



Otago
Regional
Council

**Council
MINUTES**

Minutes of an ordinary meeting of the Otago Regional Council held in the Council Chamber, Level 2 Philip Laing House, 144 Rattray Street, Dunedin on Wednesday 24 September 2025, commencing at 1.00 pm and continuing 25 September 9:30 am.

<https://www.youtube.com/live/qiRDp4cWQHA?si=HDtKalyCG9N8rOvJ>

<https://www.youtube.com/live/Yi1UpJihTsE?si=tnQ3l6U6zKZqsYkX>

<https://www.youtube.com/live/JOhtRwd-87s?si=B7aQXMDukylUI4YQ>

PRESENT

Cr Gretchen Robertson	<i>(Chairperson)</i>
Cr Lloyd McCall	<i>(Deputy Chairperson)</i>
Cr Alexa Forbes	
Cr Gary Kelliher	
Cr Michael Laws	<i>(online 24 September)</i>
Cr Kevin Malcolm	
Cr Tim Mephram	
Cr Andrew Noone	
Cr Alan Somerville	
Cr Elliot Weir	
Cr Kate Wilson	

1. WELCOME

Chair Robertson welcomed Councillors, members of the public and staff to the meeting at 1:00 pm with a karakia noting this as the last meeting of the triennium. Staff present included Richard Saunders (Chief Executive), Anita Dawe (GM Regional Planning and Transport), Nick Donnelly (GM Finance), Tom Dyer (GM Manager Science and Resilience), Joanna Gilroy (GM Environmental Delivery), Robert Body (Acting GM People and Corporate), Amanda Vercoe (GM Strategy and Customer, Deputy CE), Kylie Darragh and Cara Jordan (Governance Support).

2. APOLOGIES

Cr McCall moved, Cr Malcom seconded

That the apology for Cr Wilson be accepted (for 24 September).

MOTION CARRIED

3. PUBLIC FORUM

Pierre Marasti spoke on behalf of Extinction Rebellion. There was an opportunity for questions. Chair Robertson thanked Mr Marasti for attending the meeting and almost the entire meetings of the triennium.

Trevor Goodin spoke on behalf of his shuttle business and the Health Shuttle, there was an opportunity for questions, Chair Robertson thanked Mr Goodin for attending.

Tanaya Kelly spoke on Waitaki district's nitrate concentration and the extension of the Palmerston bus to Ōamaru. There was an opportunity for questions and Chair Robertson thanked Ms Kelly for attending.

4. CONFIRMATION OF AGENDA

Moved Cr Robertson, seconded Cr McCall

1) That the Recommendations of the *Environmental Delivery Committee of 4 September 2025* be added as matter 9.2 of the agenda.

2) That addition of the late paper: Opportunity for Trial of National Ticketing Solution in Queenstown be approved, including the recommendation to consider it in public excluded, being scheduled for the end of Wednesday, after paper 10.8 to accommodate staff availability.

The reason this paper is late: The information to support this paper was not available in time for the paper to be included on the agenda last week. **The reason the discussion of the item cannot be delayed until a subsequent meeting:** A decision is required in September to ensure there is time to implement the trial, ahead of the proposed February commencement.

3) That matter 10.5 Community Transport Trial in Ōamaru be heard after item 7. Action Register

5. DECLARATIONS OF INTERESTS

Councillors were reminded of their need to stand aside if a conflict of interest was to arise.

6. CONFIRMATION OF MINUTES

Resolution: Cr Noone Moved, Cr Somerville Seconded

That the minutes of the (public portion of the) Council meeting held on 27 August 2025 be received and confirmed as a true and accurate record.

MOTION CARRIED

7. ACTIONS (STATUS OF COUNCIL RESOLUTIONS)

Open actions from resolutions of the Committee were reviewed.

10. MATTERS FOR CONSIDERATION

10.5. Community Transport Trial in Ōamaru

[YouTube 43:15] This matter was heard first, as per the confirmation of agenda.

This report requested Council approval to support a community transport trial in Ōamaru. Laura Falkner (Transport Officer), Jack Cowie (Senior Transport Planner), Daniel Basubas (Transport Planner) and Anita Dawe (GM Regional Planning and Transport) were available to respond to questions on the report.

