a resource consent application under subpart 2 of Part 2 of HASHA; or
 - (ii) a request for a plan change or for a variation to a proposed plan under subpart 3 of Part 2 of HASHA; or
- (b) a hearing arising from a resource consent application made under section 88 of the RMA; or
- (c) a meeting for determining a resource consent application without a formal hearing; or
- (d) a hearing arising from a notice of requirement (including one initiated by the local authority); or
- (e) a pre-hearing meeting held under section 99 of the RMA in relation to a hearing referred to in paragraph (b) or (d); or
- (f) a hearing as part of the process of the preparation, change, variation, or review of a district or regional plan or regional policy statement; or
- (g) a mediation hearing in the Environment Court as part of an appeal from a decision of a local authority; or
- (h) a hearing on an objection against a charge fixed by a local authority under section 36 of the RMA.

6 Meaning of hearing time

In this determination, **hearing time** means the time spent on any of the following:

- (a) conducting a hearing;
- (b) formal deliberations to decide the outcome of a hearing;
- (c) participating in an official group site inspection related to a hearing;
- (d) determining a resource consent application where a formal hearing does not take place;
- (e) up to a maximum of the aggregate of the time referred to in paragraphs (a) and (b), preparing for a hearing and participating in any inspection of a site for the purposes of a hearing (other than an official group site inspection under paragraph (c));
- (f) writing a decision arising from a hearing or communicating for the purpose of the written decision.

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**Local Government Members (2020/21) Determination
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Entitlement to remuneration, allowances, and hearing fees

7 Remuneration, allowances, and hearing fees payable

Remuneration

- (1) A member of a local authority or a board of that local authority is entitled to the applicable remuneration set out in the Schedule (adjusted under clause 9 if applicable).
- (2) If a member of a territorial authority is also elected or appointed to a board, the member is entitled only to the remuneration that is payable to the member as a member of the territorial authority.

Allowances and hearing fees

- (3) A member of a local authority or a board is also entitled to—
 - (a) the applicable allowances payable under clauses 10 to 14;
 - (b) the applicable hearing fees payable under clause 15.

8 Acting mayor or chairperson

- (1) This clause applies to a member who acts as a mayor or chairperson during a period when, because of a vacancy or temporary absence, the remuneration or allowances that would usually be paid to the mayor or chairperson are not being paid.
- (2) While acting as mayor or chairperson, the member must be paid the remuneration and allowances usually payable to the mayor or chairperson, instead of the member's usual remuneration, allowances, and hearing fees.

9 Motor vehicles for mayors and regional council chairpersons

- (1) A local authority may provide to the mayor or regional council chairperson of the local authority either—
 - (a) a motor vehicle (which may be provided for restricted private use, partial private use, or full private use); or
 - (b) a vehicle mileage allowance under clause 11.
- (2) The maximum purchase price that may be paid for a motor vehicle purchased by a local authority for provision to a mayor or regional council chairperson during the determination term is,—
 - (a) in the case of a petrol or diesel vehicle, \$55,000 (including goods and services tax and any on-road costs); and
 - (b) in the case of an electric or a hybrid vehicle, \$65,000 (including goods and services tax and any on-road costs).
- (3) If a motor vehicle is provided to a mayor or regional council chairperson for restricted private use, no deduction may be made from the annual remuneration payable to the mayor or regional council chairperson under the Schedule in respect of the provision of that motor vehicle.

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**Local Government Members (2020/21) Determination
2020**

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- (4) If a motor vehicle is provided to a mayor or regional council chairperson for partial private use or full private use,—
- (a) the annual remuneration payable to the mayor or regional council chairperson under the Schedule must be adjusted by the local authority in accordance with subclause (5) or (6) (as applicable); and
 - (b) the adjustment must take effect on and from—
 - (i) the date of commencement of this determination (in the case of a motor vehicle provided to the person before that date); or
 - (ii) the date of provision of the motor vehicle to the person (in the case of a motor vehicle provided during the determination term).
- (5) If a motor vehicle is provided to a mayor or regional council chairperson for partial private use, the amount calculated in accordance with the following formula must be deducted from the remuneration payable to that person:
- $$v \times 41\% \times 10\%$$
- where v means the actual purchase price of the vehicle, including goods and services tax and any on-road costs.
- (6) If a motor vehicle is provided to a mayor or regional council chairperson for full private use, the amount calculated in accordance with the following formula must be deducted from the remuneration payable to that person:
- $$v \times 41\% \times 20\%$$
- where v means the actual purchase price of the vehicle, including goods and services tax and any on-road costs.
- (7) In this clause,—
- full private use** means—
- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
 - (b) the vehicle is available for the mayor or regional council chairperson's unrestricted private use; and
 - (c) the vehicle is used by the mayor or regional council chairperson for both local authority business and private use; and
 - (d) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson
- partial private use** means—
- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
 - (b) the vehicle is used by the mayor or regional council chairperson for both local authority business and private purposes; and

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**Local Government Members (2020/21) Determination
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- (c) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional council chairperson; and
- (d) all travel in the vehicle is recorded in a log-book; and
- (e) the use of the vehicle for private purposes accounts for no more than 10% of the vehicle's annual mileage

restricted private use means—

- (a) the vehicle is usually driven home and securely parked by the mayor or regional council chairperson; and
 - (b) the vehicle is otherwise generally available for use by other local authority members or staff on local authority business; and
 - (c) the vehicle is used solely for local authority business; and
 - (d) all travel in the vehicle is recorded in a log-book.
- (8) To avoid doubt, subclause (2) does not apply to a motor vehicle provided to a mayor or regional council chairperson before 1 July 2018.

*Allowances***10 Definition of member**

For the purposes of payment of allowances under clauses 11 to 14, **member**, in relation to a territorial authority, includes a member of a board of the territorial authority.

11 Vehicle mileage allowance

- (1) A local authority may pay to a member a vehicle mileage allowance to reimburse that member for costs incurred in respect of eligible travel.
- (2) A member's travel is eligible for the allowance if—
 - (a) it occurs on a day when the member is not provided with a motor vehicle by the local authority; and
 - (b) the member is travelling—
 - (i) in a private vehicle; and
 - (ii) on local authority business; and
 - (iii) by the most direct route that is reasonable in the circumstances.
- (3) The allowance payable to a member for eligible travel is,—
 - (a) for a petrol or diesel vehicle,—
 - (i) 79 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 30 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:

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- (b) for a petrol hybrid vehicle,—
 - (i) 79 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 19 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term;
- (c) for an electric vehicle,—
 - (i) 79 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 9 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term.

12 Travel time allowance

- (1) A local authority may pay a member (other than a mayor or a regional council chairperson) an allowance for eligible travel time.
- (2) A member's travel time is eligible for the allowance if it is time spent travelling within New Zealand—
 - (a) on local authority business; and
 - (b) by the quickest form of transport that is reasonable in the circumstances; and
 - (c) by the most direct route that is reasonable in the circumstances.
- (3) The travel time allowance is \$37.50 for each hour of eligible travel time after the first hour of eligible travel time travelled in a day.
- (4) However, if a member of a local authority resides outside the local authority area and travels to the local authority area on local authority business, the member is only eligible for a travel time allowance in respect of eligible travel time—
 - (a) after the member crosses the boundary of the local authority area; and
 - (b) after the first hour of eligible travel within the local authority area.
- (5) The maximum total amount of travel time allowance that a member may be paid for eligible travel in a 24-hour period is 8 hours.
- (6) Despite subclause (1), the Chatham Islands Council may pay the Mayor of the Chatham Islands Council an allowance for eligible travel time.

13 Communications allowance*Equipment*

- (1) If a local authority determines that particular information or communications technology equipment is required by members to perform their functions and requests that members use their own equipment for those purposes, the local authority may pay an allowance in accordance with subclause (2).

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**Local Government Members (2020/21) Determination
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- (2) The matters in respect of which an allowance is payable and the amounts that may be paid for the determination term are as follows:
- (a) for the use of a personal computer, tablet, or laptop, including any related docking station, \$200:
 - (b) for the use of a multi-functional or other printer, \$40:
 - (c) for the use of a mobile telephone, \$150.

Services

- (3) If a local authority requests a member to use the member's own Internet service for the purpose of the member's work on local authority business, the member is entitled to an allowance for that use of \$400 for the determination term.
- (4) If a local authority requests a member to use the member's own mobile telephone service for the purpose of the member's work on local authority business, the member is entitled, at the member's option, to—
- (a) an allowance for that use of \$400 for the determination term; or
 - (b) reimbursement of actual costs of telephone calls made on local authority business upon production of the relevant telephone records and receipts.
- (5) If a local authority supplies a mobile telephone and related mobile telephone service to a member for use on local authority business and allows for its personal use, the local authority may decide what portion, if any, of the local authority's costs reasonably attributable to such personal use must be paid by the member.

Pro-rating

- (6) If the member is not a member for the whole of the determination term, subclauses (2) to (5) apply as if each reference to an amount were replaced by a reference to an amount calculated in accordance with the following formula:

$$(a \div b) \times c$$

where—

- a is the number of days that the member held office in the determination term
 - b is the number of days in the determination term
 - c is the relevant amount specified in subclauses (2) to (5).
- (7) The Remuneration Authority may approve rules proposed by a local authority to meet the costs of installing and running special equipment or connections where, because of distance or restricted access, normal communications connections are not available.

