



Minutes of a meeting of the
Finance Committee held in the
Council Chamber on Wednesday 26 February 2020,
commencing at 11:00 am

Membership

Cr Hilary Calvert	<i>(Co-Chair)</i>
Cr Andrew Noone	<i>(Co-Chair)</i>
Cr Michael Deaker	
Cr Alexa Forbes	
Hon Marian Hobbs	
Cr Carmen Hope	
Cr Gary Kelliher	
Cr Michael Laws	
Cr Kevin Malcolm	
Cr Gretchen Robertson	
Cr Bryan Scott	
Cr Kate Wilson	

Welcome

Cr Noone welcomed Councillors, members of the public and staff to the meeting at 10:08 am.

1. APOLOGIES

There were no apologies. Cr Laws was present via audio connection.

2. ATTENDANCE

Sarah Gardner (Chief Executive)
Nick Donnelly (General Manager Corporate Services and CFO)
Gavin Palmer (General Manager Operations)
Richard Saunders (General Manager Regulatory)
Gwyneth Elsum (General Manager Policy, Strategy and Science)
Liz Spector (Committee Secretary)

Other staff present included: Mike Roesler (Manager Corporate Planning), Jasmin Lamorie (Corporate Planning Business Partner), Rebecca Borland (Team Leader Comms and Engagement), Eleanor Ross (Manager Comms Channels), Ryan Tippet (Media Communications Lead), Sarah Munro (Manager Finance - Reporting).

3. CONFIRMATION OF AGENDA

The agenda was confirmed as published.

4. CONFLICT OF INTEREST

No conflicts of interest were advised.

5. PUBLIC FORUM

No public forum was held.

6. PRESENTATIONS

Port Otago Ltd Board Chair Paul Rea, Chief Executive Officer Kevin Winders, and Chief Financial Officer Stephen Connolly presented the Port Otago Ltd 6-month results report. Councillor Calvert suggested the ORC formally thank Maersk for their successful implementation of noise mitigation works to address Rio Class ship noise.

Resolution

That the ORC pass on thanks to Port Otago and Maersk for their work to successfully reduce the Rio Class ship noise.

Moved: Cr Hobbs

Seconded: Cr Calvert

CARRIED

7. CONFIRMATION OF MINUTES

Resolution

That the minutes of the (public portion of the) meeting held on 27 November 2019 be received and confirmed as a true and accurate record.

Moved: Cr Hope

Seconded: Cr Wilson

CARRIED

8. ACTIONS

There are no outstanding resolution actions of the Finance Committee.

9. MATTERS FOR COUNCIL DECISION

Cr Wilson noted that the meeting had run longer than anticipated and suggested the Committee adjourn until after the conclusion of the Council Meeting.

Resolution

That the meeting be adjourned at 12:25 pm and resume after conclusion of the 1 p.m. Council Meeting.

Moved: Cr Wilson

Seconded: Cr Noone

CARRIED

9.1. Annual Plan 2020-21

Nick Donnelly (GM Corporate) and Mike Roesler (Manager Corporate Planning) were present to answer questions about the Annual Plan report. Mr Roesler noted the report would enable Council to agree to adjustments to year three of the 2018-2028 LTP. He said the report also details the consultation approach recommended by staff.

Mr Roesler noted that adjustments were consistent with the direction agreed on with the 2018-2028 LTP and do not trigger the Council's Significance and Engagement Policy because no significant or material differences were being proposed. After a detailed discussion of what was proposed to include in the 2020-2021 Annual Plan, the Council had questions about how to ensure the entire community had enough information about the plan. Cr Kelliher suggested ORC should mail hard copies of the consultation document to every residence in the region and Cr Laws agreed. Chief Executive Sarah Gardner said an online consultation document with hard copies mailed to ratepayers upon request has been suggested by staff because there is a conflict between sending out too much paper and ORC's role of being responsible for protection of the environment and sustainability. She said she has noted that trend in other communities as well, but also said she realises this is a choice for Councillors to make. After further deliberation, it was decided to place public notices in all community newspapers available in Otago to help inform the public about the annual plan submission process. Cr Calvert moved:

Resolution

That the Finance Committee:

- 1) *Use all community newspapers available in Otago to inform the public of the annual plan submission process.*

Moved: Cr Calvert

Seconded: Cr Forbes

CARRIED

Cr Malcolm then further moved:

Resolution

- 1) *That the Finance Committee:*

- 2) **Approves** the proposed adjustments to the 2018-28 Long-Term Plan as contained in Attachment 1 as providing the basis for engaging with the community.
- 3) **Approves** the proposed forecast expenditure and funding requirements to deliver the proposed work programme for the 2020-21 financial year.
- 4) **Agrees** that the proposed adjustments provided in Attachment 1 do not represent significant or material differences from the 2018-28 Long-Term Plan.
- 5) **Approves** an 'informal consultation' approach as identified in the 'Community Consultation' section of this report.