Resolution CM25-191: Cr Malcolm Moved, Cr Noone Seconded

That the Council:

- 1) Notes** *this report.*
- 2) Approves** *supporting a flexible model community transport trial in Ōamaru, including the ability to provide around town services as required.*
- 3) Approves** *the provision of \$25,000 to the Freemasons Lodge Ōamaru Kilwinning 82 or another legal entity who will oversee the financial aspect of the community transport trial.*
- 4) Notes** *the draft Community Transport Policy Statement (Attachment 2 of the report) which sets out the purpose and eligibility requirements for community transport, which, if the trial is successful, will be fully developed and brought to Council for formal approval in the future.*

MOTION CARRIED

Cr Laws left the meeting at 2:11 pm.

8. CHAIRPERSON'S AND CHIEF EXECUTIVE'S REPORTS

8.1. Chairperson's Report

Chair Robertson (Chair) was available to respond to question on the report.

Resolution: Cr Kelliher Moved, Cr Forbes Seconded

That the Council:

- 1) Notes** *this report.*

MOTION CARRIED

8.2. Chief Executive's Report

Richard Saunders (Chief Executive) was available to respond to questions on the report.

Resolution: Cr Noone Moved, Cr Malcolm Seconded

That the Council:

- 1) Notes** *this report.*

MOTION CARRIED

9. RECOMMENDATIONS ADOPTED AT COMMITTEE MEETINGS

Resolution: Cr Mephram Moved, Cr Malcolm Seconded

That the Council adopts the recommendations of the 17 September 2025 Audit and Risk Subcommittee.

MOTION CARRIED

Resolution: Cr McCall Moved, Cr Forbes Seconded

That the Council adopts the resolutions of the 4 September 2025 Environmental Delivery Committee.

MOTION CARRIED

10. MATTERS FOR CONSIDERATION

10.1. Annual Report 2024/2025

[YouTube 1:42:30] The report sought to adopt Council's Annual Report 2024-2025 for the period 1 July 2024 to 30 June 2025. Sarah Munro (Group Financial Controller) and Nick Donnelly (GM Finance) were available to respond to questions on the report.

Resolution CM25-192: Cr Malcolm Moved, Cr Mepham Seconded

That Council:

- 1) *Receives* this report.**
- 2) *Approves* and adopts the Annual Report for the year ended 30 June 2025.**
- 3) *Authorises* the Chairperson and Chief Executive to sign the Annual Report 2024-2025 and Representation Letter on behalf of Council.**

MOTION CARRIED

10.2. Audit and Risk Update to Council

The Audit and Risk Subcommittee Terms of Reference states the Co-Chairs will report to Council annually on the activities of the Subcommittee. Cr Mepham presented the report, there was an opportunity for questions.

Resolution CM25-193: Cr Mepham Moved, Cr Forbes Seconded

That the Council:

- 1) *Notes* this report.**

MOTION CARRIED

10.3. Community Survey

[YouTube 1:60] The purpose of this report was to provide an update on the ORC's 2025 community survey and seek Council approval of proposed changes to how collect the data is collected, and the timing of when the survey is completed. Minor changes to the questions are also proposed. Vicki Roach (Marketing and Brand Team Lead), Amanda Vercoe, (GM Strategy and Customer) and, Natalie Richards (Versus Research), online, were available to respond to questions on the report.

Resolution CM25-194 Cr Weir Moved, Cr McCall Seconded

That the Council:

- 1) *Notes* this report.**
- 2) *Endorses* the proposed survey collection method as Post to Online interviewing with social media support. (previously a combination of phone and online interviewing (via a proprietary panel).**
- 3) *Endorses* the proposed changes to questions to more accurately reflect the current scope of ORC's work and ensure the survey results remain relevant and usable.**
- 4) *Endorses* the proposed change in timing of data collection from October/November 2025 to January/February 2026.**
- 5) *Notes* that the results of the 2025 survey will be reported to Council in March 2026.**

- 6) **Notes** that the final report will look different and only some questions will remain like - for- like. Questions that can no longer be compared like- for- like will have some comparability of themes due to word changes.

MOTION CARRIED

At 3:00 pm Cr Robertsons Moved, Cr Forbes Seconded

That Council adjourn to break of 15 minutes.

MOTION CARRIED

Cr Noone left the meeting at 3:25 pm.