14 Childcare allowance

- (1) A local authority may pay a childcare allowance, in accordance with subclauses (2) and (3), to an eligible member as a contribution towards expenses incur-

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**Local Government Members (2020/21) Determination
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- red by the member for childcare provided while the member is engaged on local authority business.
- (2) A member is eligible to be paid a childcare allowance in respect of childcare provided for a child only if—
- (a) the member is a parent or guardian of the child, or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and
 - (b) the child is aged under 14 years of age; and
 - (c) the childcare is provided by a person who—
 - (i) is not a family member of the member; and
 - (ii) does not ordinarily reside with the member; and
 - (d) the member provides evidence satisfactory to the local authority of the amount paid for childcare.
- (3) A local authority must not pay childcare allowances to a member that total more than \$6,000 per annum, per child.
- (4) In this regulation, **family member of the member** means—
- (a) a spouse, civil union partner, or de facto partner;
 - (b) a relative, that is, another person connected with the member within 2 degrees of a relationship, whether by blood relationship or by adoption.

Hearing fees

15 Fees related to hearings

- (1) A member of a local authority or a board who acts as the chairperson of a hearing is entitled to be paid a fee of up to \$100 per hour of hearing time related to the hearing.
- (2) A member of a local authority or a board who is not the chairperson of a hearing is entitled to be paid a fee of up to \$80 per hour of hearing time related to the hearing.
- (3) For any period of hearing time that is less than 1 hour, the fee must be apportioned accordingly.
- (4) This clause does not apply to—
 - (a) a mayor or a member who acts as mayor and is paid the mayor's remuneration and allowances under clause 8(2); or
 - (b) a chairperson of a regional council or a member who acts as chairperson of a regional council and is paid the chairperson's remuneration and allowances under clause 8(2).

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cl 16 **Local Government Members (2020/21) Determination
2020**

Revocation

16 Revocation

The Local Government Members (2019/20) Determination 2019 (LI 2019/135) is revoked.

**Local Government Members (2020/21) Determination
2020**

Schedule

**Schedule
Remuneration**

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Part 1

Remuneration of members of regional councils

Bay of Plenty Regional Council

Office	Annual remuneration (\$)
Chairperson	146,500
Deputy Chairperson of Regional Council	80,004
Committee Chairperson (6)	70,000
Councillor with no additional responsibilities (6)	61,525
Councillor (Minimum Allowable Remuneration)	54,525

Canterbury Regional Council

Office	Annual remuneration (\$)
Chairperson	180,000
Deputy Chairperson	104,873
Councillor (with no additional responsibilities) (12)	71,599
Councillor (Minimum Allowable Remuneration)	63,570

Hawke's Bay Regional Council

Office	Annual remuneration (\$)
Chairperson	136,000
Deputy Chairperson of Regional Council and Chairperson Environment and Integrated Catchments Committee	74,297
Chairperson Corporate and Strategic Committee	74,297
Chairperson Regional Transport Committee and Hearings Committee	74,297
Chairperson Finance, Audit and Risk Sub-committee	74,297
Chairperson, Clifton to Tangoio Coastal Hazards Strategy Joint Committee	74,297
Councillor with no additional responsibilities (3)	62,000
Councillor (Minimum Allowable Remuneration)	50,378

Manawatu–Wanganui Regional Council

Office	Annual remuneration (\$)
Chairperson	143,000
Deputy Chairperson	67,656
Audit, Risk, and Investment Committee Chair and Catchment Operations Committee Deputy Chair	67,656
Audit, Risk, and Investment Committee Deputy Chair	50,116
Catchment Operations Committee Chair	72,668
Environment Committee Chair	65,150

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Local Government Members (2020/21) Determination 2020	
Schedule	
Office	Annual remuneration (\$)
Environment Committee Deputy Chair	50,116
Passenger Transport Committee Chair	65,150
Passenger Transport Committee Deputy Chair	50,116
Manawatu River Users' Advisory Group Chair	50,116
Councillor (with no additional responsibilities) (2)	50,116
Councillor (Minimum Allowable Remuneration)	45,373
Northland Regional Council	
Office	Annual remuneration (\$)
Chairperson	126,500
Deputy Chairperson	79,181
Councillor (with additional responsibilities) (7)	71,681
Councillor (Minimum Allowable Remuneration)	53,710
Otago Regional Council	
Office	Annual remuneration (\$)
Chairperson	147,000
Deputy Chairperson	83,598
Councillor (with no additional responsibilities) (10)	62,000
Councillor (Minimum Allowable Remuneration)	48,670
Southland Regional Council	
Office	Annual remuneration (\$)
Chairperson	122,500
Deputy Chairperson and Regional Transport Committee Chair	63,784
Chair, Strategy and Policy Committee	54,672
Chair, Organisational Performance and Audit Committee	54,672
Chair, Regulatory Committee	54,672
Chair, Regional Services Committee	54,672
Councillor (with no additional responsibilities) (6)	45,560
Councillor (Minimum Allowable Remuneration)	37,788
Taranaki Regional Council	
Office	Annual remuneration (\$)
Chairperson	102,550
Deputy Chairperson of Regional Council	55,214
Chairperson Executive, Audit and Risk Committee	55,214
Chairperson Consents and Regulatory Committee	55,214
Chairperson Policy and Planning Committee	55,214
Chairperson Regional Transport Committee	45,104
Chairperson Civil Defence Group Committee	45,104
Councillor with no additional responsibilities (4)	38,883
Councillor (Minimum Allowable Remuneration)	36,939

**Local Government Members (2020/21) Determination
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Waikato Regional Council

Office	Annual remuneration (\$)
Chairperson	161,000
Deputy Chairperson	86,228
Committee Chair (8)	73,860
Councillor (with no additional responsibilities) (4)	64,160
Councillor (Minimum Allowable Remuneration)	58,640

Wellington Regional Council

Office	Annual remuneration (\$)
Chairperson	174,000
Deputy Council Chairperson (with committee chairperson responsibilities)	91,799
Chair, Environment Committee	81,570
Chair, Transport and Infrastructure Committee	81,570
Chair, Climate Committee	81,570
Chair, Chief Executive Employment Review Committee	81,570
Chair, Te Upoko Taiao—Natural Resources Plan Committee	81,570
Chair, Hutt Valley Flood Management Subcommittee and Portfolio Leader	81,570
Portfolio Leader, Sustainable Development	78,515
Councillor (with no additional responsibilities) (4)	65,430
Councillor (Minimum Allowable Remuneration)	61,517

West Coast Regional Council

Office	Annual remuneration (\$)
Chairperson	83,500
Deputy Chairperson of Regional Council and Chairperson Resource Management Committee	62,627
Councillor with no additional responsibilities (5)	51,022
Councillor (Minimum Allowable Remuneration)	35,733

Part 2

**Remuneration of members of territorial authorities and their
community or local boards**

Ashburton District Council

Office	Annual remuneration (\$)
Mayor	121,500
Deputy Mayor	57,502
Standing Committee (5)	43,000
Councillor (with no additional responsibilities) (3)	35,118
Councillor (Minimum Allowable Remuneration)	25,047

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Schedule	Local Government Members (2020/21) Determination 2020
<i>Methven Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	5,396
Member	2,698
<i>Auckland Council</i>	
Office	Annual remuneration (\$)
Mayor	296,000
Deputy Mayor	165,582
Chair of Committee of the Whole (4)	138,912
Chair of Regulatory Committee	138,912
Deputy Chair of Committee of the Whole (4)	125,483
Chair of other Committee (2)	123,245
Council-controlled Organisation Liaison Councillor (2)	123,245
Deputy Chair of other Committee (5)	117,650
Portfolio Lead	113,174
Councillor (Minimum Allowable Remuneration)	106,306
<i>Albert–Eden Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	91,700
Deputy Chairperson	55,000
Member	45,900
<i>Devonport–Takapuna Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	85,100
Deputy Chairperson	51,100
Member	43,149
<i>Franklin Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	90,000
Deputy Chairperson	54,000
Member	45,000
<i>Great Barrier Local Board</i>	
Office	Annual remuneration (\$)
Chairperson	57,000
Deputy Chairperson	34,200
Member	28,500
<i>Henderson–Massey Local Board</i>	
Office	Annual remuneration (\$)

Local Government Members (2020/21) Determination 2020		Schedule
Chairperson		98,800
Deputy Chairperson		59,300
Member		49,400
<i>Hibiscus and Bays Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		90,600
Deputy Chairperson		54,400
Member		45,300
<i>Howick Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		98,477
Deputy Chairperson		59,100
Member		49,200
<i>Kaipātiki Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		89,800
Deputy Chairperson		53,900
Member		44,900
<i>Māngere–Ōtahuhu Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		99,000
Deputy Chairperson		59,400
Member		49,500
<i>Manurewa Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		98,200
Deputy Chairperson		58,900
Member		49,100
<i>Maungakiekie–Tāmaki Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		93,900
Deputy Chairperson		56,300
Member		47,000
<i>Ōrakei Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		88,200
Deputy Chairperson		52,900

Schedule	Local Government Members (2020/21) Determination 2020	
Member		44,100
<i>Ōtara–Papatoetoe Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		98,300
Deputy Chairperson		59,000
Member		49,200
<i>Papakura Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		91,800
Deputy Chairperson		55,100
Member		45,900
<i>Puketāpapa Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		89,100
Deputy Chairperson		53,500
Member		44,600
<i>Rodney Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		87,000
Deputy Chairperson		52,200
Member		43,500
<i>Upper Harbour Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		85,500
Deputy Chairperson		51,300
Member		42,839
<i>Waiheke Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		68,700
Deputy Chairperson		41,200
Member		34,400
<i>Waitākere Ranges Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		86,600
Deputy Chairperson		52,000
Member		43,300