Moved: Cr Kevin Malcolm

Seconded: Cr Forbes

CARRIED

Cr Kelliher left the meeting at 11:10 am.

Cr Hope left the meeting at 11:13 am.

Cr Hope returned to the meeting at 11:15 am.

Cr Kelliher returned to the meeting at 11:20 am.

Cr Calvert left the meeting at 11:42 am.

Cr Calvert returned to the meeting at 11:43 am.

10. MATTERS FOR NOTING

10.1. Activity Review 2019-20, 1 July to 31 December 2019

Cr Noone welcomed the Council back to the meeting after the adjournment at 4:08 p.m. Mike Roesler (Manager Corporate Planning) and Nick Donnelly (GM Corporate Services) were present to answer questions about the Activity Report. After a discussion, Cr Kelliher made a motion.

Resolution

That the Finance Committee:

- 1) **Receives** the Council Activity Performance Report for the period 1 July to 31 December 2019 (Q2).

Moved: Cr Kelliher

Seconded: Cr Noone

CARRIED

Cr Laws left the meeting at 04:11 pm.

10.2. Finance Report - 31 December 2019

Nick Donnelly (GM Corporate Services) was present to answer questions about the 31 December 2019 Finance Report. After a discussion, Cr Noone moved that the report be received.

Resolution

That the Finance Committee:

- 1) **Receives** this report.

Moved: Cr Noone
Seconded: Cr Malcolm
CARRIED

10.3. Treasury Report - December 2019

Nick Donnelly (GM Corporate Services) was present to answer questions about the Treasury Report for December 2019. There was a general discussion of the report and Cr Noone moved the report be received.

Resolution

That the Finance Committee:

- 1) **Receives** this report.

Moved: Cr Noone
Seconded: Cr Calvert
CARRIED

10.4. Rates Strike, Collection 31 October, Penalties

GM Corporate Service Nick Donnelly was present to answer questions about the rates collections. After a discussion of the report, Cr Noone moved the report be received.

Resolution

That the Finance Committee:

- 1) **Receives** this report.

Moved: Cr Noone
Seconded: Cr Scott
CARRIED

10.5. Port Otago Constitution

Mr Donnelly (GM Corporate Services) was present to respond to questions about the Port Otago Constitution review opportunity for the Council. He said the report was provided in request to a Finance Committee resolution at the 11 December 2019 meeting for a review of the constitution and director appointments procedure. It was noted the Constitution was dated May 1997 with a September 1997 alteration, and was likely due for a refresh. After an in-depth discussion, Cr Malcolm moved:

Resolution

That the Finance Committee:

- 1) **Receives** this report.
- 2) **Approves** that the Chief Executive contacts the Board of Directors of Port Otago and request the company undertake a review of the companies Constitution for the approval by Council.
- 3) **Notes** specific items they wish the Board of Port Otago to consider in that review include but are not limited to:
 - a) *The limitation of age 70 for board members*

- b) *Ensure constitution is current and fit for purpose*
- c) *Consider staggering board member terms to limit impact on turnover*
- d) *Consider maximum terms of board members*
- e) *Have a critical look at cl 10.1(c) of the constitution*

Moved: Cr Kevin Malcolm

Seconded: Cr Kelliher

CARRIED

11. NOTICES OF MOTION

11.1. Notice of Motion - Information Sheets on Council Activities

Cr Calvert submitted a notice of motion requesting staff produce a series of one-page information sheets on the workings of the Council, beginning with Port Otago, Bus Services, Leith Flood Protection Scheme and the Building Reserve. The Councillors discussed the request with input from Nick Donnelly (GM Corporate Services) and Chief Executive Sarah Gardner. After deliberating the request, it was decided to have the item lie on the table until the Communications Working Group reviews the request for clarity. Cr Kelliher made a motion.

Resolution

That this request for one-page information sheets on the workings of Council lie on the table until reviewed by the Communications Working Party to further clarify details.

Moved: Cr Kelliher


Seconded: Cr Hope

CARRIED

Cr Robertson left the meeting at 04:58 pm.

12. CLOSURE

As there was no further business, Finance Co-Chair Andrew Noone declared the meeting closed.



3 June 2020

Chairperson

Date