



Minutes of a meeting of the  
Regulatory Committee held in the Council Chamber  
on Thursday, 15 October 2020 at 10:15 a.m.

**Membership**

Cr Gary Kelliher	<i>(Co-Chair)</i>
Cr Andrew Noone	<i>(Co-Chair)</i>
Cr Hilary Calvert	
Cr Michael Deaker	
Cr Alexa Forbes	
Hon Cr Marian Hobbs	
Cr Carmen Hope	
Cr Michael Laws	
Cr Kevin Malcolm	
Cr Gretchen Robertson	
Cr Bryan Scott	
Cr Kate Wilson	

**Welcome**

Regulatory Co-Chair Gary Kelliher welcomed Councillors, members of the public and staff to the meeting at 10:15 am.

*For our future*

## **1. APOLOGIES**

### **Resolution**

*That the apologies for Cr Hope, Cr Laws, Cr Noone be accepted.*

Moved: Cr Wilson  
Seconded: Cr Calvert  
CARRIED

It was also noted that Cr Forbes would be 10 minutes late to the meeting.

## **2. ATTENDANCE**

Sarah Gardner (Chief Executive)  
Nick Donnelly (General Manager Corporate Services and CFO)  
Gavin Palmer (General Manager Operations)  
Richard Saunders (General Manager Regulatory)  
Gwyneth Elsum (General Manager Strategy, Policy & Science)  
Amanda Vercoe (Executive Advisor)  
Liz Spector (Committee Secretary)

Also present were Jo Gilroy (Manager Consents), Simon Wilson (Manager Regulatory Data and Systems), and Tami Sargeant (Manager Compliance).

## **3. CONFIRMATION OF AGENDA**

The agenda was confirmed as published.

## **4. CONFLICT OF INTEREST**

No conflicts of interest were advised.

## **5. PUBLIC FORUM**

No requests to speak to the Committee were received.

## **6. CONFIRMATION OF MINUTES**

### **Resolution**

*That the minutes of the meeting held on 9 July 2020 be received and confirmed as a true and accurate record.*

Moved: Cr Calvert  
Seconded: Cr Wilson  
CARRIED

## **7. ACTIONS**

The committee members were updated on outstanding actions. It was noted that both actions were now complete.

## **8. MATTERS FOR COUNCIL DECISION**

### **8.1. Compliance Plan**

The Otago Regional Council Compliance Plan 2020-22 has been drafted setting out priorities for compliance activities across the Otago region. The Compliance Plan supports a responsive and risk-based approach to the allocation of resources for proactive compliance monitoring as well as reactive response to environmental incidents. This report provided the Committee with the draft plan, outlined the next steps for delivering an effective and efficient compliance programme across the Otago region and asked for the Committee's endorsement of the plan.

Tami Sargeant (Manager Compliance) and Richard Saunders (GM Regulatory) spoke to the report and responded to questions. After a discussion of the plan, Cr Robertson moved:

#### **Resolution**

*That the Committee:*

- 1) **Receives** the report.
- 2) **Endorses** the Otago Regional Council Compliance Plan 2020-22.
- 3) **Notes** that the Otago Regional Council Compliance Plan 2020-22 is consistent with the principles of the Regional Sector Strategic Compliance Framework 2019-24 and the Ministry for Environment Best Practice Guidelines for Compliance Monitoring and Enforcement.
- 4) **Notes** that a Compliance Policy will be prepared for Council approval in 2021, and that the Otago Regional Council Compliance Plan 2020-22 will be updated to reflect the Council direction.
- 5) **Notes** that an annual compliance report will be prepared to show delivery on the Otago Regional Council Compliance Plan 2020-22.

Moved: Cr Robertson

Seconded: Cr Wilson

CARRIED

*Cr Forbes joined the meeting at 10:25 am.*

*Cr Malcolm left the meeting at 10:38 am*

*Cr Malcolm returned to the meeting at 10:40 am.*

## **9. MATTERS FOR NOTING**

### **9.1. Regulatory Group - Quarterly Activity Report**

This report summarised the activity of the Regulatory Group which includes Consents, Compliance, Consents Systems and Administration and Harbourmaster teams for the current fiscal year to 30 September 2020. Richard Saunders (GM Regulatory), Simon Wilson (Manager Regulatory Data and Systems) Tami Sargeant (Manager Compliance) and Joanna Gilroy (Manager Consents) were present to speak to the report and respond to questions. Following discussion, Cr Wilson moved:

#### **Resolution**

*That the Committee:*

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- 1) **Receives** this report.
- 2) **Notes** the update report from the Regulatory Group for the period 1 July 2020 to 30 September 2020.
- 3) **Request** the ORC Chairperson and CEO to actively pursue with Central Government and LGNZ better cellular coverage in Otago to ensure staff and residents can fully engage in online data, monitoring and information opportunities and requirements.

Moved: Cr Wilson  
Seconded: Cr Calvert  
CARRIED

### 9.2. Update on Implementation of NES FW and PC8

This report was provided to inform the Committee of key actions undertaken by the Regulatory Group during the past two months to implement Central Government's Action Plan for Healthy Waterways and Council's Plan Changes. Richard Saunders (GM Regulatory) and Jo Gilroy (Manager Consents) were present to speak to the report and respond to questions. Following discussions, Cr Wilson moved:

#### Resolution

*That the Committee:*

- 1) **Receives** this report.
- 2) **Notes** that the Regulatory Group has been working to implement the Action Plan for Healthy Water and Plan Change 8 to the Water Plan.

Moved: Cr Wilson  
Seconded: Cr Forbes  
CARRIED

## 10. CLOSURE

There was no further business and Co-Chair Kelliher declared the meeting closed at 11:25 am.

  
\_\_\_\_\_  
Co-Chairperson

11 March 2021

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Date