**Local Government Members (2020/21) Determination
2020**

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Waitematā Local Board

Office	Annual remuneration (\$)
Chairperson	96,600
Deputy Chairperson	58,000
Member	48,300

Whau Local Board

Office	Annual remuneration (\$)
Chairperson	91,000
Deputy Chairperson	54,600
Member	45,500

Buller District Council

Office	Annual remuneration (\$)
Mayor	94,500
Deputy Mayor and Finance Risk and Audit Committee Chair	41,740
Regulatory and Hearings Committee Chair	28,740
Community, Environment and Services Committee Chair	28,740
Community Grants Portfolio Holder	24,740
Youth Development Portfolio Holder	24,740
Punakaiki Area Portfolio Holder	24,740
Councillor (with no additional responsibilities) (4)	22,739
Councillor (Minimum Allowable Remuneration)	19,273

Inangahua Community Board

Office	Annual remuneration (\$)
Chairperson	7,158
Member	3,579

Carterton District Council

Office	Annual remuneration (\$)
Mayor	83,500
Deputy Mayor	45,000
Councillor (with no additional responsibilities) (7)	25,047
Councillor (Minimum Allowable Remuneration)	18,825

Central Hawke's Bay District Council

Office	Annual remuneration (\$)
Mayor	105,000
Deputy Mayor, Chair of Strategy and Wellbeing Committee, Lead Urban Councillor	53,408
Chair of Finance and Infrastructure Committee and Member of Risk and Assurance Committee	40,408
Lead Rural Councillor and Member of Risk and Assurance Committee	33,408

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Local Government Members (2020/21) Determination 2020	
Schedule	
Office	Annual remuneration (\$)
Member of Risk and Assurance Committee (2)	30,408
Councillor (with no additional responsibilities) (3)	26,408
Councillor (Minimum Allowable Remuneration)	23,940
Central Otago District Council	
Office	Annual remuneration (\$)
Mayor	107,000
Deputy Mayor, Portfolio Lead and Member Cromwell Community Board	31,902
Portfolio Lead and Member Cromwell Community Board	27,648
Councillor and Chairperson Vincent Community Board	27,648
Portfolio Lead and Member Teviot Valley Community Board	26,053
Portfolio Lead and Member Maniototo Community Board	26,053
Councillor and Member Cromwell Community Board	24,458
Councillor and Member Vincent Community Board (2)	24,458
Councillor with no additional responsibilities (3)	21,268
Councillor (Minimum Allowable Remuneration)	20,748
<i>Cromwell Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	14,245
Member	7,123
<i>Maniototo Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	6,907
Member	3,454
<i>Teviot Valley Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	6,907
Member	3,454
<i>Vincent Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	15,326
Member	7,663
Chatham Islands Council	
Office	Annual remuneration (\$)
Mayor	53,500
Deputy Mayor	23,588
Councillor with no additional responsibilities (7)	17,700
Councillor (Minimum Allowable Remuneration)	13,374

**Local Government Members (2020/21) Determination
2020**

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Christchurch City Council

Office	Annual remuneration (\$)
Mayor	195,000
Deputy Mayor	131,250
Councillor with no additional responsibilities (15)	114,130
Councillor (Minimum Allowable Remuneration)	97,280

Banks Peninsula Community Board

Office	Annual remuneration (\$)
Chairperson	19,729
Member	9,864

Coastal–Burwood Community Board

Office	Annual remuneration (\$)
Chairperson	47,236
Member	23,618

Fendalton–Waimairi–Harewood Community Board

Office	Annual remuneration (\$)
Chairperson	46,595
Member	23,297

Halswell–Hornby–Riccarton Community Board

Office	Annual remuneration (\$)
Chairperson	49,160
Member	24,580

Linwood–Central–Heathcote Community Board

Office	Annual remuneration (\$)
Chairperson	49,160
Member	24,580

Papanui–Innes Community Board

Office	Annual remuneration (\$)
Chairperson	47,236
Member	23,618

Spreydon–Cashmere Community Board

Office	Annual remuneration (\$)
Chairperson	47,236
Member	23,618

Schedule	Local Government Members (2020/21) Determination 2020
Clutha District Council	
Office	Annual remuneration (\$)
Mayor	110,000
Deputy Mayor	30,845
Chairperson Standing Committee (3)	29,377
Member Executive Committee (4)	24,971
Member Creative Communities	23,503
Councillor with no additional responsibilities (5)	22,033
Councillor (Minimum Allowable Remuneration)	19,675
<i>Lawrence–Tuapeka Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	5,828
Member	2,914
<i>West Otago Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	6,907
Member	3,454
Dunedin City Council	
Office	Annual remuneration (\$)
Mayor	166,500
Deputy Mayor	90,790
Chairs (6)	85,786
Councillor (with no additional responsibilities) (7)	71,488
Councillor (Minimum Allowable Remuneration)	59,555
<i>Mosgiel–Taieri Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	19,237
Member	9,619
<i>Otago Peninsula Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	16,244
Member	8,122
<i>Saddle Hill Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	16,458
Member	8,229

Local Government Members (2020/21) Determination 2020		Schedule
<i>Strath Taieri Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		14,669
Member		7,334
<i>Waikouaiti Coast Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		16,030
Member		8,015
<i>West Harbour Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		16,458
Member		8,229
Far North District Council		
Office		Annual remuneration (\$)
Mayor		155,000
Deputy Mayor		105,000
Committee Chairperson (4)		85,000
Councillor with no additional responsibilities (4)		65,550
Councillor (Minimum Allowable Remuneration)		51,370
<i>Bay of Islands–Whangaroa Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		31,273
Member		15,637
<i>Kaikohe–Hokianga Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		26,806
Member		13,403
<i>Te Hiku Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		27,365
Member		13,682
Gisborne District Council		
Office		Annual remuneration (\$)
Mayor		155,000
Deputy Mayor		66,014
Chairperson Operations Committee		57,212
Chairperson Regional Transport Committee and Rural Councillor		52,811

Schedule	Local Government Members (2020/21) Determination 2020
Office	Annual remuneration (\$)
Chairperson Wastewater Management Committee	52,811
Rural Councillor (3)	46,210
Councillor with no additional responsibilities (6)	44,009
Councillor (Minimum Allowable Remuneration)	37,540
Gore District Council	
Office	Annual remuneration (\$)
Mayor	98,500
Deputy Mayor	35,429
Audit and Risk Committee Chair	30,000
Capital Works Committee Chair	30,000
Community and Strategy Committee Chair	30,000
Councillor (with no additional responsibilities) (7)	23,000
Councillor (Minimum Allowable Remuneration)	18,477
Mataura Community Board	
Office	Annual remuneration (\$)
Chairperson	4,122
Member	2,061
Grey District Council	
Office	Annual remuneration (\$)
Mayor	102,000
Deputy Mayor also Portfolio Councillor for Three Waters	40,800
Councillor—Portfolio Transport	35,701
Councillor—Portfolio Spatial Development, Finance and Risk	35,701
Councillor (with no additional responsibilities) (5)	27,326
Councillor (Minimum Allowable Remuneration)	22,219
Hamilton City Council	
Office	Annual remuneration (\$)
Mayor	174,500
Deputy Mayor	112,497
Chair of Committee (7)	101,700
Deputy Chair of Committee (4)	92,500
Councillor (Minimum Allowable Remuneration)	74,552
Hastings District Council	
Office	Annual remuneration (\$)
Mayor	153,500
Deputy Mayor	78,624
Chairperson Committee of the Whole (2)	65,146
Chairperson Subcommittee (4)	56,160

Local Government Members (2020/21) Determination 2020		Schedule
Office		Annual remuneration (\$)
Deputy Committee Chairperson (5)		51,667
Ambassador for Hastings		51,667
Champion Flaxmere Development		47,174
Councillor (Minimum Allowable Remuneration)		43,332
<i>Hastings District Rural Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		15,036
Member		7,518
Hauraki District Council		
Office		Annual remuneration (\$)
Mayor		118,000
Deputy Mayor		41,074
Ward Committee Chairperson (3)		30,265
Emergency Management Committee Chairperson		28,103
Portfolio Leader (4)		25,941
Councillor with no additional responsibilities (4)		21,618
Councillor (Minimum Allowable Remuneration)		21,389
Horowhenua District Council		
Office		Annual remuneration (\$)
Mayor		129,000
Deputy Mayor		68,998
Deputy Chair Finance, Audit and Risk Subcommittee		42,165
Chairperson, Community Funding and Recognition Committee		45,998
Chairperson, Community Wellbeing Committee		45,998
Councillor (with no additional responsibilities) (6)		38,332
Councillor (Minimum Allowable Remuneration)		28,156
<i>Foxton Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		12,518
Member		6,259
Hurunui District Council		
Office		Annual remuneration (\$)
Mayor		102,500
Deputy Mayor		32,865
Chair of Audit and Risk Committee		28,170
Councillor (with no additional responsibilities) (8)		23,475
Councillor (Minimum Allowable Remuneration)		20,231