Cr Noone returned to the meeting at 3:26 pm.

Cr Laws returned to the meeting at 3:27 pm.

10.4. Rescue Helicopter Donation

[YouTube 2:26:30] This paper considered Council retaining payment of the annual donation to the Otago Southland Rescue Helicopter Trust (OSRHT) for the 2025-26 and future years. Nick Donnelly, (GM Finance) and Richard Saunders (Chief Executive) were available to respond to questions on the report. The recommendations were taken separately.

Resolution CM25-195: Cr Malcolm Moved, Cr Noone Seconded

That the Council:

- 1) **Notes** this report.

MOTION CARRIED

Resolution CM25-196: Cr Malcolm Moved, Cr Noone Seconded

That the Council:

- 2) **Approves** the payment of a donation of \$350,000 to the Otago Southland Rescue Helicopter Trust to be funded from General Reserves.

MOTION CARRIED

Resolution CM25-197: Cr Malcolm Moved, Cr Noone Seconded

That the Council:

- 3) **Instructs** the Chairperson and Chair of the Port Liaison Committee to meet with representatives of Port Otago and the Otago Rescue Helicopter Trust to discuss future donations and how to achieve the request set out in the letter of expectation from Otago Regional Council to Port Otago dated 25 February 2025.

By Division

For:	Cr Forbes, Cr Malcolm, Cr Mephram, Cr Noone, Cr Robertson, Cr Somerville, Cr Weir
Against:	Cr Kelliher, Cr Laws, Cr McCall
Abstained:	None

MOTION CARRIED (7 in favour, 3 against)

3:49 pm Cr Kelliher left the meeting.

3:58 pm Cr Kelliher returned to the meeting.

10.6. Working Together Across Councils 2022-25

[YouTube 2:34:30] This paper invited members to reflect on cross-council arrangements over the last three years, with a view to how the councils of Otago might work together following the election. Marianna Brook (Principal Adviser Mayoral Forum and Local Government Reform) and Amanda Vercoe (GM Strategy and Customer) were available to respond to questions on the report.

Resolution CM25-198: Cr Robertson Moved, Cr Weir Seconded

That the Council:

- 1) Notes** *this report.*

MOTION CARRIED

10.7. Final Six-Monthly report to the Minister under Section 27 of the Resource Management Act.

[YouTube 3:10:38] This report presented for approval by Council, the final progress report to the Minister for the Environment, in accordance with section 27 of the Resource Management Act 1991 in relation to the recommendations made under Section 24A of the Resource Management Act. Fleur Matthews (Manager Policy) and Anita Dawe (GM Planning and Transport) were available to respond to questions on the report.

Resolution CM25-199: Cr McCall Moved, Cr Forbes Seconded

That the Council:

- 1) Notes** *this report.*
- 2) Approves** *the final report to the Minister for the Environment, that reports on progress against the recommendations made in the Minister's letter of November 2019.*

MOTION CARRIED

Cr Laws left the meeting at 4:26 pm.

10.8. South Dunedin Future - Shortlist of Potential Adaptation Futures

[YouTube 3:13] The purpose of this report was to advise council of the outcome of the technical assessment of the seven potential adaptation futures ('Futures') for South Dunedin, and to outline the workplan for further developing the three shortlisted Futures over the next six months. Jonathan Rowe (Programme Manager) and Anita Dawe (GM Planning and Transport) were available to respond to questions on the report).

Resolution CM25-200: Cr Weir Moved, Cr Noone Seconded

That the Council:

- 1) Notes** *a multi-criteria assessment has been undertaken by council staff, Aukaha, and consultant teams on the seven Potential Adaptation Futures for South Dunedin, which reviewed each of the Futures against:*
 - a.** *the South Dunedin Future programme strategy previously approved by Council;*
 - b.** *the decision-making framework previously noted and endorsed by Council; and*
 - c.** *the community engagement results previously noted by Council.*
- 2) Notes** *the outcome of the technical assessment process is a shortlist comprising the following Potential Adaptation Futures for South Dunedin:*
 - a.** *Future 3 (Elevating land and pumping water)*
 - b.** *Future 4 (Waterways and wetlands); and*
 - c.** *Future 5 (Waterways and raised land).*