Schedule	Local Government Members (2020/21) Determination 2020
<i>Hanmer Springs Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	8,025
Member	4,013
Hutt City Council	
Office	Annual remuneration (\$)
Mayor	158,000
Deputy Mayor and Chairperson Standing Committee	100,519
Chairperson Standing Committee (2)	80,519
Chairperson Traffic Subcommittee	67,519
Chairperson Hutt Valley Services Committee	67,519
Member Wellington Water Committee	67,519
Councillor with no additional responsibilities (6)	60,519
Councillor (Minimum Allowable Remuneration)	53,097
<i>Eastbourne Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	13,531
Member	6,766
<i>Petone Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	16,109
Member	8,054
<i>Wainuiomata Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	16,969
Member	8,484
Invercargill City Council	
Office	Annual remuneration (\$)
Mayor	140,000
Deputy Mayor	55,421
Infrastructure Services Standing Committee Chairperson	48,132
Infrastructural Services Standing Committee Deputy Chairperson	42,557
Performance, Policy and Partnership Standing Committee Chairperson	48,132
Performance, Policy and Partnership Standing Committee Deputy Chairperson	42,557
Councillor (with additional responsibilities) (7)	38,583
Councillor (Minimum Allowable Remuneration)	34,155

Local Government Members (2020/21) Determination 2020		Schedule
<i>Bluff Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		8,591
Member		4,296
 Kaikōura District Council		
Office		Annual remuneration (\$)
Mayor		83,500
Deputy Mayor		39,657
Councillor with no additional responsibilities (6)		26,440
Councillor (Minimum Allowable Remuneration)		19,024
 Kaipara District Council		
Office		Annual remuneration (\$)
Mayor		119,000
Deputy Mayor		55,012
Councillor with no additional responsibilities (7)		43,487
Councillor (Minimum Allowable Remuneration)		30,046
 Kāpiti Coast District Council		
Office		Annual remuneration (\$)
Mayor		138,500
Deputy Mayor		60,000
Chair, Strategy and Operations		55,000
Portfolio A Holder (4)		50,610
Portfolio B Holder (4)		45,056
Councillor (Minimum Allowable Remuneration)		35,517
 <i>Ōtaki Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		15,250
Member		7,625
 <i>Paekākāriki Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		7,947
Member		3,973
 <i>Paraparaumu–Raumati Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		19,976
Member		9,988

Schedule	Local Government Members (2020/21) Determination 2020
<i>Waikanae Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	16,325
Member	8,163
Kawerau District Council	
Office	Annual remuneration (\$)
Mayor	92,500
Deputy Mayor	35,660
Chair of Regulatory and Services Committee	31,840
Councillor (with no additional responsibilities) (6)	25,472
Councillor (Minimum Allowable Remuneration)	17,680
Mackenzie District Council	
Office	Annual remuneration (\$)
Mayor	83,500
Deputy Mayor	34,728
Engineering and Services Committee Chair	34,728
Commercial and Economic Development Committee Chair	34,728
Planning and Regulatory Committee Chair	34,728
Councillor (with no additional responsibilities) (2)	18,676
Councillor (Minimum Allowable Remuneration)	18,676
<i>Fairlie Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	4,000
Member	2,000
<i>Tekapo Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	4,000
Member	2,000
<i>Twizel Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	4,989
Member	2,494
Manawatu District Council	
Office	Annual remuneration (\$)
Mayor	121,000
Deputy Mayor	46,403
Chairperson Audit and Risk Committee	39,774
Chairperson Community Development Committee	39,774

**Local Government Members (2020/21) Determination
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Office	Annual remuneration (\$)
Chairperson Hearings Committee	39,774
Chairperson Ngā Manu Tāiko	39,774
Health and Safety Governance Representative	39,774
Councillor with no additional responsibilities (4)	33,145
Councillor (Minimum Allowable Remuneration)	28,326

Marlborough District Council

Office	Annual remuneration (\$)
Mayor	141,000
Deputy Mayor	57,467
Chairperson Standing Committee	51,000
Chairperson Statutory/Joint Committee (2)	46,000
Deputy Chairperson Standing Committee	43,000
Deputy Chairperson Standing Committee and Chairperson Sub-Committee (2)	45,000
Chairperson Sub-Committee (3)	42,000
Chairperson of 2 or more Sub-Committees	44,000
Councillor (with no additional responsibilities) (2)	40,000
Councillor (Minimum Allowable Remuneration)	36,680

Masterton District Council

Office	Annual remuneration (\$)
Mayor	122,000
Deputy Mayor	44,587
Chair—Infrastructure and Services Committee	44,587
Chair—Awards and Grants Committee	39,442
Chair—Hearings Committee	37,727
Councillor (with no additional responsibilities) (6)	34,298
Councillor (Minimum Allowable Remuneration)	28,073

Matamata–Piako District Council

Office	Annual remuneration (\$)
Mayor	123,000
Deputy Mayor	39,392
Chair of Corporate and Operations Committee	39,392
Councillor (with no additional responsibilities) (9)	34,254
Councillor (Minimum Allowable Remuneration)	27,066

Napier City Council

Office	Annual remuneration (\$)
Mayor	145,500
Deputy Mayor and Chair of Standing Committee	80,000
Chair of Standing Committee (3)	61,000
Deputy Chair of Standing Committee (4)	57,250

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Schedule	Local Government Members (2020/21) Determination 2020
Office	Annual remuneration (\$)
Portfolio Holder (4)	53,274
Councillor (Minimum Allowable Remuneration)	43,142
Nelson City Council	
Office	Annual remuneration (\$)
Mayor	144,500
Deputy Mayor	62,662
Chair of Infrastructure and Regional Transport Committees, Deputy Chair Environment Committee (Nelson Plan Lead)	62,662
Committee Chair (4)	52,144
Councillor (with no additional responsibilities) (6)	44,900
Councillor (Minimum Allowable Remuneration)	39,686
New Plymouth District Council	
Office	Annual remuneration (\$)
Mayor	152,000
Deputy Mayor	80,368
Chairperson Strategy and Operations Committee	65,299
Chairperson Finance, Audit and Risk Committee	60,276
Chairperson Te Huinga Taumatua	60,276
Chairperson Strategy Projects Committee	60,276
Councillor with no additional responsibilities (9)	50,230
Councillor (Minimum Allowable Remuneration)	43,463
Clifton Community Board	
Office	Annual remuneration (\$)
Chairperson	12,457
Member	6,229
Inglewood Community Board	
Office	Annual remuneration (\$)
Chairperson	14,821
Member	7,410
Kaitake Community Board	
Office	Annual remuneration (\$)
Chairperson	13,317
Member	6,659
Waitara Community Board	
Office	Annual remuneration (\$)
Chairperson	14,821
Member	7,410

**Local Government Members (2020/21) Determination
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Schedule

Ōpōtiki District Council

Office	Annual remuneration (\$)
Mayor	98,000
Deputy Mayor	52,218
Cultural Ambassador/Coast Community Board Chair	44,750
Councillor (with no additional responsibilities) (4)	28,750
Councillor (Minimum Allowable Remuneration)	21,393

Coast Community Board

Office	Annual remuneration (\$)
Chairperson	9,978
Member	4,989

Otorohanga District Council

Office	Annual remuneration (\$)
Mayor	91,500
Deputy Mayor	36,600
Council Representative on Otorohanga Community Board and Chairperson Grants and Awards Committee	31,213
Council Representative on Otorohanga Community Board and Member Grants and Awards Committee	30,168
Council Representative on Kawhia Community Board and Member Risk and Assurance Committee	27,102
Member Risk and Assurance Committee (2)	25,102
Member Grants and Awards Committee	23,010
Councillor (Minimum Allowable Remuneration)	18,626

Kawhia Community Board

Office	Annual remuneration (\$)
Chairperson	4,000
Member	2,000

Otorohanga Community Board

Office	Annual remuneration (\$)
Chairperson	14,315
Member	7,157

Palmerston North City Council

Office	Annual remuneration (\$)
Mayor	152,500
Deputy Mayor, Chair—Economic Development Committee, Chair—Hearings Committee, and Chair—Chief Executive's Performance Review Panel	80,524
Chair—Finance and Audit Committee	54,134
Chair—Infrastructure Committee	54,134

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Schedule	Local Government Members (2020/21) Determination 2020
Office	Annual remuneration (\$)
Chair—Planning and Strategy Committee	54,134
Chair—Arts, Culture and Heritage Committee	50,810
Chair—Community Development	50,810
Chair—Environmental Sustainability Committee	50,810
Chair—Play, Recreation and Sport Committee	50,810
Councillor (with no additional responsibilities) (7)	47,486
Councillor (Minimum Allowable Remuneration)	43,067

Porirua City Council

Office	Annual remuneration (\$)
Mayor	145,000
Deputy Mayor	70,600
Chair Te Puna Kōrero	67,844
Chair Chief Executive's Employment Committee	54,600
Councillor (with no additional responsibilities) (7)	50,100
Councillor (Minimum Allowable Remuneration)	38,621

Queenstown–Lakes District Council

Office	Annual remuneration (\$)
Mayor	128,000
Deputy Mayor	48,316
Chair of Standing Committee (4)	45,199
Councillor (with no additional responsibilities) (5)	38,965
Councillor (Minimum Allowable Remuneration)	32,428

Wanaka Community Board

Office	Annual remuneration (\$)
Chairperson	23,959
Member	11,979

Rangitikei District Council

Office	Annual remuneration (\$)
Mayor	107,000
Deputy Mayor and Chair of the Chief Executive Review Committee	40,309
Committee Chair (2)	28,812
Committee Deputy Chair (3)	24,812
Councillor (with no additional responsibilities) (5)	22,812
Councillor (Minimum Allowable Remuneration)	20,268

Ratana Community Board

Office	Annual remuneration (\$)
Chairperson	4,253
Member	2,126

Local Government Members (2020/21) Determination 2020		Schedule
<i>Taihape Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		8,676
Member		4,338
Rotorua District Council		
Office		Annual remuneration (\$)
Mayor		152,000
Deputy Mayor, Lead – Economic Development Working Group, and Lead – Sustainable Environment Working Group		100,000
Chairperson Strategy, Policy and Finance Committee and Lead – Four Wellbeings Working Group		83,042
Chairperson Operations and Monitoring Committee, Lead – Liveable Communities Working Group, and Lead – Housing Working Group		83,042
Deputy Chairperson Strategy, Policy and Finance Committee, Lead – Economic Development (Housing Development) Working Group, and Lead – Sport and Recreation Working Group		70,750
Deputy Chairperson Operations and Monitoring Committee and Lead – Arts and Culture Working Group		70,750
Cultural Ambassador		70,750
Lead – Climate Change Working Group		70,750
Councillor with no additional responsibilities (3)		55,000
Councillor (Minimum Allowable Remuneration)		49,426
<i>Rotorua Lakes Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		16,797
Member		8,399
<i>Rotorua Rural Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		18,773
Member		9,387
Ruapehu District Council		
Office		Annual remuneration (\$)
Mayor		109,500
Deputy Mayor		37,792
Councillor (with no additional responsibilities) (10)		25,712
Councillor (Minimum Allowable Remuneration)		19,637
<i>National Park Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		5,857
Member		2,928

Schedule	Local Government Members (2020/21) Determination 2020
<i>Waimarino–Waiouru Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	8,676
Member	4,338
Selwyn District Council	
Office	Annual remuneration (\$)
Mayor	136,500
Deputy Mayor	51,342
Councillor (with no additional responsibilities) (10)	42,789
Councillor (Minimum Allowable Remuneration)	34,613
<i>Malvern Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	17,720
Member	8,860
South Taranaki District Council	
Office	Annual remuneration (\$)
Mayor	126,000
Deputy Mayor	48,223
Member Audit and Risk Committee (4)	35,364
Councillor with no additional responsibilities (7)	32,149
Councillor (Minimum Allowable Remuneration)	25,410
<i>Eltham-Kaponga Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	11,400
Member	5,700
<i>Pātea Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	11,008
Member	5,504
<i>Taranaki Coastal Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	12,485
Member	6,243
<i>Te Hāwera Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	14,030
Member	7,015

**Local Government Members (2020/21) Determination
2020**

Schedule

South Waikato District Council

Office	Annual remuneration (\$)
Mayor	120,500
Deputy Mayor (Chair Community and Assets Committee)	46,787
Committee Chair A Corporate and Regulatory Committee	39,704
Committee Chair B Grants	37,225
Councillor (with no additional responsibilities) (7)	33,028
Councillor (Minimum Allowable Remuneration)	25,289

Tirau Community Board

Office	Annual remuneration (\$)
Chairperson	6,691
Member	3,346

South Wairarapa District Council

Office	Annual remuneration (\$)
Mayor	92,000
Deputy Mayor	34,754
Chair of Finance, Audit, and Risk Committee	27,521
Chair of Planning and Regulatory Committee	25,575
Chair of Assets and Services Committee	25,354
District Licensing Deputy Chair	23,154
Martinborough Community Board and Waste Minimisation responsibilities	26,032
Greytown Community Board and Water Management responsibilities	27,943
Martinborough Community Board	24,776
Wairarapa Policies and Road Safety Council	27,254
Councillor (Minimum Allowable Remuneration)	18,576

Featherston Community Board

Office	Annual remuneration (\$)
Chairperson	6,507
Member	3,253

Greytown Community Board

Office	Annual remuneration (\$)
Chairperson	6,507
Member	3,253

Martinborough Community Board

Office	Annual remuneration (\$)
Chairperson	6,507
Member	3,253

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Schedule	Local Government Members (2020/21) Determination 2020
Southland District Council	
Office	Annual remuneration (\$)
Mayor	124,000
Deputy Mayor	43,494
Committee Chairperson (2)	37,752
Councillor (with no additional responsibilities) (9)	30,810
Councillor (Minimum Allowable Remuneration)	25,874
<i>Ardlussa Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	7,483
Member	3,742
<i>Fiordland Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	9,200
Member	4,600
<i>Northern Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	7,235
Member	3,618
<i>Oraka-Aparima Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	8,083
Member	4,042
<i>Oreti Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	10,415
Member	5,208
<i>Stewart Island/Rakiura Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	4,000
Member	2,000
<i>Tuatapere Te Waewae Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	7,059
Member	3,530

**Local Government Members (2020/21) Determination
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Schedule

Waihopai Toetoe Community Board

Office	Annual remuneration (\$)
Chairperson	9,805
Member	4,903

Wallace Takitimu Community Board

Office	Annual remuneration (\$)
Chairperson	8,594
Member	4,297

Stratford District Council

Office	Annual remuneration (\$)
Mayor	89,500
Deputy Mayor	34,953
Chairperson Stratford Sport NZ Rural Travel Fund	25,965
Chairperson Farm and Aerodrome Committee	28,712
Councillor (with no additional responsibilities) (7)	24,967
Councillor (Minimum Allowable Remuneration)	18,626

Tararua District Council

Office	Annual remuneration (\$)
Mayor	112,500
Deputy Mayor	49,094
Councillor with no additional responsibilities (7)	37,750
Councillor (Minimum Allowable Remuneration)	26,718

Dannevirke Community Board

Office	Annual remuneration (\$)
Chairperson	11,656
Member	5,828

Eketahuna Community Board

Office	Annual remuneration (\$)
Chairperson	7,554
Member	3,777

Tasman District Council

Office	Annual remuneration (\$)
Mayor	154,000
Deputy Mayor	67,395
Chairperson Standing Committee (2)	53,916
Councillor with no additional responsibilities (10)	44,930
Councillor (Minimum Allowable Remuneration)	37,417

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Schedule	Local Government Members (2020/21) Determination 2020
<i>Golden Bay Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	13,103
Member	6,551
<i>Motueka Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	14,606
Member	7,303
Taupō District Council	
Office	Annual remuneration (\$)
Mayor	134,000
Deputy Mayor	47,597
Chair—Emergency Management Committee	45,613
Chair—Taupo Reserves and Rooding Committee	45,613
Chair—Mangakino/Pouakani Representative Group	45,613
Chair—Kinloch Representative Group	43,630
Chair—Taupo East Rural Representative Group	43,630
Councillor (with no additional responsibilities) (5)	39,664
Councillor (Minimum Allowable Remuneration)	34,747
<i>Turangi–Tongariro Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	16,836
Member	8,418
Tauranga City Council	
Office	Annual remuneration (\$)
Mayor	166,500
Deputy Mayor	121,472
Chairperson of Standing Committee (3)	114,078
Deputy Chairperson of Standing Committee (4)	107,740
Councillor (with no additional responsibilities) (2)	105,628
Councillor (Minimum Allowable Remuneration)	78,050
Thames–Coromandel District Council	
Office	Annual remuneration (\$)
Mayor	130,000
Deputy Mayor, Member Audit and Risk Committee, and Member Chief Executive Liaison Committee	65,226
Chairperson Emergency Management Committee, Holder Emergency Management Portfolio, Member Audit and Risk Committee, Member Chief Executive Liaison Committee, and Member Regional Civil Defence Emergency Management Group	61,226

Local Government Members (2020/21) Determination 2020		Schedule
Office	Annual remuneration (\$)	
Holder Infrastructure Portfolio, Member Audit and Risk Committee, and Member Regional Transport Committee	61,226	
Member Audit and Risk Committee, Member Coromandel Catchment Liaison Committee, and Member Emergency Management Committee	55,226	
Member Audit and Risk Committee and Member Emergency Management Committee	46,069	
Member Audit and Risk Committee and Member Chief Executive Liaison Committee	46,069	
Member Audit and Risk Committee (2)	46,069	
Councillor (Minimum Allowable Remuneration)	35,226	
<i>Coromandel–Colville Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	15,714	
Member	7,857	
<i>Mercury Bay Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	18,801	
Member	9,400	
<i>Tairua–Pauanui Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	15,714	
Member	7,857	
<i>Thames Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	19,924	
Member	9,962	
<i>Whangamata Community Board</i>		
Office	Annual remuneration (\$)	
Chairperson	17,117	
Member	8,558	
Timaru District Council		
Office	Annual remuneration (\$)	
Mayor	132,500	
Deputy Mayor	63,380	
Chairperson Commercial and Strategy Committee	51,496	
Chairperson Community Services Committee	51,496	
Chairperson Environmental Services Committee	51,496	
Chairperson Infrastructure Committee	51,496	

Schedule	Local Government Members (2020/21) Determination 2020	
Office		Annual remuneration (\$)
Deputy Chairperson Commercial and Strategy Committee		45,555
Deputy Chairperson Community Services Committee		45,555
Deputy Chairperson Environmental Services Committee		45,555
Deputy Chairperson Infrastructure Committee		45,555
Councillor (Minimum Allowable Remuneration)		35,543
<i>Geraldine Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		11,008
Member		5,504
<i>Pleasant Point Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		8,633
Member		4,317
<i>Temuka Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		11,224
Member		5,612
Upper Hutt City Council		
Office		Annual remuneration (\$)
Mayor		128,000
Deputy Mayor		53,890
Chair, Policy Committee		46,705
Chair, Finance and Performance Committee		46,705
Chair, City Development Committee		46,705
Chair, Risk and Assurance Committee		43,112
Chair, Hutt Valley Services Committee		43,112
Councillor (with no additional responsibilities) (4)		35,927
Councillor (Minimum Allowable Remuneration)		31,883
Waikato District Council		
Office		Annual remuneration (\$)
Mayor		148,500
Deputy Mayor		78,375
Chairperson (Infrastructure Committee)		68,400
Chairperson (Strategy and Finance Committee)		68,400
Chairperson (Policy and Regulatory Committee)		68,400
Chairperson (Discretionary and Funding Committee)		54,625
Chairperson (Proposed District Plan Subcommittee)		58,780
Councillor (with no additional responsibilities) (7)		47,500
Councillor (Minimum Allowable Remuneration)		42,010