- 3) **Notes** the following Potential Adaptation Futures for South Dunedin are assessed as sub-optimal long-term approaches, but remain under consideration for shorter timeframes:
- a. Future 1 (Status quo);
 - b. Future 2 (Pumps and pipes).
- 4) **Notes** the following Potential Adaptation Futures for South Dunedin are assessed as sub-optimal approaches for time periods earlier than 2100, but remain under consideration for timeframes beyond:
- a. Future 6 (Relocation to raised land); and
 - b. Future 7 (Large scale retreat).
- 5) **Notes** that further technical and economic analysis, including modelling, will be undertaken on the three shortlisted Futures to test efficacy and to develop pathways for each that will identify the anticipated changes at 25-year intervals through to 2125.
- 6) **Notes** the shortlisted Futures and pathways are expected to be fully developed and presented to Councils for consideration in early-2026, at which point approval sought to proceed to community engagement.
- 7) **Notes** the SDF programme remains on track to produce an adaptation master plan for South Dunedin by December 2026.

MOTION CARRIED

13. RESOLUTION TO EXCLUDE THE PUBLIC

Cr Robertson moved, Cr Noone seconded

That the public be excluded from the following parts of this meeting, namely:

3.2 Opportunity for trial of National Ticketing Solution in Queenstown.

It was also moved that Roger Jones (NTS Programme Director), and Paul Everett (Regional Integrated Ticketing System (RITS) Manager) be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the National Ticketing Solution. This knowledge, which will be of assistance in relation to the matter to be discussed, and relevant to that matter because of their expertise.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.2 Opportunity for trial of National Ticketing Solution in Queenstown.	To maintain legal professional privilege – Section 7(2)(g)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a) that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

MOTION CARRIED.

Cr Laws voted against.

Cr McCall moved, Cr Noone seconded

That Council adjourn until 9:30 am Thursday 25 September 2025.

MOTION CARRIED.

The meeting restarted on **25 September 2025 at 9:30 am** from the previous day.

Cr Wilson and Cr Laws attended in person.

11. PRESENTATIONS

11.1 OTAGO SOUTHLAND RESCUE HELICOPTER TRUST ANNUAL REPORT

Stephen Woodhead (Trustee) Vivienne Seaton (Secretary/Manager) Andrew Craig and Graham Gale (Owner/Operator) were available to respond to questions on the presentations. Chair Robertson thanked the group for attending.

11.2 PORT OTAGO ANNUAL REPORT

Kevin Winders, Tim Gibson, Stephen Connolly, Pat Heslin were available to respond to questions on the presentation. Chair Robertson thanked the group for attending.

At 10:57 am Cr Robertson Moved, Cr McCall Seconded

That Council adjourn for morning tea break until 11:15 am.

MOTION CARRIED

Cr Laws left the meeting at 11:21 am.

Cr Laws returned to the meeting at 11:29 am.

10.9. Upper Lakes Catchment Action Plan

[YouTube 1:58] This report presented the Upper Lakes Catchment Action Plan (CAP) to Council for endorsement and sought to recommend a framework for delivery of this CAP and support from Otago Regional Council. This item began with a presentation from the Upper Lakes Integrated Catchment Group. Matt Hollyer (Southern Lakes Sanctuary) online, Rachel Hufton (Aspiring Biodiversity Trust), Ben Youngman (Wai Wānaka), Ayla Lucas (Wānaka Catchment Group), Sandra McIntyre (Aukaha) presented a written submission from Darren Rewi (Mana whenua). Libby Caldwell (Manager Environmental Implementation), Melanie White (Project Delivery Specialist - Freshwater and Biodiversity) Sarah Irvine (Team Leader - Projects Delivery) Renee Pearson (Catchments Action Planner) and Joanna Gilroy (GM Environmental Delivery) were available to respond to questions on the report.

Resolution CM25-202: Cr Forbes Moved, Cr McCall Seconded

That the Council:

- 1) *Endorses*** the Upper Lakes Catchment Action Plan as presented by the Upper Lakes Integrated Catchment Group as a plan that sets the direction, in principle, for taking action to enhance the environment of the Upper Lakes Catchment Action Plan area.
- 2) *Notes*** the proposed framework for ORC Staff support for ongoing Catchment Action Plan delivery as show in Figure 2 and that this delivery structure may change through discussions with the Upper Lakes Integrated Catchment Group.

MOTION CARRIED

At 12:30 pm it was moved by Cr Robertson, seconded Cr Forbes

That Council adjourn for lunch until 1:30 pm.

MOTION CARRIED

13. RESOLUTION TO EXCLUDE THE PUBLIC

Chair Robertson moved, Cr Forbes seconded

That the public be excluded from the following parts of this meeting, namely:

1.1 Confidential Minutes of Council 27 August 2025

3.1 Port Otago Resolution In Lieu Of Annual Shareholders Meeting

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under [section 48\(1\)](#) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.1 Confidential Minutes of Council 28 August 2025	To protect information where the making available of the information—would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information – Section 7(2)(b)(ii). To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h) 48(1)(a) To maintain legal professional privilege – 7(2)(g). 48(1)(d) a right of appeal lies to any court or tribunal against the final decision of the local authority in those proceedings- (i)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a)that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. 48(1)(d) that the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the local authority to deliberate in private on its decision or recommendation in any proceedings to which this paragraph applies.
3.1 Port Otago Resolution In Lieu Of Annual Shareholders Meeting	To protect the privacy of natural persons, including that of deceased natural persons – Section 7(2)(a) To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities – Section 7(2)(h)	Section 48(1)(a); Subject to subsection (3), a local authority may by resolution exclude the public from the whole or any part of the proceedings of any meeting only on 1 or more of the following grounds: (a)that the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

This resolution is made in reliance on [section 48\(1\)\(a\)](#) of the Local Government Official

Information and Meetings Act 1987 and the particular interest or interests protected by [section 6](#) or [section 7](#) of that Act or [section 6](#) or [section 7](#) or [section 9](#) of the Official Information Act 1982, as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public.

MOTION CARRIED

Cr Laws voted against.

At 1:59 pm Cr Robertson Moved, Cr Wilson Seconded:

That Council adjourn for 5 minutes

MOTION CARRIED

10.10. ECO Fund 2025/26

[Youtube pt2 0:30] This paper sought approval of the funding categories for the 2026 ECO Fund round and recommendations arising from the annual review of the ECO Fund. Libby Caldwell (Manager Environmental Implementation) and Joanna Gilroy (GM Environmental Delivery) were available to respond to questions on the report.

Resolution CM25-206: Cr Weir Moved, Cr Somerville Seconded

That the Council:

1) Approves the eligibility criteria for each funding category as set out in Attachment 2, with an amendment to require one quote for expenses from \$500 to \$2000 and two quotes for expenses exceeding \$2000, along with an appropriate exceptions criteria.

MOTION CARRIED

Cr Malcolm voted against.

Resolution CM25-207: Cr Somerville Moved, Cr Weir Seconded

That the Council:

1) Approves the categories listed below for the 2026 ECO Fund noting these budgets will be 'ring-fenced' to ensure any additional or specific criteria are met:

- a. ECO Fund - General - up to \$306,600
- b. Scaling up for biodiversity – up to \$306,600
- c. Sustained rabbit management incentives - up to \$102,200
- d. Biodiversity enhancement on protected private land - up to \$102,200
- e. Hill country erosion management - up to \$51,100
- f. Weed removal and revegetation - up to \$51,100

2) Approves the revised assessment criteria outlined in Attachment 3.

3) Approves the revised terms and conditions for applicants in Attachment 4.

4) Notes that if there are any funds that are not claimed for last year's ECO Fund that these will be added to the totals available to the appropriate category in 1 (a-f) above.

5) Notes that the composition of the new Assessment Panel will be formed post local government elections.

6) Notes that guidance will be provided to applicants on how mahika kai criteria will be applied once developed in partnership with mana whenua.

MOTION CARRIED

Cr Malcolm voted against

Cr Laws left the meeting at 2:42 pm.

Cr Laws returned to the meeting at 2:43 pm.

10.11. Integrated Catchment Management Review

[YouTube 48:52] This paper summarised the independent review of the Integrated Catchment Management Programme and sought delegation to set up the Integrated

Catchment Group for the Taiari Catchment Action Plan. Libby Caldwell (Manager Environmental Implementation), Jo Gilroy (GM Environmental Delivery) and AJ Milward (Transcend Consulting) online, were available to respond to questions on the report. The resolutions were taken separately.

Resolution CM25-208: Cr McCall Moved, Cr Forbes Seconded

That the Council:

- 1) *Notes*** this report.

MOTION CARRIED

Cr Robertson moved, Cr Noone seconded

That Council adjourn for a 5-minute break.

MOTION CARRIED

Resolution CM25-209: Cr McCall Moved, Cr Forbes Seconded

That the Council:

- 2) *Endorses*** the recommendations of the Transcend Report in Attachment 1 and that an implementation plan will be developed and brought back to the new Council as per Option 1.

MOTION CARRIED

Cr Kelliher, Cr Laws, Cr Malcolm voted against.

Resolution CM25-210: Cr McCall Moved, Cr Forbes Seconded

That the Council:

- 3) *Delegates*** to the Chief Executive authority to sign off the Taiari Integrated Catchment Group membership as per Option 1.

BY DIVISION

For:	Cr Forbes, Cr McCall, Cr Mephram, Cr Noone, Cr Robertson Cr Somerville, Cr Weir
Against:	Cr Kelliher, Cr Laws, Cr Malcolm, Cr Wilson
Abstained:	None

MOTION CARRIED (7 in favour, 4 against)

Cr Robertson moved, Cr Noone seconded

That Council adjourn for a 5-minute break.

MOTION CARRIED

Cr Malcolm returned to the meeting at 3:36 pm.

Cr Mephram returned to the meeting at 3:36 pm

Cr Laws left the meeting at 3:50 pm.

Cr Kelliher left the meeting at 3:50 pm.

10.12. ORC Review of Committee Structure, Terms of Reference, Delegations

[YouTube 1:36:40] This paper reflected on Council's trial committee structure, terms of reference and delegations and consideration of any recommendations to the incoming Council. Amanda Vercoe (GM Strategy and Customer) was available to respond questions.

Resolution CM25-211: Cr Wilson Moved, Cr Weir Seconded

That the Council:

- 1) Notes** *this report.*
- 2) Shares** *reflections on how the committee structure has operated from Councillors' perspectives.*
- 3) (a) Requests** *that the report and councillor reflections are shared with the incoming Council to help inform considerations about committee structure and delegations.*

MOTION CARRIED

10.13. Interregnum Delegations

[1:53] This report provided delegated authority for the interregnum period of council. Amanda Vercoe (GM Strategy and Customer) was available to respond to questions on the report.

Resolution CM25-212: Cr Malcolm Moved, Cr Wilson Seconded

That the Council:

- 1) Notes** *this report.*
- 2) Agrees** *that from the day following the Electoral Officer's declaration, until the new Council is sworn in, the Chief Executive is authorised to make decisions in respect of urgent matters. All decisions made under this delegation will be reported to the first ordinary meeting of the new Council.*

MOTION CARRIED

10.14. Documents Signed Under Council Seal

[YouTube 1:54] This paper informed Council of delegations which have been exercised requiring application of the Council Seal during the period of 10 June 2025 to 10 September 2025. Kylie Darragh (Governance Support Officer) was available to respond to questions on the report.

Resolution CM25-213: Cr Wilson Moved, Cr Noone Seconded

That the Council:

- 1) Notes** *this report.*

MOTION CARRIED

10.15. Acknowledgment of Retiring Councillor and Appointed Members

[YouTube 1:54] This paper acknowledged the end of the triennium, including retiring Councillor Alexa Forbes and ORC's appointed members, and any further reflections councillors wished to make.

Resolution CM25-214: Cr Wilson Moved, Cr Weir Seconded

That the Council:

- 1) Records** *gratitude and thanks to Cr Alexa Forbes.*
- 2) Records** *gratitude and thanks to Andrew Douglas.*
- 3) Records** *gratitude and thanks to Kaumatua Edward Ellison.*
- 4) Records** *gratitude and thanks to Karen Coutts.*

5) **Records** gratitude and thanks to Hoani Langsbury.

6) **Notes** the Chair will write to each appointed member to acknowledge their service.

MOTION CARRIED

12. NOTICES OF MOTION

None were submitted for this meeting.

14. CLOSURE

There was no further business and Chairperson Robertson declared the meeting closed at 4:19 pm with a karakia.



10 October 2025

Chairperson

Date



10 October 2025

Chief Executive

Date