Local Government Members (2020/21) Determination 2020		Schedule
<i>Huntly Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		10,524
Member		5,262
<i>Ngaruawahia Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		10,524
Member		5,262
<i>Onewhero–Tuakau Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		10,955
Member		5,477
<i>Raglan Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		8,807
Member		4,403
<i>Taupiri Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		4,000
Member		2,000
Waimakariri District Council		
Office		Annual remuneration (\$)
Mayor		137,500
Deputy Mayor		58,122
Councillor (with portfolio and committee chairing responsibilities) (9)		47,814
Councillor (Minimum Allowable Remuneration)		37,073
<i>Kaiapoi–Tuahiwi Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		17,480
Member		8,740
<i>Oxford–Ohoka Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		16,468
Member		8,234

Schedule	Local Government Members (2020/21) Determination 2020	
	<i>Rangiora–Ashley Community Board</i>	
	Office	Annual remuneration (\$)
	Chairperson	22,547
	Member	11,274
	<i>Woodend–Sefton Community Board</i>	
	Office	Annual remuneration (\$)
	Chairperson	14,441
	Member	7,221
	Waimate District Council	
	Office	Annual remuneration (\$)
	Mayor	86,500
	Deputy Mayor	38,882
	Councillor (with no additional responsibilities) (7)	25,921
	Councillor (Minimum Allowable Remuneration)	19,024
	Waipa District Council	
	Office	Annual remuneration (\$)
	Mayor	135,500
	Deputy Mayor	43,335
	Committee Chair (4)	40,001
	Councillor (with no additional responsibilities) (8)	33,334
	Councillor (Minimum Allowable Remuneration)	31,534
	<i>Cambridge Community Board</i>	
	Office	Annual remuneration (\$)
	Chairperson	18,778
	Member	9,389
	<i>Te Awamutu Community Board</i>	
	Office	Annual remuneration (\$)
	Chairperson	18,132
	Member	9,066
	Wairoa District Council	
	Office	Annual remuneration (\$)
	Mayor	101,000
	Deputy Mayor	40,000
	Councillor (with no additional responsibilities) (5)	36,718
	Councillor (Minimum Allowable Remuneration)	23,961

**Local Government Members (2020/21) Determination
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Schedule

Waitaki District Council

Office	Annual remuneration (\$)
Mayor	114,500
Deputy Mayor	42,776
Main Committee Chair (2)	36,000
Other Committee Chair (3)	31,000
Deputy Chair (4)	31,000
Councillor (Minimum Allowable Remuneration)	24,125

Ahuriri Community Board

Office	Annual remuneration (\$)
Chairperson	11,639
Member	5,820

Waihemo Community Board

Office	Annual remuneration (\$)
Chairperson	12,087
Member	6,044

Waitomo District Council

Office	Annual remuneration (\$)
Mayor	97,500
Deputy Mayor	48,748
Councillor with no additional responsibilities (5)	32,644
Councillor (Minimum Allowable Remuneration)	23,731

Wellington City Council

Office	Annual remuneration (\$)
Mayor	180,500
Deputy Mayor and Chair of the Annual Plan/Long Term Plan Committee	130,225
Chair, Strategy and Policy Committee (Committee of the Whole)	120,227
Councillor (with no additional responsibilities) (12)	111,225
Councillor (Minimum Allowable Remuneration)	86,874

Makara–Ohariu Community Board

Office	Annual remuneration (\$)
Chairperson	9,429
Member	4,716

Tawa Community Board

Office	Annual remuneration (\$)
Chairperson	18,810
Member	9,405

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Schedule	Local Government Members (2020/21) Determination 2020	
Western Bay of Plenty District Council		
Office		Annual remuneration (\$)
Mayor		136,500
Deputy Mayor and Chairperson Annual Plan, Long Term Plan, Regulatory Hearings, and District Plan Committees		60,000
Chairperson Performance and Monitoring Committee		48,000
Chairperson Katikati–Waihi Beach Ward Forum		43,500
Chairperson Kaimai Ward Forum		43,500
Chairperson Maketu–Te Puke Ward Forum		43,500
Councillor with no additional responsibilities (6)		40,122
Councillor (Minimum Allowable Remuneration)		32,959
<i>Katikati Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		11,008
Member		5,504
<i>Maketu Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		5,827
Member		2,914
<i>Omokoroa Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		7,987
Member		3,993
<i>Te Puke Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		11,008
Member		5,504
<i>Waihi Beach Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		9,065
Member		4,532
Westland District Council		
Office		Annual remuneration (\$)
Mayor		90,500
Deputy Mayor		29,285
Chairperson Capital Projects and Tenders Committee		37,255
Chairperson Planning and Regulatory Services Committee and Community Development Committee		41,155

Local Government Members (2020/21) Determination 2020		Schedule
Office		Annual remuneration (\$)
Councillor (with no additional responsibilities) (5)		22,527
Councillor (Minimum Allowable Remuneration)		18,725
Whakatāne District Council		
Office		Annual remuneration (\$)
Mayor		134,000
Deputy Mayor		64,280
Committee Chairperson (3)		53,567
Deputy Committee Chairperson (2)		39,282
Councillor with no additional responsibilities (4)		35,711
Councillor (Minimum Allowable Remuneration)		31,853
<i>Murupara Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		7,987
Member		3,993
<i>Rangitāiki Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		10,360
Member		5,180
<i>Tāneatua Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		7,987
Member		3,993
<i>Whakatāne-Ōhope Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		17,321
Member		8,660
Whanganui District Council		
Office		Annual remuneration (\$)
Mayor		141,000
Deputy Mayor		49,883
Chairperson Strategy and Finance Committee		46,046
Chairperson Infrastructure, Climate Change, and Emergency Management Committee		46,046
Chairperson Property and Community Services Committee and Advisory Group Chair		47,964
Advisory Group Chair (2)		42,209
Deputy Chair (3)		42,209
Councillor (with no additional responsibilities) (3)		38,371

Explanatory memorandum **Local Government Members (2020/21) Determination 2020**

Office	Annual remuneration (\$)
Councillor (Minimum Allowable Remuneration)	32,910

Whanganui Rural Community Board

Office	Annual remuneration (\$)
Chairperson	11,224
Member	5,612

Whangarei District Council

Office	Annual remuneration (\$)
Mayor	156,000
Deputy Mayor	85,235
Chairperson Infrastructure Committee	74,581
Chairperson Community Development Committee	74,581
Chairperson Strategy, Planning and Development Committee	74,581
Chairperson Te Karearea Strategic Partnership Forum	74,581
Chairperson Civic Honours Committee	58,599
Councillor with no additional responsibilities (7)	53,272
Councillor (Minimum Allowable Remuneration)	48,871

Dated at Wellington this 14 day of July 2020.

	Chairperson.
	Member.
	Member.

Explanatory memorandum

This memorandum is not part of the determination, but is intended to indicate its general effect.

This determination is deemed to have come into force on 1 July 2020 and expires on the close of 30 June 2021.

In summary, the determination makes no changes to local government elected members' remuneration, allowances, or fees in the year it covers, with the exception of a

**Local Government Members (2020/21) Determination
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Explanatory
memorandum

few councils that changed their committee structures recently. For those councils the council governance pool is unchanged, but has been distributed slightly differently.

The mandatory criteria that the Remuneration Authority must have regard to when making a determination are listed in clause 7 of Schedule 7 of the Local Government Act 2002. In addition, section 18A of the Remuneration Authority Act 1977 requires the Authority to take into account prevailing adverse economic conditions. This is an important criterion at this time.

COVID-19 has created a rapidly changing environment that is having an immediate and unprecedented impact on the New Zealand economy. Although the precise impact is difficult to measure at this early stage, the Treasury recently published scenarios showing the possible economic impacts of COVID-19 on New Zealand under different circumstances. It is likely that economic and labour market figures and statistics published for the March 2020 quarter will largely reflect conditions before New Zealand went into the COVID-19 Level 4 lockdown, so the Authority will not know the extent of the downturn until the figures for the June 2020 quarter are published. Beyond that time, there could be other impacts within the year covered by this determination.

Taking these circumstances into account, the Authority has decided to maintain the remuneration, allowances, and hearing fees of local government elected members at their 2019 levels until the expiry of this determination.

However, the recently enacted Remuneration Authority (COVID-19 Measures) Amendment Act 2020 enabled the Authority to make a temporary reduction of up to 20% in the remuneration of those local government members who earn above \$100,000 per annum, as shown in this determination, for a defined period beginning on 9 July 2020 and ending on 6 January 2021 (see the Local Government Members (Temporary Reduction—COVID-19) Determination 2020).

Last year, the Remuneration Authority introduced 2 changes to the way in which local government remuneration is set. First, it adopted a set of revised and updated council size indices (one each for territorial authorities, unitary authorities, and regional councils), and, secondly, it decided to introduce a more locally responsive way of setting members' remuneration, which saw the introduction of a governance remuneration pool for each council. It should be noted that the remuneration of mayors, regional council chairpersons, and community board and Auckland local board members is not included in the second change. For more information on these changes, refer to the explanatory memorandum appended to the Local Government Members (2019/20) Determination 2019.

Governance remuneration pool table

The table below sets out the local government governance remuneration pools for councillors that will apply on and after 1 July 2020. Note that the Authority has maintained the governance remuneration pools for councillors at the same levels as the previous Local Government Members (2019/20) Determination 2019.

Explanatory memorandum **Local Government Members (2020/21) Determination**
2020

Part 1**Remuneration pools for councillors of regional councils**

Council	Governance remuneration pool (\$)
Bay of Plenty Regional Council	869,154
Canterbury Regional Council	964,061
Hawke's Bay Regional Council	557,483
Manawatu–Wanganui Regional Council	638,974
Northland Regional Council	580,951
Otago Regional Council	703,598
Southland Regional Council	555,828
Taranaki Regional Council	466,596
Waikato Regional Council	933,748
Wellington Regional Council	921,454
West Coast Regional Council	317,737

Part 2**Remuneration pools for councillors of territorial authorities**

Territorial authority	Governance remuneration pool (\$)
Auckland Council	2,556,478
Ashburton District Council	377,856
Buller District Council	264,396
Carterton District Council	220,330
Central Hawke's Bay District Council	267,264
Central Otago District Council	276,480
Chatham Islands Council	147,488
Christchurch City Council	1,843,200
Clutha District Council	352,528
Dunedin City Council	1,105,920
Far North District Council	707,201
Gisborne District Council	631,530
Gore District Council	286,429
Grey District Council	248,832
Hamilton City Council	1,194,394
Hastings District Council	790,733
Hauraki District Council	350,208
Horowhenua District Council	433,152
Hurunui District Council	248,832
Hutt City Council	827,228
Invercargill City Council	506,880
Kaikōura District Council	198,297
Kaipara District Council	359,424
Kāpiti Coast District Council	497,664

Local Government Members (2020/21) Determination 2020	Explanatory memorandum
	Governance remuneration pool (\$)
Territorial authority	
Kawerau District Council	220,330
Mackenzie District Council	176,264
Manawatu District Council	377,856
Marlborough District Council	583,467
Masterton District Council	372,130
Matamata–Piako District Council	387,072
Napier City Council	705,096
Nelson City Council	603,300
New Plymouth District Council	778,568
Ōpōtiki District Council	211,968
Otorohanga District Council	198,297
Palmerston North City Council	778,568
Porirua City Council	543,744
Queenstown–Lakes District Council	423,936
Rangitikei District Council	286,429
Rotorua District Council	714,084
Ruapehu District Council	294,912
Selwyn District Council	479,232
South Taranaki District Council	414,720
South Waikato District Council	354,912
South Wairarapa District Council	242,363
Southland District Council	396,288
Stratford District Council	264,396
Taranua District Council	313,344
Tasman District Council	624,528
Taupō District Council	470,016
Tauranga City Council	1,105,920
Thames–Coromandel District Council	427,180
Timaru District Council	451,584
Upper Hutt City Council	423,936
Waikato District Council	729,480
Waimakariri District Council	488,448
Waimate District Council	220,330
Waipa District Council	470,016
Wairoa District Council	223,592
Waitaki District Council	331,776
Waitomo District Council	211,968
Wellington City Council	1,585,152
Western Bay of Plenty District Council	479,232
Westland District Council	220,330
Whakatāne District Council	446,388
Whanganui District Council	516,096
Whangarei District Council	815,063

Explanatory
memorandum

**Local Government Members (2020/21) Determination
2020**

Note: The above remuneration pools do not apply to mayors, regional council chairpersons, Auckland local board members, or community board members.

However, if a council has delegated significant powers and functions to its community board(s) and as a consequence proposes an increase to the remuneration of community board members, the additional funds will come out of the council's governance remuneration pool.

Issued under the authority of the Legislation Act 2012.
Date of notification in *Gazette*:

Local Government Members (Temporary Reduction— COVID-19) Determination 2020

Pursuant to section 19A of the Remuneration Authority Act 1977 and to clause 6 of Schedule 7 of the Local Government Act 2002, the Remuneration Authority, after having regard to the matters specified in clause 7 of that schedule, makes the following determination (to which is appended an explanatory memorandum).

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Determination

- 1 Title**

This determination is the Local Government Members (Temporary Reduction—COVID-19) Determination 2020.
- 2 Commencement**

This determination comes into force on 9 July 2020.
- 3 Original determination**

This determination applies to the Local Government Members (2019/20) Determination 2019 (the **original determination**).
- 4 Temporary reduction of remuneration**

While this determination is in force, the remuneration of an officeholder that is specified in Schedule 2 of the original determination must be read as if it were

cl 5 **Local Government Members (Temporary Reduction—
COVID-19) Determination 2020**

the remuneration for that officeholder that is set out in the Schedule of this determination (if any).

5 Expiry

This determination expires on 6 January 2021.

**Local Government Members (Temporary Reduction—
COVID-19) Determination 2020**

Schedule

**Schedule
Adjusted remuneration of elected members**

cl 4

**Part 1
Adjusted remuneration of members of regional councils**

Bay of Plenty Regional Council

Office	Temporarily reduced remuneration (\$)
Chairperson	139,175

Hawke's Bay Regional Council

Office	Temporarily reduced remuneration (\$)
Chairperson	129,200

Manawatu–Wanganui Regional Council

Office	Temporarily reduced remuneration (\$)
Chairperson	135,850

Northland Regional Council

Office	Temporarily reduced remuneration (\$)
Chairperson	120,175

Southland Regional Council

Office	Temporarily reduced remuneration (\$)
Chairperson	116,375

Taranaki Regional Council

Office	Temporarily reduced remuneration (\$)
Chairperson	101,275

Wellington Regional Council

Office	Temporarily reduced remuneration (\$)
Chairperson	165,300

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Local Government Members (Temporary Reduction—
COVID-19) Determination 2020

Schedule

Part 2

Adjusted remuneration of members of territorial authorities

Ashburton District Council

Office	Temporarily reduced remuneration (\$)
Mayor	116,425

Auckland Council

Office	Temporarily reduced remuneration (\$)
Mayor	266,400
Deputy Mayor	157,303
Chairperson Parks, Arts, Community and Events Committee	132,967
Chairperson Planning Committee	132,267
Chairperson Environment and Climate Change Committee	136,263
Chairperson Finance and Performance Committee	136,967
Chairperson Regulatory Committee	131,967
Deputy Chairperson Finance and Performance Committee	119,209
Deputy Chairperson Environment and Climate Change Committee	119,209
Deputy Chairperson Regulatory Committee	119,209
Deputy Chairperson Parks, Arts, Community and Events Committee	121,209
Chairperson Civil Defence and Emergency Committee	117,083
Chairperson Strategic Procurement Committee	117,083
Deputy Chairperson Strategic Liaison Committee	120,083
Panuku Liaison Councillor	118,073
Deputy Chairperson, Value for Money Committee	112,898
Deputy Chairperson Civil Defence and Emergency Management Committee	111,768
Deputy Chairperson Audit and Risk Committee	111,768
Deputy Chairperson Appointments and Performance Review Committee	111,768
Deputy Chairperson CCO Oversight Committee	113,768
Portfolio Leader Ethnic Communities	107,516

Central Hawke's Bay District Council

Office	Temporarily reduced remuneration (\$)
Mayor	102,500

Christchurch City Council

Office	Temporarily reduced remuneration (\$)
Mayor	\$180,375
Deputy Mayor	\$124,688

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Local Government Members (Temporary Reduction— COVID-19) Determination 2020	Schedule
	Temporarily reduced remuneration (\$)
Office	
Chairperson Multicultural Committee	\$110,424
Deputy Chairperson Sustainability and Community Relations Committee	\$108,424
Chairperson Three Waters Infrastructure and Environment Committee	\$108,424
Deputy Chairperson Three Waters Infrastructure and Environment Committee	\$108,424
Chairperson Urban Development and Transport Committee	\$108,424
Chairperson Youth Advisory Committee	\$108,424
Chairperson Health Safety and Wellbeing Committee	\$113,424
Chairperson Civic Awards Committee	\$108,424
Deputy Chairperson Regulatory Performance Committee	\$108,424
Deputy Chairperson Finance Performance Committee	\$110,224
Deputy Chairperson Youth Advisory Committee	\$108,424
Chairperson Regulatory Performance Committee	\$108,424
Chairperson Sustainability and Community Resilience Committee	\$108,424
Deputy Chairperson Urban Development and Transport Committee	\$108,424
Clutha District Council	
	Temporarily reduced remuneration (\$)
Office	
Mayor	109,100
Far North District Council	
	Temporarily reduced remuneration (\$)
Office	
Mayor	147,250
Deputy Mayor	102,500
Gisborne District Council	
	Temporarily reduced remuneration (\$)
Office	
Mayor	147,250
Grey District Council	
	Temporarily reduced remuneration (\$)
Office	
Mayor	101,000
Hamilton City Council	
	Temporarily reduced remuneration (\$)
Office	
Mayor	168,115
Chairperson Infrastructure Operations Committee	100,850

Schedule	Local Government Members (Temporary Reduction— COVID-19) Determination 2020	
		Temporarily reduced remuneration (\$)
Office		
Chairperson Strategic Growth Committee		101,170
Chairperson Finance Committee		101,700
Chairperson Hearings and Engagement Committee		101,550
Chairperson Economic Development Committee		100,850
Chairperson Community Committee		100,850
	Hastings District Council	
Office		Temporarily reduced remuneration (\$)
Mayor		146,825
	Hauraki District Council	
Office		Temporarily reduced remuneration (\$)
Mayor		112,100
	Horowhenua District Council	
Office		Temporarily reduced remuneration (\$)
Mayor		123,050
	Hutt City Council	
Office		Temporarily reduced remuneration (\$)
Mayor		151,300
Deputy Mayor		100,260
	Invercargill City Council	
Office		Temporarily reduced remuneration (\$)
Mayor		133,000
	Kaipara District Council	
Office		Temporarily reduced remuneration (\$)
Mayor		113,050
	Kāpiti Coast District Council	
Office		Temporarily reduced remuneration (\$)
Mayor		136,375

Local Government Members (Temporary Reduction— COVID-19) Determination 2020		Schedule
Manawatu District Council		
Office Mayor		Temporarily reduced remuneration (\$) 118,950
Marlborough District Council		
Office Mayor		Temporarily reduced remuneration (\$) 133,950
Masterton District Council		
Office Mayor		Temporarily reduced remuneration (\$) 115,900
Matamata–Piako District Council		
Office Mayor		Temporarily reduced remuneration (\$) 116,850
Napier City Council		
Office Mayor		Temporarily reduced remuneration (\$) 142,725
Palmerston North City Council		
Office Mayor		Temporarily reduced remuneration (\$) 144,875
Porirua City Council		
Office Mayor		Temporarily reduced remuneration (\$) 139,970
Rangitikei District Council		
Office Mayor		Temporarily reduced remuneration (\$) 103,500
Rotorua Lakes Council		
Office Mayor		Temporarily reduced remuneration (\$) 144,400

Schedule	Local Government Members (Temporary Reduction— COVID-19) Determination 2020	
	Ruapehu District Council	
Office		Temporarily reduced remuneration (\$)
Mayor		104,750
	Selwyn District Council	
Office		Temporarily reduced remuneration (\$)
Mayor		129,675
	South Taranaki District Council	
Office		Temporarily reduced remuneration (\$)
Mayor		119,700
	South Waikato District Council	
Office		Temporarily reduced remuneration (\$)
Mayor		114,475
	Southland District Council	
Office		Temporarily reduced remuneration (\$)
Mayor		117,800
	Taranua District Council	
Office		Temporarily reduced remuneration (\$)
Mayor		106,875
	Tasman District Council	
Office		Temporarily reduced remuneration (\$)
Mayor		146,300
	Taupō District Council	
Office		Temporarily reduced remuneration (\$)
Mayor		127,300
	Tauranga City Council	
Office		Temporarily reduced remuneration (\$)
Mayor		\$158,175
Deputy Mayor		\$132,585

Local Government Members (Temporary Reduction— COVID-19) Determination 2020		Schedule
Office		Temporarily reduced remuneration (\$)
Chairperson Policy, Regulatory, and City Plan Hearings Committees		\$115,213
Chairperson Projects, Services and Operations, and Wastewater Management Review Committees		\$115,213
Deputy Chairperson Projects, Services and Operations Committee		\$106,382
Deputy Chairperson Urban Form and Transport Committee		\$104,382
Deputy Chairperson Policy Committee		\$104,382
Deputy Chairperson Finance, Audit and Risk Committee		\$104,382
Thames–Coromandel District Council		
Office		Temporarily reduced remuneration (\$)
Mayor		123,500
Timaru District Council		
Office		Temporarily reduced remuneration (\$)
Mayor		127,375
Upper Hutt City Council		
Office		Temporarily reduced remuneration (\$)
Mayor		122,600
Waikato District Council		
Office		Temporarily reduced remuneration (\$)
Mayor		141,075
Waimakariri District Council		
Office		Temporarily reduced remuneration (\$)
Mayor		130,625
Waipa District Council		
Office		Temporarily reduced remuneration (\$)
Mayor		128,725
Wairoa District Council		
Office		Temporarily reduced remuneration (\$)
Mayor		100,500

**Local Government Members (Temporary Reduction—
COVID-19) Determination 2020**

Wellington City Council

Office	Temporarily reduced remuneration (\$)
Mayor	173,975
Deputy Mayor	127,004
Chairperson Finance Audit and Risk Committee	107,769
Portfolio Holder Sport and Recreation	105,664
Chairperson CCO Subcommittee	106,564
Chairperson Regulatory Processes Committee	107,672

Western Bay of Plenty District Council

Office	Temporarily reduced remuneration (\$)
Mayor	129,675

Whakatāne District Council

Office	Temporarily reduced remuneration (\$)
Mayor	127,300




Whanganui District Council

Office	Temporarily reduced remuneration (\$)
Mayor	133,950

Whangarei District Council

Office	Temporarily reduced remuneration (\$)
Mayor	148,200

Dated at Wellington this 16 day of June 2020.

 Chairperson.
 Member.
 Member.

Explanatory memorandum

This memorandum is not part of the determination, but is intended to indicate its general effect.

This temporary reduction determination affects the Local Government Members (2019/20) Determination 2019 (the **original determination**).

This determination commences on 9 July 2020 and expires on 6 January 2021.

On 15 May 2020, the Remuneration Authority (COVID-19 Measures) Amendment Act 2020 (the **Amendment Act**) was passed. The purpose of the amendment Act, as outlined in its explanatory note, is to allow public sector leaders, including elected members of local authorities (mayors, deputy mayors, chairpersons, deputy chairpersons, and members), to show leadership in the public sector during the COVID-19 outbreak and to show solidarity with those in the private sector who are losing their jobs or facing significant pay reductions. Accordingly, the Amendment Act inserted section 19A into the Remuneration Authority Act 1977 to permit the Authority to reduce the remuneration for certain public office holders, including local government elected members (listed in Schedule 4A of the Amendment Act).

The remuneration of local government elected members is set according to the Remuneration Authority Act 1977 and the Local Government Act 2002 with the underlying premise to depoliticise the setting of their remuneration. The Authority is generally not permitted to make a determination that reduces existing elected members' pay and their remuneration must be paid according to the determination that is presently in force. However, section 19A overrides aspects of the legislative regime by permitting a capped reduction of elected members' remuneration by up to 20% for a period of up to 6 months.

In making this temporary reduction determination, the Authority has applied the existing criteria that it must take into account when setting the remuneration of elected members, which include taking account of any prevailing adverse economic conditions, fairness to the person whose remuneration is being determined, and fairness to ratepayers (*see* clause 7 of Schedule 7 of the Local Government Act 2002 and section 18A of the Remuneration Authority Act 1977). The adjusted remuneration payable to elected members as shown in the *Schedule* of this determination will apply on and from the day on which this determination comes into force until it expires.

In making its decisions on any deductions in elected members' pay, the Authority took account of the fact that many elected members are on relatively low rates of remuneration and decided that cuts would apply only to remuneration above \$100,000 per annum. The Authority is aware that elected members are easily identified in their communities, highly exposed to public opinion, and expected to show pro-active leadership. At the beginning of the Covid-19 crisis, many elected members publicly pledged to donate a proportion of their remuneration to local charities—some for several months. The Authority therefore invited those potentially impacted by its decision to provide confidential information to the Authority with details of any such donations they wished to have taken into account. Some took advantage of this and the

Explanatory
memorandum

**Local Government Members (Temporary Reduction—
COVID-19) Determination 2020**

deduction was adjusted accordingly. For a variety of reasons, others indicated that they did not wish to provide information. The Authority's decisions were made on the basis of the information supplied.

On the day after this temporary reduction determination expires, the elected members' remuneration will revert to the amount payable under the original determination.

Issued under the authority of the Legislation Act 2012.
Date of notification in *Gazette*:

13/07/2020
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Local Government Members (Temporary Reduction— COVID-19) Amendment Determination (No 2) 2020

Pursuant to section 19A of the Remuneration Authority Act 1977 and to clause 6 of Schedule 7 of the Local Government Act 2002, the Remuneration Authority, after having regard to the matters specified in clause 7 of that schedule, makes the following determination (to which is appended an explanatory memorandum).

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Determination

- 1 Title**
This determination is the Local Government Members (Temporary Reduction—COVID-19) Amendment Determination (No 2) 2020.
- 2 Commencement**
This determination is deemed to have come into force on 9 July 2020.
- 3 Principal determination**
This determination amends the Local Government Members (Temporary Reduction—COVID-19) Determination 2020 (the **principal determination**),
- 4 Clause 3 amended (Original determination)**
In clause 3, replace “Local Government Members (2019/20) Determination 2019” with “Local Government Members (2020/21) Determination 2020”.
- 5 Clause 4 amended (Temporary reduction of remuneration)**
In clause 4, replace “Schedule 2” with “the Schedule”.

Explanatory memorandum **Local Government Members (Temporary Reduction—COVID-19) Amendment Determination (No 2) 2020**

Dated at Wellington this 14 day of July 2020.

Chairperson.

Member.

Member.

Explanatory memorandum

This memorandum is not part of the determination, but is intended to indicate its general effect.

This determination amends the Local Government Members (Temporary Reduction—COVID-19) Determination 2020 (the **principal determination**). The principal determination has the effect of temporarily reducing the remuneration of certain elected local government members.

The amendments made by this determination are to update cross-references in the principal determination to refer to the Schedule of the Local Government Members (2020/21) Determination 2020.

This determination is deemed to have come into force on 9 July 2020, which is the date on which the principal determination came into force.

Issued under the authority of the Legislation Act 2012.
Date of notification in *Gazette*: